

Please print clearly in **BLOCK LETTERS** with a black pen.  
 Ensure all fields have been filled out correctly.  
 Please tick  the appropriate boxes.  
 Once your application is received a Council Officer will contact you if further information is required.

**NSW Public Health Act 2010**


In accordance with the requirements of the NSW Public Health Act 2010 the following regulated systems must be registered with Council:

- All water cooling systems
- Warm water systems.

Part 1: Premises details - (Location and title description of the property)						
Unit No.		Street No.		Street		
Suburb/Town						
Lot(s)		Section		Deposited Plan(s)		Strata Plan
Get these details from rate notices, property deeds, or from Council property maps. If unsure, ask us for assistance.						

Part 2: Occupier of Premises - (Complete if the part of the premises on which the system(s) is located is occupied to the exclusion of the owner)						
Title	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Miss	<input type="checkbox"/>
	Ms	<input type="checkbox"/>	Other			
Family name (or company)						
Given names (or ABN)						
Business Address						
Suburb/Town:					Postcode:	
Residential Address (not if a company)						
Suburb/Town:					Postcode:	
Contact person (Only if a company)				Position		
Business Phone				Mobile		
E-mail						

Part 3: Owner of Premises - (Complete if Part 2 is not applicable)						
Title	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Miss	<input type="checkbox"/>
	Ms	<input type="checkbox"/>	Other			
Family name (or company)						
Given names (or ABN)						
Business Address						
Suburb/Town:					Postcode:	
Residential Address (not if a company)						
Suburb/Town:					Postcode:	
Contact person (Only if a company)				Position		
Business Phone				Mobile		
E-mail						

OFFICE USE ONLY						
						
Inspecting Officer				Signature/s		
Date	Approved (Y/N)		Date Response Issued			
Application fee	<b>\$175</b>	Receipt No.		Receipt Date		
Allocation No.	Receipt Type		<b>281</b>	TRIM Container: F14/460		

Part 4: Other details - (For all invoices and correspondence)						
Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other	
Family name (or company)						
Given names (or ABN)						
Postal Address						
Suburb/Town:					Postcode:	

Part 5: System details - (See definitions)	
Number of cooling towers <sup>(1)</sup>	
Number of water-cooling system(s) <sup>(2)</sup>	
Number of warm water(s) <sup>(3)</sup> (hospitals & nursing homes only)	
Location of system	
Make / Model	

**Part 6: Signature - (Owner's/Occupier's consent)**

I apply to register a water-cooling and/or warm-water system as described above. I declare that all the information given is true and correct.

Signature	Date	Capacity <sup>1</sup>
1.		
2.		

<sup>1</sup> If signing on the owner's/occupier's behalf as the owner's/occupier's legal representative, you must state the nature of your legal authority and attach documentary evidence (eg. Power of attorney, executor, trustee, company director).

**Protecting your Privacy**

Bega Valley Shire Council is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and Council's Access to Information Policy.

**Purpose:** This information is a requirement under Clause 12 of the *Public Health Regulations 2012*.

**Intended recipients:** Environmental Health and NSW Health (upon request).

**Supply:** Legally required.

**Consequence of non-provision:** An offence under provisions of the *Public Health Act 2010* and the *Public Health Regulations 2012* for the purposes of Legionella Control.

**Storage and security:** Your information will be stored in an electronic database and will only be available to delegated officers of Bega Valley Shire Council and NSW Health (upon request).

**DEFINITIONS:**

**cooling-tower <sup>(1)</sup>** means a structure in which steam is condensed or water is used as a coolant to lower temperature.

**water-cooling system <sup>(2)</sup>** means

(a) a device for lowering the temperature of water or other liquid by evaporative cooling, or

(b) an evaporative condenser which incorporates a device containing a refrigerant or heat exchanger.

A water-cooling system includes a cooling tower and its associated equipment and pipework. Please note two or more interconnected cooling towers equal one water-cooling system.

**warm-water system <sup>(3)</sup>** means a system designed to heat and deliver water at a temperature of less than 60°C at each outlet point.

