

Please print clearly in **BLOCK LETTERS** with a black pen.
 Ensure all fields have been filled out correctly.
 Please tick the appropriate boxes.
 Once your application is received a Council Officer will contact you if further information is required.

Please complete this form if no liquid trade waste (in full) will be discharged to the sewer system. If you are unsure or if you have any questions, please contact Council on 6499 222.

DECLARATION THAT NO LIQUID TRADE WASTE SHALL BE DISCHARGED TO SEWER

1. Development application

Does this concern a new development what is the development application number?

No

Yes, if yes what is the DA Number?

2. Premises identification and contact details

Provide the following details for the premises concerned.

D.P.	<input type="text"/>	Section	<input type="text"/>	Lot No. (s)	<input type="text"/>
D.P.	<input type="text"/>	Section	<input type="text"/>	Lot No. (s)	<input type="text"/>

Have any additional D.P., Section and Lot details relating to this declaration been provided on a signed and dated sheet and attached to this form?

YES

N/A

Street No.	<input type="text"/>	Street name	<input type="text"/>			
Suburb	<input type="text"/>				Postcode	<input type="text"/>
Name of contact at premises	<input type="text"/>			Phone No.	<input type="text"/>	
Position of contact	<input type="text"/>			Fax No.	<input type="text"/>	

3. Trading name

Under what name will the business or entity located at the above premises operate?

4. Type of business

What is the general nature of the business or businesses to be conducted on the premises (e.g. Warehouse, Pharmacy, Furniture Store)?

OFFICE USE ONLY

BEGA VALLEY SHIRE COUNCIL

Existing premises? YES NO Existing activities/operations on premises? YES NO

Premises visited? YES NO Assessed from plans and/ or statement only? YES NO

Requirement to lodge application for approval to discharge liquid trade waste to YES NO

Signature

Date / /

Action Workflow:

5. Definition of liquid trade waste

IMPORTANT – Read the following information before proceeding with the application.

The Local Government (General) Regulation, 2005 defines “trade waste” as all liquid waste other than sewage of a domestic nature.

Section 3 of the Local Government (General) Regulation, 2005 contains the following definition:

“sewage of a domestic nature includes human faecal matter and urine and waste water associated with ordinary kitchen, laundry and ablution activities of a household, but does not include waste in or from a sewage management facility.”

To explicitly differentiate trade waste as defined above from the other wastes also generated by industry and commerce the term liquid trade waste is now generally used by regulatory authorities. For the purpose of this application the term “liquid trade waste” is considered to have the same definition as “trade waste”

NB. While stormwater and unpolluted water are **not** considered as liquid trade waste they are still **not** allowed to be discharged to Council sewer without approval.

Additional points to note regarding what constitutes liquid trade waste:

- Community/public premises such as craft clubs, schools and hospitals also require Council approval to discharge liquid trade waste to sewer.
- The toilet, hand basin and shower wastes derived from business, commercial, community/public or industrial premises are **not** considered to be liquid trade waste.
- Business, commercial, trade community/public or industrial activities conducted at premises other than that of the provider (e.g. mobile carpet cleaner, graffiti removalist) will also require Council approval for the discharge of any liquid trade waste to sewer.
- Septic tank waste (which is not commingled with liquid trade waste), waste from marine pump – out facilities and the contents from a pan (e.g. toilets from mobile homes/caravans and portable toilets), cesspool or privy are **not** considered to be liquid trade waste. Council approval for the discharge to sewer of such wastes is still however required, but is managed separately to liquid trade waste.
- Where liquid trade waste is discharged to a septic tank or other receptacle on a premises, which is then pumped out and the contents transferred to a Council sewerage treatment plant, an approval to discharge liquid trade waste to sewer is required.
- Commercial activities conducted at a domestic /residential dwelling will require Council approval for the discharge to sewer of any liquid trade waste generated.
- While the discharge from a commercial/community/public swimming pool backwash operation is considered to be liquid trade waste, the same discharge from domestic/residential swimming pools is **not** classified as such.
- Liquid discharges from individual caravan park site kitchen facilities and common laundry facilities are **not** considered to be liquid trade waste.
- Liquid trade waste can also originate from stables and kennels not associated with domestic households, saleyards, racecourses, market places, washing areas and agricultural enterprises (e.g. pigeries dairies, cattle sheds).

