

Access & Inclusion Advisory Committee

11 May 2020



Minutes

HELD Via Zoom

Present

Ron Finneran	Alice Howe (BVSC)
Rosemary Oates	John Grady (BVSC)
Colin Dunn	Anne Cleverley (BVSC)
Jenny Robb	Shelli Reid (BVSC)
Chris Sparks	Daniel Djikic (BVSC)
Felicity Gates	

1 Welcome and apologies

That the apologies submitted by John Reynolds, Sue Thomas, Wendy MacDonald, Jennifer Russell and Graham Carmody for their inability to attend the meeting be accepted.

Absent: Nathan Johnston, Cr Robyn Bain, Ian Macfarlane

2 Confirmation of minutes

That the minutes of the previous AIAC meeting held on 11 May 2020 and 13 July 2020 be taken as read. Motion moved by Rosemary Oates and seconded by Colin Dunn. Unanimously adopted.

3 Presentations to the Committee

- Bega Valley Shire Council – Zingel Place Redesign – Presented by Daniel Djikic**

Daniel Djikic presented to the Committee the draft redesign proposal for the Zingel Place Administration Office. The project encapsulates a Bega Valley Regional Gallery (BVRG) upgrade and Zingel Place Administration Upgrade. Currently progressing with the design of the new Gallery with the funding secured through the Building Better Regions Grants round. The Zingel Place Administration Upgrade is currently not funded.

The current building was built in 1988 so does not suit the current standards for accessibility. Construction of the redesign to AS1428 and accessibility specifications. Engaged a BCA consultant. Looking to increase the customer experience to the Zingel Place Administration Building and BVRG. Upgrade the office spaces to make them more accessible, user friendly and usable.

Timeframes:

BVRG Redesign has been adopted by Council and funded. Request for Tender expected to be advertised in January 2021.

Zingel Place Administration Upgrade in concept design phase and will be going to Council in December 2020.

Mr Finneran asked about the slope of the concrete entrance to the Zingel Place Building. Mr Djikic informed the Committee that the changes to the entrance concrete slopes are not in the current scope of the project and will remain the same.

Ms Gates expressed interest in being involved in the stakeholder working group for the redesign project.

New Action: Daniel Djikic to liaise with Felicity Gates regarding vision impairment accessibility aspects and invite along to stakeholder working group meetings.

4 Review of Action Items & Outcomes Register

(Please refer to the Action Items and Outcome Register for all actions)

Item 8-20 - Access to businesses who rent shop spaces

10/08/2020 meeting update

Completed: Colin Dunn and Jenny Robb presented draft strategy to support businesses to implement commercial improvements.

Item 3-20 – Employment opportunity

10/08/2020 meeting update

Completed: Colin Dunn and Jenny Robb met with Sapphire Coast Destination Marketing.

Item 25-19 – Access Improvement Grants

10/08/2020 meeting update

Completed: Secretariat wrote to the successful applicants to remind them of the obligations of successful grant reciprocity.

Completed: Secretariat amended grant guidelines to require information about accessibility more generally on recipient's website.

Item 18-18– Aboriginal People not being consulted on Access Issues

10/08/2020 meeting update

Completed: Dr Howe attended the Bega, Eden, Merimbula Committee (BEM) to discuss the accessibility issues.

Completed: Secretariat wrote to Biamanga Board alerting group to the Access Improvement Grants.

New Action: Secretariat to approach Two-fold Aboriginal Corporation to be involved in the Committee.

Item 11-18 - RMS Eden has moved their driver testing area near an accessible ramp

10/8/20 Update

New Action: BVSC Planning Team are following up property owners for compliance action.

Item 18-16 – Camber of footpath at Club Sapphire

10/08/2020 meeting update

Felicity Gates asked about the new Woolworths and the rest of the Merimbula. Asked whether there is a masterplan for Merimbula. Funding applied for the improve the traffic flow.

Traffic analysis needs to be undertaken before any future funding is applied for. Traffic analysis to be undertaken in this financial year.

5 New and other Business

5.1 Access & Inclusion Advisory Committee Update requests

No updates requested.

5.2 Sub Committees reports and updates

Tourism Access – Sapphire Coast Proposal (Attachment 1)

Mr Dunn discussed the Tourism Access – Sapphire Coast Proposal that recommends a collaboration with Destination Marketing to promote the access brand and increase its profile. Businesses could promote their accessible accommodation options through the consistent use of an icon and accurate web-based information. This would make it easy for those with accessibility issues to easily find the suitable accommodation.

