

Please print clearly in **BLOCK LETTERS** with a black pen.  
 Ensure all fields have been filled out correctly.  
 Please tick  the appropriate boxes.  
 Once your application is received a Council Officer will contact you if further information is required.

**NSW Public Health Act 2010**


In accordance with the requirements of the NSW Public Health Act 2010 the following regulated systems must be registered with Council:

- All water cooling systems
- Warm water systems.

Part 1: Premises details							
Location and title description of the property							
Unit No.		Street No.		Street			
Suburb/Town							
Lot(s)		Section		Deposited Plan(s)		Strata Plan	
Get these details from rate notices, property deeds, or from Council property maps. If unsure, ask us for assistance.							

Part 2: Occupier of Premises									
Complete if the part of the premises on which the system(s) is located is occupied by someone other than the registered owner of the property)									
Family name (or company)									
Given names (or ABN)									
Business Address									
Suburb/Town:						Postcode:			
Residential Address (not if a company)									
Suburb/Town:						Postcode:			
Contact person (Only if a company)					Position				
Business Phone					Mobile				
E-mail									

Part 3: Owner of Premises									
Complete if Part 2 is not applicable									
Family name (or company)									
Given names (or ABN)									
Business Address									
Suburb/Town:						Postcode:			
Residential Address (not if a company)									
Suburb/Town:						Postcode:			
Contact person (Only if a company)					Position				
Business Phone					Mobile				
E-mail									

OFFICE USE ONLY							
							
Inspecting Officer				Signature/s			
Date	Approved (Y/N)			Date Response Issued			
Application fee	\$100	Receipt No.		Receipt Date			
Allocation No.	Receipt Type		281	TRIM Container: F14/460			

Part 4: Other details			
For all invoices and correspondence			
Family name (or company)			
Given names (or ABN)			
Postal Address			
Suburb/Town:		Postcode:	

Part 5: System details	
See definitions below	
Number of cooling towers <sup>(1)</sup>	
Number of water-cooling system(s) <sup>(2)</sup>	
Number of warm water(s) <sup>(3)</sup> (hospitals & nursing homes only)	
Location of system	
Make / Model	

Part 6: Signature		
Owner's/Occupier's consent		
I apply to register a water-cooling and/or warm-water system as described above. I declare that all the information given is true and correct.		
Signature	Date	Capacity <sup>1</sup>
1.		
2.		

<sup>1</sup> If signing on the owner's/occupier's behalf as the owner's/occupier's legal representative, you must state the nature of your legal authority and attach documentary evidence (eg. Power of attorney, executor, trustee, company director).

#### Protecting your Privacy

Bega Valley Shire Council is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and Council's Access to Information Policy.

**Purpose:** This information is a requirement under Clause 12 of the *Public Health Regulations 2012*.

**Intended recipients:** Environmental Health and NSW Health (upon request).

**Supply:** Legally required.

**Consequence of non-provision:** An offence under provisions of the *Public Health Act 2010* and the *Public Health Regulations 2012* for the purposes of Legionella Control.

**Storage and security:** Your information will be stored in an electronic database and will only be available to delegated officers of Bega Valley Shire Council and NSW Health (upon request).

#### DEFINITIONS:

**cooling-tower** <sup>(1)</sup> means a structure in which steam is condensed or water is used as a coolant to lower temperature.

**water-cooling system** <sup>(2)</sup> means

- (a) a device for lowering the temperature of water or other liquid by evaporative cooling, or
- (b) an evaporative condenser which incorporates a device containing a refrigerant or heat exchanger.

A water-cooling system includes a cooling tower and its associated equipment and pipework. Please note two or more interconnected cooling towers equal one water-cooling system.

**warm-water system** <sup>(3)</sup> means a system designed to heat and deliver water at a temperature of less than 60°C at each outlet point.

