

The Returned and Services League of Australia NEW SOUTH WALES BRANCH INCORPORATED

"The Price of Liberty is Etemal Vigilance"



BEGA Sub-Branch

ABN: 59 835 668 272

President: Secretary: Treasurer: Gary Berman Ken Witchard Kevin Long PO Box 4

Bega NSW 2550

Telephone: 02 64921 222

Email: subbranchbega@bigpond.com

14 January 2021

Sport & Recreation Officer Bega Shire Council Zingle Place Bega NSW 2550

Dear Sir/Madam

Please find enclosed the relevant paperwork for the Traffic committee for the upcoming Anzac Day services and marches for the Bega area for April 25th 2021 (depending on Covid -19 restrictions).

Also included is a copy of our insurance certificate for this year.

Sincerely Yours

Ken witchard Hon Secretary



Level 2, 924 Pacific Highway, Gordon NSW 2072

Phone: (02) 9932 6444

Fax: (02) 9932 6499

CONFIRMATION OF INSURANCE PLACEMENT

CLIENT INSURER 10:06:20

Hon.Treasurer/TSecretary
Bega RSL Sub-Branch

PO Box 4

BEGA

NSW 2550

CGU Insurance Limited GPO Box 244

SYDNEY NSW 2001

CLASS OF RISK PERIOD OF INSURANCE

Legal Liability From: 4.00 pm on 31st May 2020 To: 4.00 pm on 31st May 2021

Policy No : 10M7431902 Our Ref : SAB MAN B2115 0003447/016

PLACEMENT

This Certificate confirms Insurance Coverage has been effected by our Office. It should be noted the Policy may be cancelled at any time by the Insured.

This is to certify that cover has been granted in terms of the Insurer's Standard Policy, a copy of which is available on request. This certificate is not a substitute for the Policy of Insurance issued to you. The Policy, not this placement confirmation, details your rights and obligations and the extent of your Insurance cover

SCOPE OF COVER

The Insured's Legal Liability to pay compensation in respect of Personal Injury and/or Property Damage arising out of or in conjunction with the Insured's Business or Products, occurring within the Policy Geographical Limits.

INSURED

Bega RSL Sub-Branch & Women's Auxiliary and/or its/their subsidiary and/or related corporations, as defined in the Corporations Law (including those acquired or incorporated during the Period of Insurance).

BUSINESS DESCRIPTION :

Principally

Ownership and/or occupation of Property; Adminsitration of RSL Policy, including all official RSL Sub Branch activities, Anzac Day Commemorative Services and/or fundraising and/or charitable activities organised by the

Insured

and any other occupation incidental thereto

or associated therewith

GEOGRAPHICAL LIMITS :

Anywhere in the world except the United States of America and Canada where this Policy shall only apply in respect of:

(a) travelling executives and/or salespersons

who are non-residents in such countries; and

(b) claims in respect of Personal Injury and/or Property Damage caused by or arising out of Products which, without the knowledge of the Insured and/or of the Insured's agents and/ or of the Insured's servants, are exported by others to such countries.

LIMITS OF LIABILITY : PUBLIC LIABILITY

Limit of Liability any one

Occurrence

\$ 20,000,000

PRODUCTS LIABILITY

Aggregate Limit of Liability any

one Period of Insurance

\$ 20,000,000

PROPERTY IN THE CARE CUSTODY

OR CONTROL

250,000

: \$ 500 Property Damage Only

\$ 500 Property in Care Custody or Control

POLICY WORDING

: Subject to Insurers Standard Policy Wording

CGU General & Products Liability Insurance

ADDITIONAL POLICY

EXTENSIONS

: Nil

POLICY EXCLUSIONS : Subject to Insurers Standard Policy Exclusions

ADDITIONAL POLICY : Nil

EXCLUSIONS

PLEASE REVIEW THE ABOVE SUMS INSURED TO AVOID POSSIBLE FINANCIAL LOSS DUE TO UNDER INSURANCE

INSURER POLICY NUMBER PROPORTION

Insurance Australia Limited t/as CGU Ins 10M7431902 100.0000%

A.B.N. 11 000 016 722

Belit .

NOTICE OF INTENTION TO HOLD A PUBLIC ASSEMBLY

Summary Offences Act 1988

| o the (| Commissioner of Police |
|---------|--|
| | 1, KEN NITCHARD. Name Po Box 4 BEGAINSW 2550. |
| | of |
| | on behalf of BECA RSL SUB BRANCH Organisation |
| | notify the Commissioner of Police that on the Day |
| | |
| | Of |
| | it is intended to hold: |
| | either: |
| , | (a) a public assembly, not being a procession, of approximately |
| | persons which will assemble |
| | Number |
| | at |
| | Place |
| | at approximateam/pm |
| | |
| | and disperse at approximatelyam/pm |
| | · Time Or |
| | |
| | (b) a public assembly, being a procession of approximately |
| | persons which will assemble at GIPPS ST Bega. Number |
| | at approximately 10.30. |
| | Time |
| | and at approximately 10.45. amb the procession will |
| | commence and shall proceed along CARP. ST TO THE |
| | BEAR MEMORIAL, FOR THE ANNUAL SERVICE. |
| | |
| | Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached. |

| 2 . | The purpose of the proposed assembly is |
|------------|---|
| | ANNUAL ANZACDAY MARCH & SERVICE. |
| | |
| | State purpose |
| 3 | The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly: $^\prime$ |
| | * (i) There will be(number) of vehicles and/er* floats-involved and their type and dimensions are as follows: |
| | CAR'S CARRYING INABLED VETERANS. |
| | |
| | * (ii) There will be |
| | * (iii) The following number and type of animals will be involved in the assembly |
| * | NIL ANIMANS. |
| | 1. BECA DISTRICT BAND. |
| | *(iv) Other special characteristics of the proposed assembly are as follows: |
| | |
| | |
| 4 | I take responsibility for organising and conducting the proposed public assembly. |
| 5 | Notices for the purposes of the Summary Offences Act 1988 may be served on me at the following: |
| | Address: Po Box 4 |
| | Address: $BEGA$. |
| | Post Code 2559 |
| | Telephone: |
| | Signed: |
| | Capacity/Title How SECRE-TAMY. |
| | Date 14-1-21. |
| | |