Main points of discussion were:

- The first part of the proposal is underway.
- There is no current funding allocated to the project.
- Accessibility now has a higher profile the for Destination Marketing organisation.

The Sub-Committee would like to seek funding to engage a consultant about approaching businesses to assist them with implementing the e-information on their websites to assist promotion of not only their business but the whole Sapphire Coast is an accessible tourism destination.

Ms Robb added that there is opportunity to apply for grants through mediums such as Strengthening Rural Communities grant. There is a requirement to substantiate the scope of work. It could be a scaled project focussing on 25 businesses first ranging from Bermagui to Eden. The Sub-Committee are seeking endorsement to move forward to the FRRR funding.

Ms Oates spoke her experience with assessing accessibility to pharmacies noting that some businesses are 'stuck in their ways'. Ms Gates has asked whether anyone has taken DDA legal action against the Bermagui Pharmacy. No action understood to be undertaken as yet.

Dr Howe suggested the AIAC Committee could move to use the excess funding from the Access Improvement Grants 2020 round to allocate to the Sapphire Coast Destination Marketing or to allocate to a capital works project.

Motion:

That the Access and Inclusion Advisory Committee:

- 1) Write to Southern Coast Destination Marketing to thank it for its support to promote accessible tourism on its website
- 2) Seek grant funding for further work to promote accessible tourism within the Shire
- 3) Delegate Mr Dunn and Ms Robb to work on a grant application, with support from Council

Moved Ms Robb.

Seconded Mr Dunn.

All in favour.

New Action: Ms Robb and Mr Dunn to work with Council's Grant Officer to write a grant funding submission for the implementation of the Sapphire Coast Accessible Tourism Proposal including the employment of an individual to consult with businesses about accessibility issues. Ms Robb and Mr Dunn to engage with Council regarding statistics of accessible tourism locations that are Council owned to support the grant application.

New Action: Chair to write to Sapphire Coast Destination NSW and congratulate them for their work so far pulling together the landing pages for promoting accessibility.

Tourism

Ms Robb updated the Committee on the accessible platform and access to Boyd's Tower. Mr Finneran and Ms Robb met with Andrew Wall – Area Manager for National Parks about two years ago. The National Parks and Wildlife Service has engaged an architect commencing this week.

Accessibility - Business

Mr Finneran and Mr Dunn met with the Sam Watson, Project Engineer at Bega Valley Shire Council at the Eden Port. Limited opportunity to improve accessibility given the steep gradient of the site. There are alternative route to get from the top to bottom of Eden port. Mr Dunn congratulated Mr Watson on the job addressing their concerns as best as possible. It was mentioned that the quality of the disabled car park at the museum isn't encouraging. Result of poor guidance and supervision of the materials used for the completion of the disabled car park.

New Action: Follow up on the grant that was awarded to the Killer Whale Museum to it ensure that it was built to the correct standard.

5.3 Major works/developments Projects Updates

5.3.1 Operational Plan 19/20 Projects of Interest (Attachment 2)

John Grady provided an update on progress with works commenced in the Bega Valley. Updates as below:

'A Destination for All' – Coastal Accessibility Project (Bruce Steer Pool Bermagui, Short Point Merimbula and Pambula Beach Reserve) *

\$2,927,000

NSW Regional Growth Fund - Environment and Tourist Fund

Commenced

<u>Bruce Steer Pool Bermagui</u> : Commenced construction. Design work to be done on the ramp alignment. John Grady to look at shade trees (in conjunction with Tulgeen).

Ron Finneran and Graham Carmody to be involved in meetings about access to water facilities.
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<u>Short Point Merimbula</u> : Final draft concept plan. Distribute to stakeholders and report to Council underway.

<u>Pambula Beach Reserve</u> : Civil/landscape and playground out to tender. Working on carpark and roadway.
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Rural Village Playground upgrades (Mogareeka, Bemboka, Wyndham, Cobargo)

\$300,705

NSW Stronger Country Communities - Round 1
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Complete.

