

Open Actions

Division:

Committee: Council

Officer:

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 10 May 2022

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 7/08/2019	Louie, Gary	Hanscomb Creek and Johnson Creek Bridges, Garfields Road, Numbugga.	21/08/2019	9/08/2019	
11.5		Macfarlane, Ian				IC19/0000622
84/19						
<i>10 May 2022 - 9:08 AM - Georgina McIntyre</i>						
Johnsons creek (update provided by Jake Summerell) Abutments are at the sale yards, waiting on deck delivery. Estimated completion around October. Site work has commenced apart from the installation of signage East Coast Civil Construction to liaise with neighbouring land owners for use of site compound to land InQuik on site.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 18/09/2019	Best, Chris	North Bega Sewer Phase Two	2/10/2019	23/09/2019	
11.1		Macfarlane, Ian				IC19/0000736
130/19						
<i>3 Feb 2021 - 2:50 PM - Chris Best</i>						
This project is on hold post the bushfires and will be reconsidered as resources become available. It will include the resolved actions.						
<i>10 May 2022 - 10:09 AM - Chris Best</i>						
This project remains on hold.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 28/08/2019	Marshall, Rickee	Merimbula Wharf Public Toilet Facility	11/09/2019	4/10/2019	
11.7		Macfarlane, Ian				IC19/0000682
112/19						
<i>8 Oct 2019 - 12:41 PM - Rickee Marshall</i>						
Deed of Agreement updated to reflect new annual rental amount and sent via post 2 October 2019 to Anthony and Sally Daly for execution.						
<i>18 Feb 2020 - 4:56 PM - Rickee Marshall</i>						
Constant follow up with Anthony & Sally Daly to sign Deed of Agreement but no luck so far.						
<i>5 May 2021 - 12:24 PM - Rickee Marshall</i>						
Property officers have continued to follow up with lessee for signing of the Deed and have sent a formal letter dated 25 March 2021 seeking for the Deed to be signed and returned.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 6/11/2019	Marshall, Rickee	Tura Beach Country Club tenure	20/11/2019	12/11/2019	
11.1		Macfarlane, Ian				IC19/0000913
175/19						
	<i>28 Oct 2020 - 1:25 PM - Rickee Marshall</i>					
	Meetings with Councils vegetation management team and Water and Sewer team to progress the vegetation management plan and reuse water agreement which will be annexed to lease once issued					
	<i>28 Oct 2020 - 1:26 PM - Rickee Marshall</i>					
	Lessee advised in writing of process to prepare vegetation management plan and water reuse agreement prior to formalising tenure.					
	<i>5 May 2021 - 3:22 PM - Rickee Marshall</i>					
	Native Title advice being prepared for the issue of a new lease.					
	<i>8 Oct 2021 - 1:31 PM - Rickee Marshall</i>					
	Opteon valuation report received and copy and rental rebate sent to Tura Country Club, Club have contested valuation and new rental amount. Several meetings and correspondence with Club on valuation.					
	<i>10 Dec 2021 - 4:47 PM - Rickee Marshall</i>					
	Email to Tura CC advising valuation stands, email to Crown Lands requesting whether Crown concession policy could be applied to help Club out. Waiting on Environment team to finalise Vegetation Management Plan for the site and Assets to finalise drainage plan for the site prior to finalising the lease for issue to the Club.					
	<i>9 May 2022 - 4:24 PM - Rickee Marshall</i>					
	Tura CC still contesting valuation report and annual rental payable under new lease. Waiting on Environment team to finalise Vegetation Management Plan for the site and Assets to finalise drainage plan for the site prior to finalising the lease for issue to the Club. Environment team have advised there is a compliance issue with the State government which is preventing them from finalising the Vegetation Management Plan.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 18/03/2020	Marshall, Rickee	Sapphire Aquatic Centre access	1/04/2020	20/03/2020	
11.1		Macfarlane, Ian				IC20/0000136
42/20						
	<i>9 Apr 2020 - 9:41 PM - Rickee Marshall</i>					
	9/04/2020 email sent to National Parks regarding process to make an application for revocation of the road from the park.					
	<i>10 Jun 2020 - 11:37 PM - Rickee Marshall</i>					
	Email received from NP on 15 May 2020 to advise the next step is for Council to provide a surveyed map of the proposal area. Once received NP will included as part of the Revocation assessment package to be assessed in the Revocations Bill for approval and possible tabling in Parliament in 2021. CS&J have been requested to prepare a quote for the survey works.					
	<i>5 May 2021 - 4:31 PM - Rickee Marshall</i>					
	CS&J prepared a sketch plan which was sent to NP on 30 June 2020 for inclusion in the assessment package. No response received from NP. 5 May 2022 follow up email sent to NP on the matter.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 27/01/2021	Grady, John	Evans Park Kalaru Playground - Grant Funding and Masterplan	10/02/2021	29/01/2021	