^{*} Delete as applicable

BEGA DAWN SERVICES

NOTICE OF INTENTION TO HOLD A PUBLIC ASSEMBLY

Summary Offences Act 1988

| I, KEN WIT | | | · · · · · · · · · · · · · · · · · · · |
|--|-----------------------------------|----------------------|---------------------------------------|
| of To Box4 | BEAN. & | ?55Ø | |
| Address | , | | |
| | 00, 0 | Basin | 4 |
| on behalf of | IN RSL SUB | ' IZKHWCH | |
| Organisati | on | | |
| | | 10 1 | peu 2021 |
| notify the Commissione | r of Police that on th | ne 🔛 🦯 📉 | 17/4.002/ |
| of | | Day | • |
| Month/Year | | ••••••••••• | |
| | | • | |
| it is intended to hold: | | | |
| | | a ´ | X |
| either: | | | |
| /a\ | | / : f | de dina ada be |
| (a) a public assemb | ly, not being a proce | ession, or appro | oximately |
| | ners | ons which will | assemble |
| Number | pers | Ons which will | assemble |
| , , , , , , , , , , , , , , , , , , , | <i>'</i> | | |
| at | | | |
| Place | | | |
| at approximate | | | am/pm |
| | Time | | , |
| | • | | |
| and disperse at app | oroximately | | pm |
| • | Time | | • |
| or | | | |
| | · | + * | |
| | ly being a processi | on of approxim | ately |
| (b) a public assemb | ,, 25g a processi | , · · · | |
| • | | | Number |
| • | | | Number 10 AUCKLA |
| persons which will a | assemble at .0073 | IDE MITRE | 10 AUCKLA |
| • | assemble at .0073 | IDE MITRE | 10 AUCKAA |
| persons which will a | assemble at .0073 | IDE MITRE | 10 AUCKLA |
| persons which will a | assemble at .0073 0530 Time | IDE MITRE | am/pm |
| persons which will a | assemble at .0073 0530 Time | IDE MITRE | am/pm |
| persons which will a at approximatelyC | assemble at 0073 0530 Time | IDE MITRE | am/pm |
| persons which will a | assemble at 0073 0530 Time | IDE MITRE | am/pm |
| at approximatelyC | assemble at 0073 0530 Time | Place am/pm the pro | am/pm/ cession will |

Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached.

| 2 | The purpose of the proposed assembly is HNZHL VAY VAWN SER |
|---|---|
| | of MARLEI. |
| | |
| | Chate aumana |
| | State purpose |
| 3 | The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly: |
| | * (i) There will be(number) of vehicles and/or* floats involved and their type and dimensions are as follows: |
| | |
| | |
| | * (ii) There will be MIL BAND (number) of bands, musicians, entertainers etc entertaining or addressing the assembly |
| | * (iii) The following number and type of animals will be involved in the assembly |
| | NO ANIMALS OTHER THAN A TROOP |
| | OF THE BEMBOKA LIGHT HORSE. |
| | *(iv) Other special characteristics of the proposed assembly are as follows: |
| | A PA SYSTEM WILL BE USED FOR |
| | BURLE CAMB AND HYMN MUSIC. |
| 4 | I take responsibility for organising and conducting the proposed public assembly. |
| 5 | Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served on me at the following: |
| | Address: Po Box 4 |
| | BEAR. 2558 |
| | Post Code |
| | Telephone |
| | Signed: |
| | Capacity/Title How SECRETARY. |
| | Date 14-1-21. |
| | |

* Delete as applicable

Special Event Resources Special Event Transport Management Plan Template Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan **EVENT DETAILS** Event Name: ANZAL DAY MARCH & SERVICE. Event Location: BEAA. Event Date: 25th Event Start Time: 10.30 Event Finish Time: 12.00. Event Setup Start Time: 10.30 Event Packdown Finish Time: 12.15. off-street M on-street moving On-street non-moving Event is held regularly throughout the year (calendar attached) Contact names Event Organiser * BECA RSL SUBBRANCH. Phone: 64921222Fax. Mobile: 0428560407 E-mail: Subtranch bego @ ligpon Phone:...... Fax...... Mobile:..... E-mail:..... Phone:...... Fax:...... Mobile:..... E-mail:..... Council BEGIA SHIRE COUNCIL, Phone:...... Fax:...... Mobile: E-mail:..... *Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out. Brief description of the event (one paragraph) Annocal Ansar Day March & Service.

| 2 | RISK I | MANAGEMENT - TRAFFIC |
|---------|-------------|--|
| | 2.1 | Occupational Health & Safety - Traffic Control |
| | | Risk assessment plan (or plans) attached |
| | 2.2 | Public Liability Insurance |
| | T. | Public liability insurance arranged. Certificate of currency attached. |
| 3.8 | 2.3 | Police |
| CLASS:2 | I | Police written approval obtained |
| | 2.4 | Fire Brigades and Ambulance |
| | | Fire brigades notified |
| | Ū∕ | Ambulance notified |
| 3 | TDAEI | FIC AND TRANSPORT MANAGEMENT |
| | | |
| | 3.1 | The route or location Map attached AS PER APPHICATION FORM. |
| | <u>ا</u> ت. | |
| GLASS3 | 3.2 | Parking |
| ð | | Parking organised - details attached |
| | V | Parking not required |
| | 3.3 | Construction, traffic calming and traffic generating developments |
| | | Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached |
| | 包 | There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes |
| | 3.4 | Trusts, authorities or Government enterprises |
| | | This event uses a facility managed by a trust, authority or enterprise; written approval attached |
| S | 1 | This event does not use a facility managed by a trust, authority or enterprise |
| S S | 3.5 | Impact on/of Public transport |
| | | Public transport plans created - details attached |
| | V | Public transport not impacted or will not impact event |
| | 3.6 | Reopening roads after moving events |
| | M | This is a moving event - details attached. |
| | | This is a non-moving event. |
| | 3.7 | Traffic management requirements unique to this event |
| , | Ø | Description of unique traffic management requirements attached |
| | | There are no unique traffic requirements for this event |
| | 3.8 | Contingency plans |
| | | Contingency plans attached |

| Impacts heavy vehicles - RTA to manage Does not impact heavy vehicles |
|--|
| Special event clearways required - RTA to arrange Special event clearways not required MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES 4.1 Access for local residents, businesses, hospitals and emergency vehicles Plans to minimise impact on non-event community attached This event does not impact the non-event community either on the main route (or location) or detour routes 4.2 Advertise traffic management arrangements Road closures or restrictions - advertising medium and copy of proposed advertisements attached No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached No road closures, restrictions or special event clearways - advertising not required 4.3 Special event warning signs Special event information signs are described in the Traffic Control Plan/s This event does not require special event warning signs |
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| This event does not require special event warning signs |
| |
| 4.4 Permanent Variable Message Signs |
| |
| Messages, locations and times attached |
| This event does not use permanent Variable Message Signs |
| 4.5 Portable Variable Message Signs |
| The proposed messages and locations for portable VMS are attached |
| This event does not use portable VMS |

5 PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section I of this document.
- I must supply the information under the Road Transport Legislation (as defined in the Road Transport (General) Act 1999) and the Roads Act 1993.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW
 to event managers or any other person or organisation required to manage or provide resources required to conduct the
 event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

| Approval |
|--|
| TMP Approved by: |
| AUTHORISATION TO *REGULATE TRAFFIC |
| Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP. |
| Regulation of traffic authorised by: Date |
| The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP. |
| Regulation of traffic authorised by: |
| |

^{* &}quot;Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.