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<p>Bermagui All Abilities Playground*</p> <p>\$376,507 Council Contribution: \$41,834</p> <p>Stronger Country Communities – Round 2</p> <p>Commenced</p> <p>RFT completed. negotiations to finalise project scope and construction contracts.</p>
<p>Eden All Abilities Playground*</p> <p>\$200,000 Council Contribution: 50%</p> <p>NSW Department of Planning Everyone Can Play in NSW</p> <p>Submitted</p> <p>Federal Funding announced (\$400k) funding deeds being finalised. Council endorsed Barclay Street Precinct Plan.</p>
<p>Bega Park accessible amenities and BBQ shelter*</p> <p>\$126,296</p> <p>NSW Stronger Country Communities - Round 2</p> <p>Completed.</p>
<p>Great South Coast Walk - Stage 1 (Wallaga Lake) ^</p> <p>\$225,500</p> <p>NSW Stronger Country Communities - Round 1</p> <p>Commenced</p> <p>RFQ completed. Negotiations to finalise project scope and construction contracts. Expect construction to commence late August.</p>
<p>Accessible Nature Trails - Tura Coastal Reserves*</p> <p>\$200,000 +</p> <p>Council Contribution</p> <p>\$102,084</p> <p>NSW Stronger Country Communities - Round 2</p> <p>Commenced</p> <p>RFQ completed. Works underway Dolphin Cove & The Point Awarded. Tura Head. Awaiting AHIP permit for construction methodology.</p>
<p>Bega Valley Regional Sports Hub (Bega & Pambula) *</p> <p>\$13,500,000</p> <p>Council Contribution: \$2,560,000</p> <p>Regional Sports Infrastructure Fund</p> <p>Commences</p> <p>Project Control Groups formed and meetings underway. Costings / funding review underway for Merimbula Courts Project to be reported by Council 16 September 2020.</p>
<p>Quarantine Bay Pontoon Upgrade</p> <p>\$155,000</p> <p>NSW Boating Now</p> <p>Completed</p>
<p>Blackfellows Lake Boat Ramp upgrade ^</p> <p>\$390,000</p> <p>NSW Boating Now</p> <p>Construction contract awarded</p>

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<p>Bermagui River Boat Ramp upgrade</p> <p>\$390,000</p> <p>NSW Boating Now</p> <p>Construction contract awarded</p>
<p>Tathra High Needs Accessible Amenities</p> <p>Mr Sparks and Mr Grady met to discuss the design of the accessible change rooms at Tathra.</p>

The Committee conveyed a note of congratulations to the Assets and Operations Team for their continued work in the Shire.

New Action: Chair to write a vote of thanks to the Assets and Operations team.

5.3.2 Identification of Op Plan 20-21 Projects of Interest

Committee identified the projects of interest from the 2020-21 Operational Plan actions to be reported on in addition to the uncompleted 2019-20 Operational Plan actions.

Active and Healthy Communities
OPERATIONAL PLAN ACTIVITIES
<ul style="list-style-type: none"> • Develop Disability Inclusion Action Plan 2021- 2025 • Promote partnerships and collaborations which increase community wellbeing • Develop Affordable Housing Strategy • Review and implement Facility Management Plans for regional, district and local level sporting facilities and public amenities • Develop walking tracks and trails specifications, service agreements and service delivery auditing program • Progress detailed planning and construction of the Merimbula Ford Park Courts Project • Progress with concept planning and investigate funding options for the Merimbula Skate park Project • Progress with project development and concept planning and Investigate funding options for the Merimbula Boardwalk renewal project

Grant	Amount	Source	Progress	Representative
Lawrence Park Tathra sportsground improvements	\$267,000	Infrastructure NSW- Stronger Country Communities – Round 2		Felicity Gates
Barclay Street Eden- Sportsground Revitalisation	Grant \$653,948 Council contribution \$146,000	Infrastructure NSW- Stronger Country Communities – Round 2		Jenny Robb
Barclay Street Football (Soccer) Pavilion Improvements	\$154,646 (Club submitted application)	Club Grants R3		Jenny Robb
Eden Fitness Trail	\$120,000 (Community submitted application)	Service NSW		Jenny Robb
Bermagui Apex Park- Inclusive Play Space	Grant \$376,000 Council contribution \$42,000	Infrastructure NSW		Sue Thomas
Wolumla Recreation Ground- pavilion upgrade	\$110,000	Infrastructure NSW- Stronger Country Communities – Round 2		Ron Finneran

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Quaama Memorial Park Play Ground Upgrade	Grant \$90,000 Council contribution \$20,000	Stronger Country Communities Round 3		Felicity Gates
Eden Skate Park Upgrade	\$300,000 NSW Govt Grant \$300,000 Fed Govt Grant Council co-contribution \$150,000	Stronger Country Communities Round 3 + Australian Government's Building Better Regions Fund – Infrastructure Projects Stream – Round 4 – Drought Support		Jenny Robb
Bermagui Multi Outdoor Courts	Grant \$160,000 Council contribution \$45,000	Stronger Country Communities Round 3		Sue Thomas
Pambula Squash Courts	\$800,000	Australian Government's Building Better Regions Fund – Infrastructure Projects Stream – Round 4 – Drought Support	Underway	Colin Dunn