11.4	Macfarlane, Ian	IC21/0000045
6/21		
<i>15 Oct 2021 - 11:59 AM - John Grady</i>		
Playground and shade structure CPP completed. BVSC funded and installed fence. Work to finalise site masterplan to be progressed.		
<i>6 May 2022 - 4:04 PM - John Grady</i>		
Workloads have delayed work to progress planning. Will progress once resources become available.		

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 17/02/2021	Marshall, Rickee	EOI 2021-62 - Occupation of office space within Bermagui Community Centre	3/03/2021	18/02/2021	
11.2		Macfarlane, Ian				IC21/0000133
21/21						
<i>5 May 2021 - 3:54 PM - Rickee Marshall</i>						
Licence agreements for Bermagui Historical Society, Four Winds and Southern NSW Health drafted and sent to Crown Lands for consent prior to issue.						
<i>5 May 2021 - 3:55 PM - Rickee Marshall</i>						
Native title advice received stating investigations have not found any prior act likely to have extinguished native title over Lot 2 in DP 1102635. The advice states that Council has 2 options:						
<ol style="list-style-type: none"> 1. maintaining the existing lease from the State of New South Wales over Lot 2 DP 1102635, until a determination of the South Coast Peoples Native Title Application is determined by the Federal Court of Australia or until the current Lease option period expires on 1 May 2038: or 2. being appointed as Crown land manager under the Crown Land Management Act 2016, conditional upon a native title certificate under Section 8.4 being issued by the Minister, concurrent with the appointment. 						
Council officers will seek to have a Native Title certificate issued and report back to Council if a certificate is not an option.						
<i>21 Jul 2021 - 11:53 AM - Rickee Marshall</i>						
Four Winds and Bermagui Historical Society licences received, to be executed by CEO and Mayor. Have been chasing Southern NSW Health but no luck so far.						
<i>8 Oct 2021 - 1:36 PM - Rickee Marshall</i>						
Continuing to chase Southern NSW Health for their signed licence agreement.						
<i>7 Dec 2021 - 4:30 PM - Rickee Marshall</i>						
Both Four Winds and Bermagui Historical Society licence agreements are signed and currently with Crown Lands for approval. Still unable to get a response from Southern NSW Health, this licence remains unsigned.						
<i>15 Dec 2021 - 12:11 PM - Georgina McIntyre</i>						
Action reassigned to Cole, Casey by: McIntyre, Georgina for the reason:						
<i>11 Feb 2022 - 10:07 AM - Casey Cole</i>						
Update from Crown Lands, Bermagui Historical Society Sub-Licence has been approved. Further supporting documentation has been requested for Four Winds, provided by email. Southern NSW Health District remain unlicensed since February 2021, Crown requested copies of correspondence in relation to this, which has been provided						

24 Feb 2022 - 9:49 AM - Casey Cole

Internal email liaison re urgency to have Southern NSW Health's sub-licence agreement signed and returned to Council otherwise Council risk head lease breach. Anthony McMahon to contact Meegan Connors (GM of Coastal Network within Southern NSW Health) to chase