NOTICE OF INTENTION TO HOLD A PUBLIC ASSEMBLY

Summary Offences Act 1988

| 10 the | Commissioner of Police |
|--------|--|
| 1 | 1, KEN WITCHARD |
| | of Rox 4 Bean, 2550 Address |
| | on behalf of BEGA RSL SUB BRANCII. Organisation |
| | notify the Commissioner of Police that on the Day Day |
| | Of |
| | it is intended to hold: |
| | either: |
| | (a) a public assembly, not being a procession, of approximately |
| | number persons which will assemble |
| | at TATHRA MEMORIAZ. |
| | at approximate 0550 Am d 08 00 Am am/pm |
| | and disperse at approximately 06.15 7 08.30. am/pm |
| | or |
| | (b) a public assembly, being a procession of approximately |
| | persons which will assemble at Place |
| | at approximatelyam/pm |
| | and at approximatelyam/pm the procession will |
| | commence and shall proceed |
| | |
| | Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached. |

| 2 | The purpose of the proposed assembly is |
|---|---|
| | ANNUAR ANZAEDAY BERVICE |
| | |
| | State purpose |
| | State purpose |
| 3 | The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly: |
| | * (i) There will be |
| | |
| | *(ii) There will be SMATH NUMBER OF BECA BAND MEMBERS. entertainers etc entertaining or addressing the assembly |
| | * (iii) The following number and type of animals will be involved in the assembly |
| , | NIL ANIMANS. |
| | ₫ |
| | *(iv) Other special characteristics of the proposed assembly are as follows: |
| | |
| 4 | I take responsibility for organising and conducting the proposed public assembly. |
| 5 | Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served on me at the following: |
| | Address Ro Box4 BEGA. 2558 |
| | BEG. A. 2550 |
| | 2 de |
| | Telephoπ [†] e: |
| | Signed: |
| | Capacity/Title Hon SECRETARY |
| | Date 14-1-21. |
| | |

^{*} Delete as applicable



NOTICE OF INTENTION TO HOLD A PUBLIC ASSEMBLY

Summary Offences Act 1988

| of Name Po Box H Bean 25508 Address on behalf of Bean RSk Sub Branch Organisation notify the Commissioner of Police that on the Day of Month/Year it is intended to hold: either: (a) a public assembly, not being a procession, of approximately Persons which will assemble Number at Place at approximate am/pm Time or (b) a public assembly, being a procession of approximately persons which will assemble at Habbs's Store at approximately Place at approximately Place at approximately 10-30 Am. Time and at approximately 10-40 am/pm the procession will commence and shall proceed. To THE BemBork Memore | 1, KEN WITCHAR | D |
|--|-----------------------------------|-------------------------------------|
| notify the Commissioner of Police that on the Day Day of Month/Year it is intended to hold: either: (a) a public assembly, not being a procession, of approximately Dersons which will assemble Number at Approximate Time and disperse at approximately Mumber Time and disperse at approximately Place at approximately Place at approximately Place Place at approximately Dersons which will assemble at MBS'S STORE Number Place at approximately 10.30 Am. Place at approximately 10.30 Am. Time and at approximately 10.40 Mill assemble at Place at approximately 10.40 Mill assemble at Place at approximately 10.40 Mill assemble at Amagina the procession will | | 0.A 255G |
| of Month/Year it is intended to hold: either: (a) a public assembly, not being a procession, of approximately ——————————————————————————————————— | | L SUB BRANCH |
| it is intended to hold: either: (a) a public assembly, not being a procession, of approximately persons which will assemble Number at | notify the Commissioner of Police | |
| either: (a) a public assembly, not being a procession, of approximately ——————————————————————————————————— | | 54) |
| (a) a public assembly, not being a procession, of approximately ——————————————————————————————————— | it is intended to hold: | |
| persons which will assemble Number at | either: | |
| at | (a) a public assembly, not be | eing a procession, of approximately |
| and disperse at approximately am/pm Time or (b) a public assembly, being a procession of approximately number persons which will assemble at hoss 's store number at approximately 10.30 pm. Time and at approximately 10.40 am/pm the procession will | Number | persons which will assemble |
| at approximate | at | |
| and disperse at approximately | | am/pm |
| or (b) a public assembly, being a procession of approximately Number persons which will assemble at Hobbs's Stoke at approximately 10.30 pm. Time and at approximately 10.40 am/pm the procession will | Time | |
| (b) a public assembly, being a procession of approximately Number persons which will assemble at Hobbs's Stoke at approximately 10.30 pm Time and at approximately 10.40 am/pm the procession will | and disperse at approximate | |
| persons which will assemble at Hobbs's Store at approximately 10.30 pm. Time and at approximately 10.40 am/pm the procession will | | 100 |
| at approximately 10.30 Am. Time and at approximately 10.40 am/pm the procession will | | Number |
| and at approximately 10-40 am/pm the procession will | | Place |
| | | anny |
| commence and shall proceed. To THE BEMBOKN MEMOR | | o am/pm the procession will |
| | | |
| | | ed TO THE BEMBOKA MEMO |

| 2 | The purpose of the proposed assembly is |
|---|--|
| | ANZACDAY SERVICES MARCH |
| | |
| | State purpose |
| 3 | The following special characteristics associated with the assembly would be |
| 3 | useful for the Commissioner of Police to be aware of in regulating the flow of |
| | traffic or in regulating the assembly: |
| | * (i) There will be (number) of vehicles and/or* floats involved and their type and dimensions are as follows: |
| | , a |
| | |
| | |
| | * (ii) There will be |
| | entertainers etc entertaining or addressing the assembly |
| | * (iii) The following number and type of animals will be involved in the assembly |
| | A TROOP OF THE BEMBUKA LIGHT LORSE, |
| | |
| 4 | |
| | *(iv) Other special characteristics of the proposed assembly are as follows: |
| | A PA SYSTEM WILL BE IN USE |
| | FOR BURLE COMES & HYMN MUSIC |
| 4 | I take responsibility for organising and conducting the proposed public assembly. |
| 5 | Notices for the purposes of the Summary Offences Act 1988 may be served on me at the following: |
| | |
| | Address: Po Box 4 |
| | Веан. |
| | 2550 Post Code |
| | Telephone |
| | Signed: |
| | Capacity/Title Hon SECRETARY |
| | Date 14-1-21. |
| , | |

^{*} Delete as applicable

Please print clearly in BLOCK LETTERS with a black pen. Ensure all fields have been filled out correctly. Please tick ☑ the appropriate boxes. Once your application is received a Council Officer will contact you if further information is required.

Please do not send payment with this Application.

You may use this form to make an application to hold an event. This application cannot be approved until the public liability insurance Certificate of Currency is supplied as mentioned in Item 2 below.

| 1 Applicant | details BEMBOKA. |
|---|--|
| Organiser's name | KEN NITCHARD Position HON SECRETARY |
| Organisation name | - BEAME RSL. SUB BRANCH. |
| Postal Address | Po Box 4 BEAM. 2550 Postcode 2550 |
| Phone Busines | 04 12/2/2 |
| Email address | subbranchbege @ bigpard.com |
| Contact during event | K. WITCHARD. Phone |
| 2 Important | information |
| OVODE | I understand that the proposed event does not have Council approval until I have met all requirements and have been issued with a letter of confirmation to stage an event. |
| insurance | I understand that I require a current Certificate of Currency from my organisation's insurers who certify at least \$20 million public liability coverage for this event and have noted Bega Valley Shire Council's interest on the certificate. This insurance policy is to contain a cross liability clause. |
| | I understand an administration charge may apply and there may be other service charges. I will be invoiced for all charges when calculated and that payment is due within seven days of invoicing. If an invoice has already been issued for an event that is subsequently cancelled by the organiser, Council will retain the administration fee if it has already been paid, or request payment if it is yet to be made. |
| | If a complying event and no road closure is required – at least 60 days before the event. If a complying event and road closure up to 24 hours is required – at least 90 days before the event. If a non-complying event or road closure greater than 24 hours is required – at least 120 days before the event. Non-complying event refer to events that require conditions of approval relating to excessive noise, temporary structures or places of public entertainment. |
| | If the event is longer than three consecutive days it may require public notification, in this instance the application is required at least six months before the event. |
| | LY ed Land/Road Reserve Council Managed Crown Land noil is committed to supporting unincorporated not for profit community groups and the following eligibility |
| criteria applies to all co Organisations/indiv The program, servi Organisations must | mmunity donations: iduals applying for donations must be based/live in the Shire, or have a strong association with the Shire; ce or activity must benefit the Shire community or an individual from the Shire; be Not-For-Profit (including education institutions); some exclusions apply; |
| Applications will be Eligible for fee | accepted from Committees of Council and Crown Reserve Committees. donation Application fee applicable |
| Director Approval | |
| bega valle shire co | Code 267 Application Fee \$631.00 Allocation W5098.1102.1135 CS staff Receipt date |

