

S355 General Sportsground Committee Meeting

22 August 2016



Meeting Notes

HELD AT BVSC Chambers

Present

Cr. Michael Britten (Chair)	Russell Fitzpatrick – Pambula Sporting Complex	Gail Cummins - Pambula Sporting Complex
Alan Simpson – Berrambool	Kim Martyn – Berrambool	Garry Ahkin – Bega Recreation Ground
Peter Fazey – Dickinson Oval	John Dedman – George Griffin Oval	Mike Sheppard – George Brown Oval
Zip Summerell – Wolumla Recreation Ground	John Grady (BVSC) Manager, Leisure & Recreation	Justin Welsford (BVSC) Leisure & Recreation Coordinator

1. Apologies

Greg Barrett - Wolumla Recreation Ground

2. Confirmation of Minutes – April Meeting

Moved - Alan Simpson

Seconded - Kim Martyn

3. Update of Actions - April Meeting

Overview of works undertaken in response to actions identified in the April 4 meeting notes:

Action Council's Leisure and Recreation Coordinator to prepare a report to Council for the adoption of the Facility Management Plans for Dickinson Oval, Wolumla Recreation Ground, Berrambool Sports Complex, Pambula Sporting Complex, Barclay Street Sports Complex and George Brown Oval.

Outcome

The Facility Management Plans went before the 20 July 2016 Council meeting and unanimously adopted. The adopted plans have been posted to Council's website and distributed to the respective committees.

Action Following extensive discussion around the direction forward surrounding user fees the committee resolved that user fees would be 25% of the cost to Council (as outlined the Facility Management Plan at any particular site. Leisure and Recreation Coordinator Justin Welsford and Leisure and Recreation Manager John Grady to include this updated method in the draft fees and charges.

Outcome

The 25% method (as per the direction of the S355 committee) was included in the draft fees and charges and eventually adopted as part of the 2016/17 fees and charges and budget.

4. Master Planning Projects – Bega & Pambula (update)

Council's Manager of Leisure and Recreation John Grady presented the adopted master plans to the meeting, explaining that they were adopted by Council (Bega on April 6 and Pambula on June 8). John outlined that there is money in the 2016/17 capital works budget for the survey and design phase at each site.

Action Council staff to ensure the survey and design phases of both projects are completed in 2016/17.

5. Sportsgrounds Booking Forms and Procedures (website)

Leisure and Recreation Coordinator Justin Welsford informed the meeting that the adopted sportsground booking forms were now available on Council's website for use. Some clubs and groups had completed their forms however it was still an issue that many others still weren't using these.

Action Justin to contact the schools and clubs, with the assistance of the sportsground committees, to encourage the use of the forms.

6. Facility Management Plans

Leisure and Recreation Coordinator Justin Welsford informed the meeting that the Facility Management Plans were now being put into action. There will be consistent contact with the various site committees surrounding these throughout the financial year.

7. Committee Nominations and Changeover

Leisure and Recreation Coordinator thanked all the committee members for their respective service while outlining the upcoming process around committee nominations and changeover in line with the Council term.

Action

All committee nominations to be put before Council for adoption by the end of 2016.

Outcome

Sportsground committee nominations included in a report alongside the cemetery and hall committees and adopted by Council on 2 November 2016.

8. Standing Business

9.1 Workplace Health & Safety - Nil

9.2 Operations and maintenance - Nil

9.3 Finance and Accounts – Council's Leisure and Recreation Coordinator Justin Welsford reminded delegates to forward invoices for payment ASAP to ensure prompt processing.

9.4 Reporting and information - Nil

9. Meeting Close

7.12pm

10. Next Meeting

TBA