24 Feb 2022 - 5:08 PM - Casey Cole

Contact made with Southern NSW Health and draft Sub-Licence Agreement provided for review. Contact also made with Crown Lands to provide update

17 Mar 2022 - 1:32 PM - Casey Cole

17.03.2022 Chased up Southern NSW Health to sign sub-licence documents

22 Mar 2022 - 10:04 AM - Georgina McIntyre

Action reassigned to Marshall, Rickee by: McIntyre, Georgina for the reason: Casey Cole moving to new team

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 21/04/2021	Marshall, Rickee	Road closure - Barclay Street, Eden sports precinct	5/05/2021	27/04/2021	
11.3		Macfarlane, Ian				IC21/0000403
80/21						
	5 May 2021 - 5:41 PM - Rickee Marshall					
	Road closure assessment process and advertising commenced.					
	21 Jul 2021 - 12:00 PM - Rickee Marshall					
	The notification period ended on 16 July 2021. We received one response from Telstra advising there are Telstra assets within the vicinity of the road closure.					
	Veris advised to proceed with preparing the plans as per the quote received, once we have received the plans from Veris we will be able to proceed with the next stage.					
	8 Oct 2021 - 1:38 PM - Rickee Marshall					
	Plan received, waiting on advice from Planning as to whether a subdivision certificate is required prior to arranging lodgement of the plan at LRS.					
	10 Dec 2021 - 4:50 PM - Rickee Marshall					
	Subdivision certificate application lodged at Council, once received plan can be lodged at NSW LRS.					
	15 Dec 2021 - 12:11 PM - Georgina McIntyre					
	Action reassigned to Cole, Casey by: McIntyre, Georgina for the reason:					
	18 Feb 2022 - 4:22 PM - Casey Cole					
	Requested update on subdivision certificate from Vicki Andre - she advised she will be able to issue this one soon pending approval from Alice Howe and CEO execution					
	24 Feb 2022 - 5:06 PM - Casey Cole					
	Endorsed Subdivision Certificate received from Planning and forwarded to Veris for Land Registry Services Registration					
	17 Mar 2022 - 1:32 PM - Casey Cole					
	17.03.2022 LRS requisition received. Provided Veris with copy of requested Gazette and Crown Land Consent					
	22 Mar 2022 - 10:05 AM - Georgina McIntyre					
	Action reassigned to Marshall, Rickee by: McIntyre, Georgina for the reason: Casey Cole moving to new team					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 22/09/2021	Marshall, Rickee	Lease to Bega Volunteer Rescue Association	6/10/2021		
11.4		Macfarlane, Ian				IC21/0001188
220/21						
<i>8 Oct 2021 - 2:13 PM - Rickee Marshall</i>						
Email sent to VRA to notify them of outcome of Council meeting and to get them to complete rental rebate application. Venderpanel request out for valuation. Once received will progress with new lease.						
<i>6 Dec 2021 - 7:36 PM - Rickee Marshall</i>						
Waiting on valuation from Opteon to determine rental amount						
<i>15 Dec 2021 - 12:12 PM - Georgina McIntyre</i>						
Action reassigned to Cole, Casey by: McIntyre, Georgina for the reason:						
<i>13 Jan 2022 - 2:28 PM - Casey Cole</i>						
Valuation Report received from Opteon and rental rebate assessment completed. Looking into possible funding to cover legal costs for lease preparation						
<i>4 Feb 2022 - 4:14 PM - Casey Cole</i>						
Grant funding not available for the payment of legal fees. Clark Rideaux have been instructed to proceed with lease preparation						
<i>11 Feb 2022 - 10:10 AM - Casey Cole</i>						
Clark Rideaux are current reviewing BVSC instruction on lease preparation						