| 3 Event detail | |
|--|--|
| Name of event | ANZAC DAY MARCH + SERVICE EVENT 25 APRIL 2021. |
| Time of event From | 11.00 To 12.00 . Estimated no. of attendees |
| Set up [date / time [| Pack up date / time |
| Location of event | LOFTUS ST BEMBORA Specified BEMBOKA, MEMORIAL. |
| Are you raising funds as | |
| Are you charging an adn | nission / entry fee? No No Yes If yes, how much |
| Description of event | ANZAC DAY MARCH & SERVICE. |
| a) Temporary | structures |
| | e temporary structures? eg tents, marquees, banners, etc Yes No, please proceed to section Eature of the structure, a development application may be required. |
| Number of structures | size of Description structures of structures |
| Owner of the structures | |
| Name of person erecting the structures | |
| b) Waste mana | igement |
| Will you require addition | al waste management services? |
| | submit a mandatory waste management plan for the event. |
| c) Toilet prov | |
| Does your event require | the use of Council tollets? |
| Please provide contact detail | · · · · · · · · · · · · · · · · · · · |
| contractor for portable toilets Have you arranged for the | ne servicing of the toilets? Yes No Please phone Council on 6499 2222 if servicing or |
| | toilets is required. Please note, fees may apply. |
| d) Electrical Do you require access to | o the use of Bega Valley Shire Council electricity if available at the venue? |
| If yes, please provide details of proposed use | o the use of Bega Valley Shire Council electricity if available at the venue? Yes Yes No |
| e) Water prov | ision |
| | e for access to drinking water? |
| Where can patrons access drinking water free of charge at the event? | 1 100 - 100 |
| f) First Aid pr | ovision |
| Have First Aid arrangem | ents been made? Yes You No, please explain why NoT REQUIRED. |
| No of First Aiders on-site | |
| Have you advised the loc | cal hospital of your event? |

| g) Security | n | | | | 7. h |
|--|-----------------------|----------------------|-----------------|---|--|
| | □ | | | | <u> </u> |
| lave security arrangements been made? Yes | No, please | e explain why | NoT | REQUIRE | D. |
| Security Company | | Contact no | | | |
| lave you requested the presence of local Police at yo | ur event? 🗹 | Yes 🔲 No | · · | | |
| h) Road closures | | | 1 | | a a |
| s a road closure required for this event? | ☐ Yes ☐ | No, please prod | ceed to section | 1 | ······································ |
| Street name PARKS ST/SNOWY A | twy | Suburb | Bema | BOKA, | |
| Street name PARKS ST/SNOWY A Section to be closed Betts ST, Snowy A | wy. | Purpose | : | | |
| ate/s From 10.45. am/pm on | 25-14-121 | to 11 | .45 . | am/pm on 25 | 4/21 |
| ne nominated responsible person (with a mobile phone or simil | | | | | - |
| ote: A Traffic Management Plan is necessary with All barriers are to be supervised by certified | • | • | | | |
| i) Parking | | | | | |
| atrons are to park their ehicles, including xpected no of vehicles lave public transport arrangements been made? | | ; | | | · · |
| | | Yes 🛂 No | | | |
| j) Food / alcohol Are you proposing to provide food? | ₩ No □ | | | | |
| | ■ No L | | | ncil's Temporary For the with this applica | |
| Vill you be selling / serving alcohol? ? | | Yes, please | include a copy | of the liquor licent | e |
| re you proposing to have temporary non-food stalls? | ? ☑ No □ | | | ncil's Temporary S attach with this app | |
| k) Amplified sound | | | | 1 | |
| re you proposing to use amplified sound? | Yes 🗆 | No, please p | proceed to sec | tion L | |
| ype of sound eg band | | Style of music | MARCH | ING Y HY | MS. |
| ime Start 11.00 Duration | 12.00. | Amplification system | PA + N | war Hy | |
| I) Amusement devices | | | | | |
| Are you proposing to have amusement devices? yes, all persons wishing to operate amusements are required | Yes to comply with Co | / [] | proceed to sec | tion M | |
| m) Pyrotechnics display (firework | (\$) | | | | |
| Are you proposing to use pyrotechnics? | ☐ Yes 【 | 1 No | , | ann ann an dùthair ann an an air an air | • |
| Pyrotechnics supplier | | | Contact no | | |
| | | | | | |

A copy of the pyrotechnic operator's WorkCover Licence to operate fireworks and a copy of the licensed operator's Public Liability Insurance must be submitted with this application.

| lease add additional. | omments/notes below if required. | | |
|---|---|---|---------|
| | WEMBRIAK ST | | |
| J-> | LOFTUS ST | | |
| | LATE ROX | | |
| | Egu. | | |
| Checklist | | N. S. | |
| | - 100000 間からしたがったいしかはみからはあい。 そればないがってきれい | | 1 63 |
| Completed Site plan – Waste Mar | ollowing items are included when submitting your application and signed application form showing the location of all facilities and provisions available on sagement Plan | | |
| ☐ Completed☐ Site plan — Waste Mar☐ Public Liab | and signed application form showing the location of all facilities and provisions available on s agement Plan ity Certificate of Currency for at least \$20 million coverage | | |
| Completed Site plan – Waste Mar Public Liab | and signed application form showing the location of all facilities and provisions available on s agement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form | | |
| Completed Site plan – Waste Mar Public Liab he following item | and signed application form showing the location of all facilities and provisions available on s agement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form agement Plan | | |
| Completed Site plan – Waste Mar Public Liab he following item Traffic Mar Temporary Mobile Foo | and signed application form showing the location of all facilities and provisions available on s agement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form agement Plan Food Stall application form If Vending application form | | |
| Completed Site plan – Waste Mar Public Liab Traffic Mar Temporary Mobile Foo | and signed application form showing the location of all facilities and provisions available on sagement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form agement Plan Food Stall application form I Vending application form blic Entertainment form | | |
| Completed Site plan – Waste Mar Public Liab The following item Traffic Mar Temporary Mobile Foo | and signed application form showing the location of all facilities and provisions available on s agement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form agement Plan Food Stall application form I Vending application form blic Entertainment form | | |
| Completed Site plan – Waste Mar Public Liab The following item Traffic Mar Temporary Mobile Foo | and signed application form showing the location of all facilities and provisions available on s agement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form agement Plan Food Stall application form d Vending application form blic Entertainment form WorkCover Licence | | |
| Completed Site plan – Waste Mar Public Liab Traffic Mar Temporary Mobile Foo Place of Pu Fireworks – Copy of Lice | and signed application form showing the location of all facilities and provisions available on sagement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form agement Plan Food Stall application form I Vending application form blic Entertainment form WorkCover Licence uor Licence | | |
| Completed Site plan – Waste Mar Public Liab The following item Traffic Mar Temporary Mobile Foo Place of Poo Fireworks Copy of Lic | and signed application form showing the location of all facilities and provisions available on sagement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form agement Plan Food Stall application form I Vending application form blic Entertainment form WorkCover Licence uor Licence | te (sections a to m) | in this |
| Completed Site plan – Waste Mar Public Liab The following item Traffic Mar Temporary Mobile Foo Place of Poo Fireworks – Copy of Lic | and signed application form showing the location of all facilities and provisions available on sagement Plan ity Certificate of Currency for at least \$20 million coverage may be required when submitting your application form agement Plan Food Stall application form I Vending application form WorkCover Licence uor Licence sment (larger scale events) I declare that to the best of my knowleapplication is accurate and correct | te (sections a to m) | in this |