6. Substances prohibited from being discharged to the sewerage system

It is **important** that you read and understand this section as discharging prohibited substances to the sewerage system, other than in accordance with a liquid trade waste approval is an offence.

The following substances **shall** not be included in the liquid trade waste:

- (a) Organochlorine weedicides, fungicides, pesticides and substances of similar nature and/or wastes arising from the preparation of these substances;
- (b) Organophosphorus pesticides and/or waste arising from the preparation of these substances;
- (c) any substance liable to produce noxious or poisonous vapours in the sewerage system;
- (d) organic solvents or mineral oils;
- (e) any flammable or explosive substances;
- (f) discharges from ‘Bulk Fuel Depots’;
- (g) chromate from cooling towers;
- (h) natural or synthetic resins, plastic monomers, synthetic adhesives and rubber or plastic emulsions;
- (i) rain, surface, seepage of subsoil water, unless specifically permitted;
- (j) solid matter;
- (k) any substance assessed as not suitable to be discharged to the sewerage system;
- (l) waste liquids that contain pollutants at concentrations which inhibit the sewage treatment processes – refer National Wastewater source Management Guidelines, July 2008, WSAA;
- (m) any other substances listed in a relevant regulation.

7. Required information

Please answer the following questions.

- (a) What activities/processes/operations are to be conducted on the premises to which this declaration applies?
(If the space provided is insufficient sign, date and attach additional sheets detailing the required information)

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Number of additional pages describing activities/processes/operations attached to this declaration?

- (b) Will the activities/processes/operations to be conducted on the premises involve the use or production of liquid substances?

YES NO

- (c) Will liquid wastes be generated from the activities/processes/operations to be conducted on the premises?
(NB. This includes cleaning of equipment or premises)

YES NO

If 'YES' how will any waste liquids be disposed of apart from being discharged to sewer?

(Indicate means of disposal including names of any contractors, sign, date and attach extra pages if required).

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- (d) Are drains present in any internal/external area that could receive and subsequently discharge liquid trade waste to Council sewer? In answering this question you should consider such situations as the wash down of contaminated areas and the potential for the spillage or leaching of chemicals used or stored on site.

YES NO

Sign, date and include a current internal drainage diagram of the premises.

(Number of pages)

- (e) List all chemicals stored or used on the premises? Provide Material Safety Data Sheets for all listed chemicals excluding domestic cleaning products and other common substances. (If space provided is insufficient sign, date and attach additional sheets)

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Number of additional pages describing activities/processes/operations attached?

Privacy Notification

The information requested on this form is being collected by Bega Valley Shire Council for Council and the NSW Office of Water (NOW) for purposes associated with the discharge of Liquid Trade Waste. This information is required under the NSW Government's Liquid Trade Waste Regulation Guidelines for the administration of the Local Government Act, 1993. The information will be used by Council or NOW officials for the purpose mentioned or a directly related purpose. The information may be forwarded to current or new, owners or applicants. You may apply to Council for access or amendment of the information at any time.

8. Business owner's details and declaration

Must be completed by an authorised officer representing the business or other organisation (e.g. Owner, manager etc, but **not** contractor, agent etc, acting on their behalf).

Business Owner (The name of the company, Organisation, Individual(s) etc legally registered as owning the business making this declaration that no liquid trade waste shall be discharged to sewer.)

Postal Address

Signatory's Name

Phone No.

Signature Position

Fax No.

I declare that the information supplied on this declaration and any attachments, is to the best of my knowledge accurate, relevant and complete, and that no liquid trade waste will be discharged to Council's sewer from the premises nominated. I further confirm that appropriate precautions (E.g. roofing, bunding, secured storage areas, due diligence program and contingency plans) are in place to prevent the entry into Council's sewer of spills, leaks and leachate from any chemicals used or stored on the premises. I will also give prior written notification to the Trade Waste/Regulatory Officer at Bega Valley Water of any significant changes to the information provided in this declaration or accompanying attachments.

Signature

Date

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9. Premises owner's details and declaration

Complete this section even if premises owner and business owner are the same entity. Signatory must be the premises owner or authorised officer of the owner of the premises.

Premises Owner (The name of the Company, Organisation, Individual(s) etc legally registered as owner the premises for which the declaration that no liquid trade waste shall be discharged to sewer is applicable).

Postal Address

Signatory's Name

Phone No.

Signatory's Position

Fax No.

I hereby give my consent for this declaration that no liquid trade waste will be discharged to sewer from the premises.

Signature

Date

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