

Dear Committee

Meeting Notice and Agenda Cemetery Advisory Committee Meeting

Please ensure your nominated representative or alternative is made aware of the meeting.

The meeting details are as follows:

Date: **Tuesday 20th November 2018**

Time: 11:00am

Location: **Bega Valley Commemorative Civic Centre, Zingel Place, Bega**

Please contact council with any apologies or if you have any items for the agenda.

Additional information

The S355 Cemetery Advisory Committee is a formal advisory body of Council for the purposes of considering, discussing and advising on specific issues related to the management and future direction of Council's cemeteries.

The committee will have the opportunity to provide input on strategic level cemetery management issues at Council cemeteries.

The Cemetery Advisory Committee will liaise on cemetery matters with relevant Council officers in attendance at the quarterly meeting.

I look forward to seeing you at the meeting.

Yours Sincerely

Karen Terwin
Cemetery & Hall Officer

**note – this meeting will be recorded for ease of minute taking please note any objections prior to commencement

1 Apologies

2 Introductions

Ann Fagan – Cemetery & Hall Assistant

3 Business Arising

3.1 Action Items from the last meeting.

3.2 Signage for Cemeteries – gathering information for new signage at the Cemeteries.

4 New Business

4.1 Strategic Plan

4.2 Cemetery Safety Workshop – Ann attended and will provide the committee with a brief run-down.

4.3 New staffing and structure.

5 Closure

6 Next meeting

19th February 2019