staff or Freedom of Information requests | Storage: Council's record management systems and archives

Please print clearly in BLOCK LETTERS with a black pen.
Ensure all fields have been filled out correctly.
Please tick ☑ the appropriate boxes.
Once your application is received a Council Officer will contact you if further information is required.

Please do not send payment with this Application.

You may use this form to make an application to hold an event. This application cannot be approved until the public liability insurance Certificate of Currency is supplied as mentioned in Item 2 below.

| | ot details (BEAA DAWN SERVICE) |
|--|--|
| Organiser's name | KEN WITCHARD. Position HON SECRETARY. |
| Organisation name | BEAR RSL SUB BRANCII. |
| Postal Address | Po Box 4. Bean. Postcode 2550 |
| Phone Busin | ess 64921222 Home Mobile |
| Email address | subbranch begu @ bigjoond.com |
| Contact during event | K. WITCHARD Phone |
| 2 Importar | it information |
| 1. Confirmation of event | I understand that the proposed event does not have Council approval until I have met all requirements and have been issued with a letter of confirmation to stage an event. |
| 2. Public Liability insurance | I understand that I require a current Certificate of Currency from my organisation's insurers who certify at least \$20 million public liability coverage for this event and have noted Bega Valley Shire Council's interest on the certificate. This insurance policy is to contain a cross liability clause. |
| 3. Fees and charges | I understand an administration charge may apply and there may be other service charges. I will be invoiced for all charges when calculated and that payment is due within seven days of invoicing. If an invoice has already been issued for an event that is subsequently cancelled by the organiser, Council will retain the administration fee if it has already been paid, or request payment if it is yet to be made. |
| 4. Application due dates | If a complying event and no road closure is required – at least 60 days before the event. If a complying event and road closure up to 24 hours is required – at least 90 days before the event. If a non-complying event or road closure greater than 24 hours is required – at least 120 days before the event. Non-complying event refer to events that require conditions of approval relating to excessive noise, temporary structures or places of public entertainment. |
| 5. Public notification | If the event is longer than three consecutive days it may require public notification, in this instance the application is required at least six months before the event. |
| Bega Valley Shire Cocriteria applies to all companies of the Program, serong anisations mutually applications will be applications will be applications of the Eligible for formal programs. | cred Land/Road Reserve Council Managed Crown Land uncil is committed to supporting unincorporated not for profit community groups and the following eligibility community donations: ividuals applying for donations must be based/live in the Shire, or have a strong association with the Shire; vice or activity must benefit the Shire community or an individual from the Shire; st be Not-For-Profit (including education institutions); some exclusions apply; se accepted from Committees of Council and Crown Reserve Committees. see donation Application fee applicable |
| Director Approval | Code 267 Application Fee \$631.00 Allocation W5098.1102.1135 |
| bega val | |

| 3 Event detail | S |
|--|--|
| Name of event | ANZAL DAY DAWN SERVICE + MARCH. Date/s of 25/4/21. |
| Time of event From | 04.45 Am To 05.30 Am Estimated no. of attendees 100. |
| Set up [date / time [| 04.30 am Pack up date / time 0530 |
| Location of event | AUCHLAND ST+ CARP ST. Specified WAR MEMORIAL. |
| Are you raising funds as | part of this event? Yes Beneficiary details |
| Are you charging an adm | ission / entry fee? No Yes If yes, how much |
| Description of event | AND SHORT MARCH. |
| a) Temporary s | structurés |
| • • • • | e temporary structures? eg tents, marquees, banners, etc Yes No, please proceed to section B value of the structure, a development application may be required. |
| Number of structures | size of Description of structures |
| Owner of the structures | |
| Name of person erecting the structures | |
| b) Waste mana | gement |
| • | al waste management services? |
| c) Tollet prov | sion |
| • | the use of Council toilets? |
| Does your event require Please provide contact detail | |
| contractor for portable toilets | |
| Have you arranged for th | e servicing of the toilets? Yes No Please phone Council on 6499 2222 if servicing of toilets is required. Please note, fees may apply. |
| d) Electrical | |
| • | the use of Bega Valley Shire Council electricity if available at the venue? |
| If yes, please provide details of proposed use | |
| e) Water prov | ision |
| Has provision been mad | e for access to drinking water? |
| Where can patrons access drinking water free of charge at the event? | |
| f) First Aid pr | óvisión |
| Have First Aid arrangem | ents been made? |
| No of First Aiders on-site | No of First Aid posts |
| Have you advised the loc | cal hospital of your event? |

| g) Security | | | | u, | | 1. A |
|--|------------------------|---|--|--|--|------------------|
| Have security arrangem | ents been made? | ☐ Yes | No, ple | ease explain why | NOT REOUI | RED, |
| Security Company | | | | Contact no | | |
| Have you requested the | presence of local | Police at you | r event? | Yes 🔲 No | | |
| h) Road closu | ıres | | J. A. Berry | | | |
| Is a road closure require | ed for this event? | . (| ☐ Yes □ | No, please prod | ceed to section I ~ | , |
| Street name | CARP STA | PEDEN S | TH AUCKL | AND. Suburb | Bean. | |
| Section to be closed | | | | Purpose | | |
| Date/s From | 04.30 | am/pm on | 25/4/ | 21 to 05 | am/pm o | 25/4/21. |
| and the second s | or the coordination an | d supervision of person. The no ecessary with I | f traffic manag minated acces Road Closure | gement. Authorised as point is to be sho e Applications | I vehicles can access th | e closure at one |
| i) Parking | | | 64.7 | | | |
| Please identify where event patrons are to park their vehicles, including expected no of vehicles Have public transport a | ·. | made? | | Yes L No | | |
| j) Food / alco | ohol | | | | | s |
| Are you proposing to pr | rovide food? | | ☑ No | | complete Council's Tenform, and attach with the | |
| Will you be selling / ser | ving alcohol? | | No. | ☐ Yes, please | include a copy of the liq | uor licence |
| Are you proposing to ha | ave temporary non | -food stalls? | ☑ No | ′ • | complete Council's Ten od) form, and attach wit | |
| k) Amplified | sound | | | | | |
| Are you proposing to us | se amplified sound | l? | ▼ Yes | No, please p | proceed to section L | |
| Type of sound eg band | BEN SOUND | 3437EM | • | Style of music | HYME - B | Pake CARLS. |
| Time Start | 0500 | Duration | 12 HR. | Amplification system | RA. | |
| I) Amusemei | nt devices | | | / 4 | | |
| Are you proposing to ha | | | Yes comply with | | proceed to section M | |
| m) Pyrotechn | ics display (| firework | s) | | | |
| Are you proposing to u | se pyrotechnics? | | ☐ Yes | No No | 1 | |
| Pyrotechnics supplier | , | | | / | Contact no | |