<i>17 Mar 2022 - 1:34 PM - Casey Cole</i>						
Clark Rideaux preparing draft lease						
<i>22 Mar 2022 - 10:05 AM - Georgina McIntyre</i>						
Action reassigned to Marshall, Rickee by: McIntyre, Georgina for the reason: Casey Cole moving to new team						
<i>9 May 2022 - 4:36 PM - Rickee Marshall</i>						
Draft lease finalised 9/05/2022 for issue to VRA.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
New Item	Council 22/09/2021	Best, Chris	Illawambra Trunk Main	6/10/2021		
18.2		Macfarlane, Ian				IC21/0001188
<i>26 Oct 2021 - 12:23 PM - Chris Best</i>						
Letters were sent to affected properties last week. Some customers have contacted Council as a result, and meetings are now being arranged with those customers.						
<i>9 May 2022 - 3:51 PM - Chris Best</i>						
Two face to face meetings have been held with affected customers. An options report is in early draft. The draft is planned to go to customers for comment and be incorporated into the August Council meeting for Council resolution on the preferred option.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 3/11/2021	Marshall, Rickee	Disposal of Narira Village Complex, Cobargo	17/11/2021		
11.8		Macfarlane, Ian				IC21/0001474
108/21, 109/21						
<i>21 Dec 2021 - 2:48 AM - Rickee Marshall</i>						
Provided comments to Clark Rideaux Solicitors on draft CHAA and advised that Council are trying to avoid any change over in funds, hence why SCH are to pay NSW Land and Housing the difference owing after Council transfer the Narira reserve balance and maintenance fund to NSW Land and Housing, therefore Council would be happy to proceed on a nominal deposit basis.						
<i>9 May 2022 - 4:43 PM - Rickee Marshall</i>						
Final contract and associated documents issued to all parties 09/05/2022. Matter expected to progress to exchange very soon.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 3/11/2021	Marshall, Rickee	Acquisition of proposed easements for Bega Water Treatment Plant and Water and Sewerage Services Operations Depot	17/11/2021		
11.9		Macfarlane, Ian				IC21/0001474
110/21						
<i>6 Dec 2021 - 12:12 PM - Rickee Marshall</i>						
Easement - 121 Boundary Road - Deed with landowner for approval and execution. Easement - 101 Boundary Road - Deed with landowner for approval and execution. Jerang - Lot 2 DP 512378 - Draft Deed ready for issue to landowner. Permit to Enter to be signed prior to issue.						
<i>9 May 2022 - 4:45 PM - Rickee Marshall</i>						
Easement - 121 Boundary Road - Landowner contesting valuation, Council to consider compulsory acquisition. Easement - 101 Boundary Road - Landowner contesting valuation, Council to consider compulsory acquisition. Jerang - Lot 2 DP 512378 - Deed with landowner for approval and execution.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 24/11/2021	Marshall, Rickee	Disposal of Easement to Essential Energy to support Merimbula Airport works	8/12/2021		
11.2		Macfarlane, Ian				IC21/0001597
108/21						
<i>6 Dec 2021 - 12:01 PM - Rickee Marshall</i>						
Email sent to Clark Rideaux with instructions to prepare Deed for execution by EE Conveyancing Team.						
Quote received from Jack Atkinson (Registered Surveyor) for the preparation for the plan (excluding 88B instrument and LRS lodgement). Once survey has been received can progress with registration at LRS.						

10 Dec 2021 - 3:01 PM - Rickee Marshall

Clark Rideaux reviewing documents from EE and responding to Council.