Employment and Learning

OPERATIONAL PLAN ACTIVITIES

- Advocate, support and deliver support programs for businesses looking to expand or for new businesses / start-ups wanting to operate locally
- Support education and training programs and networks that work in partnership with local major employment groups, agencies and educational institutions
- Review the current and potential future uses of the Eden gateway building and plan for the renewal of the Eden Library subject to available funding

Grant	Amount	Source	Progress	Representative
Business recovery support (\$95,000), Tourism marketing activation (\$60,000), Events development and coordination (\$95,000)	\$250,000	Community Resilience and Economic Recovery Fund- NSW + Federal Government		Jenny Robb Colin Dunn
Bega Maker Space	\$100,000 Grant	Stronger Country Communities Round 3		Colin Dunn
Bermagui Maker Space	\$192,800 Grant	State Library NSW		Colin Dunn
Bega Valley Regional Art Gallery	\$3,520,000	Australian Government's Building Better Regions Fund – Infrastructure Projects Stream – Round 4 – Drought Support		Felicity Gates
Zingel Place Administration building renewal	TBC	Not yet funded		Felicity Gates

5.5 AIAC Correspondence – to chair (Attachment 3)

Date	Name	Subject	Committee Comments
10-6-20	Ruth Craze - South East Regional Hospital and Pambula District Hospital	Accessibility in South East Regional Hospital and Pambula District Hospitals – request for site inspection.	Dr Howe advised the Committee that a request has been forwarded back to Ms Craze to request more information. Ms Oates added that the compliance of accessibility should be up to the NSW Health. No action required.

5.5 AIAC Correspondence – from chair (Attachment 3)

Date	Name	Subject
2-6-20	Biamanga Board	Notification of Access Improvement Grant round open.
27/7/20	Recipients of previous Access Improvement Grants	Request for organisations who have previous AIG projects to advertise the International Access Symbol on their website.

5.6 Access Improvement Grants

Recommendations of AIG subcommittee (Alice Howe)

Four applications were received for the 2020 Access Improvement Grants and assessed by the grants sub-committee (Mr Finneran, Ms Oates, Mr Reynolds, Dr Howe) The sub-committee proposes that the AIAC recommend to Council:

Motion:

That Council adopt the Access and Inclusion Advisory Committee's recommendations (Attachment 1) to award the following Grant allocations:

1. That Council adopt the Access and Inclusion Advisory Committee's recommendations (Attachment 4) to award the following Grant for a total of \$15,600:
 - a) Panboola Pambula Wetlands and Heritage Project Inc for the 'Improving disability parking at Panboola' project (\$600)
 - b) Bermagui Surf Life Saving Club for the 'Same Wave - An All Abilities Aquatic Program' (\$5000)
 - c) Wolumla Football Club for the 'Wheelchair friendly picnic tables' project (\$5000)

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- d) The Trustee for the Australasia Property Unit Trust for the 'Accessing the Australasia' project (\$5000)
 - 2. That unspent funds of \$4,920 from the 2020 Access Improvement grant round be allocated towards a grant application to support accessible tourism.
 - 3. That Council thank the Access and Inclusion Committee, and its Grants Sub-committee, for coordinating the 2020 Access Improvement Grant Program
 - 4. That Council officers write to all applicants advising them of the outcome of their applications.
- Moved: Mr Dunn
Seconded: Mr Robb
All in favour

5.7 Update on the Disability Inclusion Action Plan

Ms Cleverley updated the Committee on the status of the Disability Inclusion Action Plan. Noting that it continues through the consultation phase with two key themes emerging:

- a. The need for training and awareness raising about inclusion and its benefits for Council staff and the community
- b. The opportunity provided by an accessible and inclusive tourism strategy.

Once the consultation (internal and external) is complete this month the possible actions will undergo a ranking process (based on the frequency and importance of the issue each action is responding to) and then a prioritising process will occur (how the issue links with other commitments and investments by Council and the community.)

Once the DIAP is fully drafted a final review of the actions and measures will occur and Councillors and the AIAC will have an opportunity for final input.

Many thanks to the AIAC for its engagement and interest on the Disability Inclusion Action Plan.

5.8 Composition of the Committee

Mr Finneran raised questions about the re-election of the Committee. It is noted that Council will consider a staff recommendation that re-election of all the Section 355 Committees should align with the Council re-election, which is due in September 2021. Committee unanimously agreed with the decision.

5.8 Other Business

No other business arising noted.

Meeting closed 12:44pm 10 August 2020

Next Meeting to be held on Monday 9 November 2020