A copy of the pyrotechnic operator's WorkCover Licence to operate fireworks and a copy of the licensed operator's Public Liability Insurance must be submitted with this application.

| | ents/notes below if required. | | | |
|--|--|---|---------------------------------------|------------|
| DETAILS. | HUCKLANDS | X Recensor | | - |
| | | Beal Memorian | | |
| | 1 | | · · · · · · · · · · · · · · · · · · · | |
| ☐ Completed and s☐ Site plan – show | signed application forming the location of all facility | when submitting your applications and provisions available or | | |
| ☐ Waste Managem☐ Public Liability C | | at least \$20 million coverage | | |
| ne following items may | y be required when subn | nitting your application form | | |
| ☐ Traffic Managem | 1 | | | |
| ☐ Temporary Food ☐ Mobile Food Ver ☐ Place of Public E ☐ Fireworks – Wor ☐ Copy of Liquor L | 1 | | | · |
| ☐ Temporary Food ☐ Mobile Food Ver ☐ Place of Public E ☐ Fireworks – Wor ☐ Copy of Liquor L ☐ Risk Assessmen | kCover Licence licence It (larger scale events) declaration | eclare that to the best of my kno plication is accurate and correc | owledge the information provide | ed in this |

staff or Freedom of Information requests | Storage: Council's record management systems and archives

USE OF PUBLIC LAND EVENT APPLICATION

Please do not send payment with this Application.

| Please tick ☑ the appropriation | ropriate boxes. is received a Council Officer will nformation is required. | e li | event. This application | to make an application to hold an cannot be approved until the public ficate of Currency is supplied as low. |
|---|---|---|--|---|
| 1 Applicant | details Bea | A. MAIN | SERVICE. | |
| Organiser's name | KEN WITCHA | eb. | Position How | BECRETARY. |
| Organisation name | BEAR RSL SUB | BRANCH. | | |
| Postal Address | Po Box 4 Bea. | n. 2550. | · · · · · · · · · · · · · · · · · · · | Postcode 255 f. |
| Phone Busine | ss 64921222. Ho | me | Mobile | ė |
| Email address | subbranchbega (| @ bigpond. | com | _ |
| Contact during event | K. W. TCHAN | 2 | Phone | |
| 2 Importan | information | 17 17 18 18 18 18 18 18 18 18 18 18 18 18 18 | | |
| AVAMP | I understand that the proposed event does with a letter of confirmation to stage an ever | | until I have met all rec | quirements and have been issued |
| insurance | I understand that I require a current Certifical liabilty coverage for this event and have not contain a cross liability clause. | • | - | |
| | I understand an administration charge may calculated and that payment is due within subsequently cancelled by the organiser, Copayment if it is yet to be made. | even days of invoicing. If a | an invoice has already | been issued for an event that is |
| | If a complying event and no road closure If a complying event and road closure If a non-complying event or road closure Non-complying event refer to events that replaces of public entertainment. | ure up to 24 hours is requi | red – at least 90 days rs is required – at leas | before the event. at 120 days before the event. |
| | If the event is longer than three consecutive least six months before the event. | days it may require public | c notification, in this ins | stance the application is required at |
| Bega Valley Shire Cou criteria applies to all co • Organisations/indiv • The program, servi • Organisations mus | ned Land/Road Reserve ncil is committed to supporting unincommunity donations: iduals applying for donations must be ce or activity must benefit the Shire co t be Not-For-Profit (including education accepted from Committees of Counci | rporated not for profit of based/live in the Shire mmunity or an individu n institutions); some ex | , or have a strong a lal from the Shire; clusions apply; | and the following eligibility |
| | Code 267 | Application Fee | \$631.00 All | ocation W5098.1102.1135 |
| bega valle shire co | ey buncil CS staff | | Receip | ot date |

Please print clearly in BLOCK LETTERS with a black pen.