15 Dec 2021 - 12:12 PM - Georgina McIntyre

Action reassigned to Cole, Casey by: McIntyre, Georgina for the reason:

4 Feb 2022 - 4:15 PM - Casey Cole

11.01.2022 Arranged CEO authorised delegate execution of Customer Deed and provided scanned copies to Jenny Symons as requested by her, to forward to Essential Energy

4 Feb 2022 - 4:17 PM - Casey Cole

14/01/2022 Instructed Clark Rideaux to proceed with preparation of bank guarantee and caveat as requested by Jenny Symons

4 Feb 2022 - 4:17 PM - Casey Cole

Email received via Jenny Symons from Essential Energy conveyancer Melinda White advising documents have been signed as a Director of a Company. Phone call from Jenny Symons to advise she had rearranged CEO execution a second time as original copies of the Deed were requested by EE. Documents to now be executed for the third time as originally completed as an authorised delegate.

11 Feb 2022 - 10:06 AM - Casey Cole

09/02/2022 Customer Deed and Client Authorisation documents provided to Georgina to arrange CEO resigning

24 Feb 2022 - 5:07 PM - Casey Cole

CBA confirmed Bank Guarantee expected to be finalised by early March and provided to BVSC for CEO execution

7 Mar 2022 - 1:06 PM - Casey Cole

04/03/2022 - Finance confirmed bank guarantee has been express posted to Essential Energy at Port Macquarie

17 Mar 2022 - 1:34 PM - Casey Cole

17.03.2022 instructions received from Clark Rideaux to amend easement dimensions on plan. Jenny Symons arranging

22 Mar 2022 - 10:06 AM - Georgina McIntyre

Action reassigned to Marshall, Rickee by: McIntyre, Georgina for the reason: Casey Cole moving to new team

9 May 2022 - 4:49 PM - Rickee Marshall

Deed with Council and Essential Energy executed, bank guarantee provided and caveat registered. Council proceeding with construction, once complete easement plan can be registered and caveat, bank guarantee withdrawn. Certificate of title to be updated from the name of the Council of Imlay to Bega Valley Shire Council. Relevant documentation to progress name change sent to legal representatives 09/05/2022.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 9/02/2022	Howe, Alice	Request to Vary Development Standard - Jim McMahon Drive Kiah	28/05/2022		
8.1		Harrison, Emily				IC22/0000152
16/22						
30 Mar 2022 - 11:07 AM - Alice Howe						
Revised Target Date changed by: Howe, Alice From: 23 Feb 2022 To: 28 May 2022						
Reason: DA referred to Planning. Awaiting advice from Planning on whether it supports concurrence						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 9/02/2022	Marshall, Rickee	Transfer of land to National Parks and Wildlife Service	23/02/2022		
9.2		Macfarlane, Ian				IC22/0000152
22/22						
<i>9 May 2022 - 4:52 PM - Rickee Marshall</i>						
NPWS advised of resolution - briefing for the Minister for Environment and Heritage seeking approval to accept the land under the National Parks and Wildlife Act to acquire the land under delegation drafted. Once approved we can progress the acquisition.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 9/02/2022	Grady, John	Bega Sporting Complex - formalisation of tenure	23/02/2022		
9.4		Macfarlane, Ian				IC22/0000152
24/22						
<i>6 May 2022 - 4:01 PM - John Grady</i>						
Will work with Manager Property Services) to undertake actions						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 9/02/2022	Marshall, Rickee	Proposed divestment of Lot 1 in DP 879737 at Nullica	23/02/2022		
9.5		Macfarlane, Ian				IC22/0000152
25/22						
<i>9 May 2022 - 4:57 PM - Rickee Marshall</i>						
Contract for the purchase of Nullica Short Cut Road, Nullica received, reviewed and comments sent to legal representatives 09/05/2022. Expected to progress to exchange in the very near future.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 9/02/2022	Marshall, Rickee	Wyndham Men's Shed Incorporated tenure arrangement	23/02/2022		
9.6		Macfarlane, Ian				IC22/0000152
26/22						
<i>9 May 2022 - 4:59 PM - Rickee Marshall</i>						
Draft tenure document with legal representatives, property officers followed up 09/5/2022 and document expected to be issued this week. Update sent to Wyndham Mens Shed representatives 09/5/2022.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
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Report	Council 9/02/2022	Marshall, Rickee	Creation of a positive covenant for APZ purposes over Council owned land at Arthur Kaine Drive, Merimbula	23/02/2022		
9.9		Macfarlane, Ian				IC22/0000152
29/22						
<i>9 May 2022 - 5:01 PM - Rickee Marshall</i>						
Draft easement terms reviewed 09/05/2022 and sent to legal representatives. Valuation report obtained for easement - \$5K and sent to legal representatives 09/05/2022 for inclusion in Deed.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 9/02/2022	Marshall, Rickee	Road closure - Calle Calle Street, Eden	23/02/2022		
9.10		Macfarlane, Ian				IC22/0000152
30/22						
<i>9 May 2022 - 5:07 PM - Rickee Marshall</i>						
Notification letters, emails and advertisement complete. Submissions received for consideration before progressing further.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 9/02/2022	Lewington, Jason	RFT 2122-034 Sapphire Coast Drive Intersection Upgrade	23/02/2022		
9.11		Bolton, Iliada				IC22/0000152
31/22						
finalise process for RFT 2122-034						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 9/02/2022	Howe, Alice	Establishment of Youth Council/Committee	31/07/2022		
13.1		Harrison, Emily				IC22/0000152
38/22						
<i>30 Mar 2022 - 11:11 AM - Alice Howe</i>						
Revised Target Date changed by: Howe, Alice From: 23 Feb 2022 To: 27 May 2022 Reason: Councillor briefign scheduled for May. Response to QoN to follow.						
<i>29 Apr 2022 - 2:38 PM - Esther Furniss</i>						
Report to Council scheduled for 18 May meeting						
<i>6 May 2022 - 1:49 PM - Esther Furniss</i>						
Councillor Briefing and Report to Council scheduled for July to allow for further research and planning to be undertaken						