| | | ······································ | uniumingijusuuddou. | | | | | | | |
|--|---|--|---------------------------------------|----------------|-------------|---------------------------------------|---------------------------------------|---|---|----------------|
| Name of event | ANZAC | DAY | MARI | en+S | ERVICE | ate/s of event | 25 | APRIL | ۷. ه | 2021. |
| From From | 10.30 | To | 12.3 | 0. | | ated no. | /Oc |) , | | |
| Set up date / time | 10.30 | 25/ | 4/21 | · · · · · · | | Pack up [| 12. | 30. | | |
| ocation of event | GIPPS-C | PARPS | SF1S | Bego | s | pecified area | WAR | Mem | orial | Beggs. |
| re you raising funds as | part of this ever | nt? 🗹 | No 🗖 | Yes B | Beneficiary | | | | | <i></i> |
| re you charging an adn | nission / entry fe | e? 🗹 | No 🔲 | Yes | If yes, ho | w much | | | | |
| escription of event | ANZAC | DAY | MA | RCH | ¥ S | ERVIC | · · | | | .: |
| a) Temporary sure you proposing to use epending on the size and no | e temporary stru | | • | • | | _ |] Yes [| No, ple | ase proc | eed to section |
| umber of structures | 1 | size o | ıf | • | | Descriptior f structures | 1 | | | <u> </u> |
| wner of the structures | | | · · · · · · · · · · · · · · · · · · · | | | | | `` | | |
| ame of person erecting | | | | | | | | | | |
| | | | | | | | | ************************************** | *************************************** | |
| u: Trasie mana | iaement | , (1) (1) (1) (1) (1) | | | | | | | | * * |
| | | ement ser | vices? | Y | ves 🗹 | No, pleas | e proceed | to section | С | |
| Vill you require addition | al waste manage | | | | | No, pleas | e proceed | d to section | С | |
| Vill you require addition Il events will be required to s C) Toilet provi | al waste manage submit a mandatory ision | y waste mar | nagement | plan for th | he event. | | e proceeú | d to section | C | p |
| Vill you require addition Il events will be required to s C) Toilet provi loes your event require | al waste manage submit a mandatory ision the use of Coun | y waste mar | nagement | | he event. | No ' | | d to section | | |
| /ill you require addition Il events will be required to s C) Toilet provioes your event require lease provide contact detail | al waste manage submit a mandatory ision the use of Coun portable toilets? | y waste mar | nagement | plan for the | he event. | No ' | | | | |
| Vill you require addition Il events will be required to s C) Toilet providues your event require lease provide contact details ontractor for portable toilets | al waste manage submit a mandatory ision the use of Coun portable toilets? | y waste mar cil toilets | nagement | plan for the | he event. | No No, please | proceed e phone (| to section [| 6499 222 | |
| Vill you require addition Il events will be required to s C) Toilet providues your event require lease provide contact details intractor for portable toilets lave you arranged for the | al waste manage submit a mandatory ision the use of Coun portable toilets? | y waste mar cil toilets | nagement | □ Yes | he event. | No No, please | proceed e phone (| to section [| 6499 222 | • |
| /ill you require addition Il events will be required to s c) Toilet provi oes your event require lease provide contact detail ontractor for portable toilets ave you arranged for the d) Electrical o you require access to yes, please provide | al waste managesubmit a mandatory ision the use of Coun portable toilets? s of | y waste mar cil toilets? | ragement | Yes Yes | he event. | No, please Please toilets | proceed e phone (is require | to section [Council on 0 d. Please 1 |) 6499 222 note, fee | • |
| Vill you require addition Il events will be required to s C) Toilet provides your event require dease provide contact details ontractor for portable toilets lave you arranged for the do you require access to yes, please provide etails of proposed use | al waste managesubmit a mandatory ision the use of Coun portable toilets? s of he servicing of the | y waste mar cil toilets? | ragement | Yes Yes | he event. | No, please Please toilets | proceed e phone (is require | to section [Council on 0 d. Please 1 |) 6499 222 note, fee | s may apply. |
| Vill you require addition Il events will be required to s C) Toilet provide to see your event require contact details ontractor for portable toilets lave you arranged for the compact of | al waste managesubmit a mandatory ision the use of Coun portable toilets? s of the servicing of the servicing of the use of Bega | y waste mar | ragement | Yes Yes | he event. | No, please Please toilets | proceed e phone (is require | to section [Council on 0 d. Please 1 |) 6499 222 note, fee | s may apply. |
| Vill you require addition Il events will be required to s C) Toilet provide cost your event require lease provide contact detail ontractor for portable toilets lave you arranged for the your equire access to yes, please provide etails of proposed use Water provides provide etails of proposed use Water provides provide etails of proposed use | al waste managesubmit a mandatory ision the use of Coun portable toilets? s of the servicing of the servicing of the use of Bega | y waste mar | ragement | Yes Yes | No | No. please Please toilets | proceed e phone (is require | to section [Council on 0 d. Please 1 |) 6499 222 note, fee | s may apply. |
| Vill you require additional events will be required to see the content of the con | al waste managesubmit a mandatory ision the use of Coun portable toilets? s of the servicing of the the use of Began ision e for access to co | waste mar cil toilets? | hire Cou | Yes Yes | No Yes | No, please Please toilets available | proceed e phone (is require e at the | to section [Council on Odd. Please Venue? | 0 6499 222 note, fee | s may apply. |
| Vill you require addition Il events will be required to s C) Toilet provide cost your event require lease provide contact detail ontractor for portable toilets lave you arranged for the your equire access to yes, please provide etails of proposed use Water provides provide etails of proposed use | al waste managesubmit a mandatory ision the use of Coun portable toilets? s of the servicing of the the use of Bega ision e for access to co | waste mar cil toilets? | hire Cou | Yes Yes No, pl | No | Please toilets available No | proceed e phone (is require | to section [Council on 0 d. Please 1 | 0 6499 222 note, fee | s may apply. |

| g) Security | | | | |
|--|---|--|--|---|
| Have security arrangen | nents been made? Yes | No, please exp | lain why Nor | REQUIRED. |
| Security Company | | Co | ntact no | |
| Have you requested the | presence of local Police at you | r event? Yes | □ No | |
| h) Road clos | ures | | | |
| ls a road closure requir | ed for this event? | ☑ Yes ☑ No, pi | lease proceed to sect | ion I |
| Street name | CIPPS - CARP ST'S | 1 | Suburb Bear | • |
| Section to be closed | CIPPS - CARP ST'S CAPPS & CARP STREE | न्छ, | Purpose MAR | eH. |
| Date/s From | 10.30 am/pm on | 2514121 to | 12.00 | am/pm on 25/4/2/, |
| person will be accountable for location only, under the direction Note: • A Traffic Market | person (with a mobile phone or simila or the coordination and supervision of ction of a responsible person. The nor anagement Plan is necessary with f are to be supervised by certified tr | f traffic management. A minated access point in Road Closure Applica | Authorised vehicles ca s to be shown on the | an access the closure at one |
| i) Parking | | | | |
| Is more parking require | d than the designated areas pro | vided? | No, please pro | ceed to section J |
| Please identify where event patrons are to park their vehicles, including expected no of vehicles | | | | |
| Have public transport a | rrangements been made? | ☐ Yes | ☑ No | |
| j) Food / alco | ohol | | | |
| Are you proposing to p | rovide food? | ☑ № □ Ye | | ouncil's Temporary Food Stall |
| Will you be selling / ser | ving alcohol? | ☑ No ☐ Ye | | tach with this application py of the liquor licence |
| Are you proposing to h | ave temporary non-food stalls? | ☑ No ☐ Ye | | ouncil's Temporary Stall Holder d attach with this application |
| k) Amplified | sound | | (non-lood) loini, di | d attack with this approach |
| Are you proposing to u | | Yes 🗆 No | to | |
| Type of sound eg band | | | of music Mass. | |
| Type of sound eg band | BEAR DIST BAND | | | ing a Hymns, |
| Time Start | 11.00 Duration | /HR . Amp | lification system | |
| I) Amuseme | nt devices | | | |
| Are you proposing to h | ave amusement devices? | Yes M No | , please proceed to so | ection M |
| If yes, all persons wishing to | o operate amusements are required to | comply with Council's | policy. | |
| m) Pyrotechn | ics display (fireworks | 3) | | |
| Are you proposing to u | se pyrotechnics? | Yes 🖒 No | | |
| Pyrotechnics supplier | | | Contact n | 0 |

A copy of the pyrotechnic operator's WorkCover Licence to operate fireworks and a copy of the licensed operator's Public Liability Insurance must be submitted with this application.

| Please add additional comments/notes below if require | ed. | | | |
|--|--|---|---------------------|---------------------------|
| Details | | | XPOXENS | |
| X CORP S | CHURCH ST X | HUCKLENI | MEN SERVI OFF | norial ce is street |
| Checklist Please ensure the following items are include: Completed and signed application form Site plan – showing the location of all factors was to be a supplied on the location of all factors was to be a supplied by the l | cilities and provisions ava | ailable on site (sections | a to m) | |
| The following items may be required when su | bmitting your application | on form | | |
| ☐ Traffic Management Plan ☐ Temporary Food Stall application form ☐ Mobile Food Vending application form ☐ Place of Public Entertainment form ☐ Fireworks – WorkCover Licence ☐ Copy of Liquor Licence ☐ Risk Assessment (larger scale events) | | j. V | | |
| | I declare that to the best of application is accurate an | | ormation provid | ed in this |
| Signature of applicant | | | Date | 611121. |
| Contractors | se of collection: To register or of BVSC Supply: required for | modify a premises Intende or the regulation of registered uests Storage: Council's re | premises Acces | ss/ correction: Coun |

USE OF PUBLIC LAND EVENT APPLICATION

Please print clearly in BLOCK LETTERS with a black pen.
Ensure all fields have been filled out correctly.
Please tick ☑ the appropriate boxes.
Once your application is received a Council Officer will contact you if further information is required.