6 May 2022 - 1:51 PM - Esther Furniss

Revised Target Date changed by: Furniss, Esther From: 27 May 2022 To: 31 Jul 2022
Reason: Councillor briefing and Report rescheduled for July

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 16/03/2022	Howe, Alice	Request to support Aboriginal housing, community development and tourism projects	27/05/2022		
8.4		Harrison, Emily				IC22/0000402
17/22						
30 Mar 2022 - 11:29 AM - Alice Howe						
Revised Target Date changed by: Howe, Alice From: 30 Mar 2022 To: 27 May 2022 Reason: to allow time for public notification of intent to waive fees						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 16/03/2022	Best, Chris	Water and Sewer Services Policies and Procedures	30/03/2022		
9.2		Macfarlane, Ian				IC22/0000402
20/22						
9 May 2022 - 3:49 PM - Chris Best						
Theses policy and procedures will go to the 29th June Council meeting with a submissions report.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 16/03/2022	Bolton, Iliada	Opportunity for adjustment to the 2022-23 rate peg	30/03/2022		
10.5		Bolton, Iliada				IC22/0000402
31/22						
3 May 2022 - 4:46 PM - Iliada Bolton						
Items 1, 2 and 4 have been completed. The application for the rate variation was submitted on 28 April 2022. The Long Term Financial Plan prepared for year commencing FY2023 includes the rate increase of 2.5%. Item 3 will be actioned in accordance with OLG and IPART timeframes. This resolution will be included in Council's advocacy priorities.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
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Report	Council 20/04/2022	Payne, Anthony	Bega Valley Shire Contaminated Land Policy	4/05/2022		
8.3		Harrison, Emily				IC22/0000606
49/22						
Hi Tony, Please advise LPG and CRJO of Council's resolution regarding Contaminated Land Policy to finalise this action. Thanks						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 20/04/2022	Furniss, Esther	Proposal to Establish Alcohol-free Zone and Alcohol-prohibited Area, Gipps and Bega Streets, Bega	4/05/2022		
8.4		Harrison, Emily				IC22/0000606
50/22						
<i>6 May 2022 - 4:01 PM - Esther Furniss</i>						
Eden, Bega LALCs and Bega Eden Merrimans notified of Council's decision in writing. Have your Say drafted for public consultation of the proposed AFZ and APA						
<i>6 May 2022 - 4:03 PM - Esther Furniss</i>						
Affected liquor licence holders to be contacted						
<i>9 May 2022 - 5:12 PM - Esther Furniss</i>						
Letters to LALCs and Merrimans and liquor licence holders to be sent in conjunction with public consultation of proposed AFZ and APA. This is due to take place on Friday 13 May or Friday 20 May.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 20/04/2022	Thomson, Sophie	Planning Proposal for Market Street, Merimbula	4/05/2022		
8.5		Harrison, Emily				IC22/0000606
51/22						
Action with Thomson, Sophie						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 20/04/2022	Terwin, Karen	Community Hall Committee Nominations	4/05/2022		
9.1		Macfarlane, Ian				IC22/0000606
52/22						
Action with Terwin, Karen						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 20/04/2022	Djicic, Daniel	Merimbula Boardwalk and Foreshore Path Concept Design	4/05/2022		

9.4		Macfarlane, Ian				IC22/0000606
55/22						
22 Apr 2022 - 1:15 PM - Georgina McIntyre						
Action reassigned to Djikic, Daniel by: McIntyre, Georgina for the reason:						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 20/04/2022	Gill, Gemma	EOI 2122-043 - Kiah & Wandella Community Hall Design	4/05/2022		
9.5		Macfarlane, Ian				IC22/0000606
56/22						
Action with Gill, Gemma						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 20/04/2022	Bolton, Iliada	Review of Council's Code of Meeting Practice	4/05/2022		
10.5		Bolton, Iliada				IC22/0000606
62/22						
9 May 2022 - 3:41 PM - Iliada Bolton						
Draft Code of Meeting Practice placed on public exhibition on 27 April 2022 and submissions will be received via Have Your Say page on Council's website to 8 June 2022.						
9 May 2022 - 3:47 PM - Iliada Bolton						
Council's website on "how to lodge a petition" will be updated once the Code of Meeting Practice (reviewed April 2022) is adopted.						
10 May 2022 - 9:25 AM - Iliada Bolton						
Council's website has been updated on 10/05/2022 to provide information on petitions that align with the provisions of the draft Code of Meeting Practice. There are templates available to assist with submitting a valid petition.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 20/04/2022	Payne, Anthony	Strengthening the ban on Shark Fishing at Tathra Wharf	4/05/2022		
13.1		Harrison, Emily				IC22/0000606
66/22						
Tony, please progress with erection signs at Tathra Wharf as per the Council resolution of 20 April						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
New Item	Council 20/04/2022	Payne, Anthony	Update on signage and timeframes for Alcohol Free Zones (AFZ)	4/05/2022		
15.5		Harrison, Emily				IC22/0000606

This one sits with CEP. Once an update is provided on expiry and location of signage A&O can work to have them updated.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 4/05/2022	Lewington, Jason	RFT 2122-018 Central Waste Facility (CWF) Cell 3 landfill capping works	18/05/2022		
9.1		Bolton, Iliada				IC22/0000688
72/22, 73/22						
Procurement to proceed with tender as per council resolution						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 4/05/2022	Bolton, Iliada	Review of Council Policies	18/05/2022		
10.1		Bolton, Iliada				IC22/0000688
74/22						
On Public Exhibition						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Council 4/05/2022	Bolton, Iliada	Exhibition of Integrated Planning and Reporting documents	18/05/2022		
10.2		Bolton, Iliada				IC22/0000688
75/22						
On Public Exhibition						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
New Item	Council 4/05/2022	Harrison, Emily	How Bega Valley Shire Council is encouraging the installation of fast charging stations for Electric Vehicles	18/05/2022		
15.3		Harrison, Emily				IC22/0000688
Action with Acting Director Community, Environment and Planning						