Please do not send payment with this Application.

You may use this form to make an application to hold an event. This application cannot be approved until the public liability insurance Certificate of Currency is supplied as mentioned in Item 2 below.

| 1 Applicant | details TATHRA | | |
|--|---|--|---|
| Organiser's name | KEN NITCHARD | Position How | SECRETARY. |
| Organisation name | BEAN RSL SUBBRANCH | , | |
| Postal Address | Po BOX4 BEGA. | | Postcode 255B |
| Phone Business | 64 921 222 Home | Mob | ile |
| Email address | | com | |
| Contact during event | K-Wirchman | Phor | ne |
| 2 Important | information | | |
| avent | understand that the proposed event does not have Council approva ith a letter of confirmation to stage an event. | l until I have met all r | equirements and have been issued |
| insurance | understand that I require a current Certificate of Currency from my cabilty coverage for this event and have noted Bega Valley Shire Countain a cross liability clause. | = | |
| Ca SI | understand an administration charge may apply and there may be o alculated and that payment is due within seven days of invoicing. If a ubsequently cancelled by the organiser, Council will retain the admin ayment if it is yet to be made. | an invoice has alread | ly been issued for an event that is |
| | If a complying event and no road closure is required – at lease. If a complying event and road closure up to 24 hours is required. If a non-complying event or road closure greater than 24 hours. If a non-complying event refer to events that require conditions of approximates of public entertainment. | ired – at least 90 day irs is required – at le | s before the event. ast 120 days before the event. |
| fig. a second | the event is longer than three consecutive days it may require publicast six months before the event. | c notification, in this i | instance the application is required at |
| Bega Valley Shire Councriteria applies to all com Organisations/individent The program, service Organisations must be | ed Land/Road Reserve | e, or have a strong ual from the Shire; cclusions apply; | and the following eligibility association with the Shire; |
| ☐ Eligible for fee Director Approval | donation | | |
| Director Approval | Code 267 Application Fee | \$631.00 A | Allocation W5098.1102.1135 |
| bega valley shire cou | uncil CS staff | Rece | eipt date |

| 3 Event detail | |
|--|--|
| Name of event | ANZACDAY MARCH & SERVICE EVENT 25 APRIL 2021. |
| Time of event From | 05-30 To 08-30 Estimated no. of attendees 100. |
| Set up [date / time [| 05-30 4 0800 Pack-up date / time |
| Location of event | TATHRA MEMORIAL. Specified MEMORIAL PARK. |
| Are you raising funds as | part of this event? Yes Beneficiary details |
| Are you charging an adm | ission / entry fee? No Yes If yes, how much |
| Description of event | |
| | ANZAC. DAM MARCH & SERVICE. |
| a) Temporary | structures |
| | e temporary structures? eg tents, marquees, banners, etc Yes Yes No, please proceed to section B structure, a development application may be required. |
| Number of structures | size of Description of structures |
| Owner of the structures | |
| Name of person erecting the structures | |
| b) Waste mana | gement |
| • | al waste management services? |
| c) Toilet provi | |
| Does your event require | the use of Council toilets? |
| Does your event require | |
| Please provide contact details contractor for portable toilets | |
| Have you arranged for th | e servicing of the toilets? |
| d) Electrical | |
| · . | the use of Bega Valley Shire Council electricity if available at the venue? Yes 🗹 No |
| If yes, please provide details of proposed use | |
| e) Water prov | ision |
| Has provision been mad | e for access to drinking water? |
| Where can patrons access drinking water free of charge at the event? | |
| f) First Aid pr | ovision |
| Have First Aid arrangem | ents been made? |
| No of First Aiders on-site | |
| Have you advised the lo | cal hospital of your event? |

| Have security arrangen | ents been made? | Yes | 🖒 No, pl | ease explain wh | Not | REQUEED. |
|--|---|---|-------------------|----------------------------|-------------------|---|
| Security Company | •. | | | Contact n | <u> </u> | |
| | processes of local E | Police at you | r ovent? | | | . 1 |
| lave you requested the | | Olice at you | ii eveiit? | J Yes □ | No | |
| h) Road closi | | - · · · · · · · · · · · · · · · · · · · | | | | |
| s a road closure requir | | · | ✓ Yes L | | roceed to section | on I |
| treet name | BEAA ST | (ATH) | RA . | Subur | | |
| ection to be closed | BEAA ST | • | | Purpos | GATHER | UNA AT MEMORI |
| ate/s From | 0530 | am/pm on | 25/4/ | 21 to 0 | 8.30 | am/pm on 2514121 |
| | ction of a responsible p anagement Plan is ned are to be supervised l | essary with | Road Closur | e Applications | shown on the 1 | raffic Management Plan. |
| s more parking require | d than the designate | nd areas pro | wided? | ☐ Yes ☑ | No place pro | ceed to section J |
| lease identify where event atrons are to park their ehicles, including xpected no of vehicles | | | | i res u | No, please pro | ceed to Section 3 |
| lave public transport a | rrangements been r | nade? | | Yes 🗹 | No | |
| j) Food / alco | ohol | | | | | |
| are you proposing to p | rovide food? | | ☑ No | | | ouncil's Temporary Food Stall |
| Vill you be selling / ser | ving alcohol? | | ☑ Ņo | | | ach with this application py of the liquor licence |
| are you proposing to h | ave temporary non- | food stalls? | ₩ No | | • | ouncil's Temporary Stall Holder d attach with this application |
| k) Amplified | sound | | | | | |
| re you proposing to u | se amplified sound? | ? | Yes | No, pleas | e proceed to se | ection L |
| | Members of | = Becar | BAND | Style of musi | MARCI | HIVACH HYMN MUS |
| ype of sound eg band | I TELL TOPES OF | y racour | •- • | | | |
| | | | 860. | Amplification syste | | |
| ime Start | | Ouration 👩 | | 1 ' | | |
| ime Start I) Amuseme Are you proposing to h | nt devices ave amusement dev | Ouration Ouration | 8€0- □ Yes | syste No, pleas | e proceed to se | ection M |
| ime Start I) Amuseme Are you proposing to h yes, all persons wishing to | nt devices ave amusement dev | Ouration Orices? | Yes o comply with | syste No, pleas | e proceed to se | ection M |
| ime Start I) Amuseme Are you proposing to he if yes, all persons wishing to m) Pyrotechn | nt devices ave amusement devo o operate amusements ics display (f | Ouration Orices? | Yes o comply with | syste No, pleas | e proceed to se | ection M |
| I) Amuseme Are you proposing to h If yes, all persons wishing to | nt devices ave amusement devo o operate amusements ics display (f | Ouration Orices? | Yes o comply with | No, pleas Council's policy | e proceed to se | |

3 | 4

| Please add additional comments/notes below if required. | |
|--|---|
| | · . |
| X TATHRA MEMORIAN X | |
| Bogo | |
| | |
| Checklist | |
| | |
| Please ensure the following items are included when submitting your application form | |
| Completed and signed application form Site plan – showing the location of all facilities and provisions available on site (section was to be made and provisions) Waste Management Plan Public Liability Certificate of Currency for at least \$20 million coverage | ons a to m) |
| · · · · · · · · · · · · · · · · · · · | |
| The following items may be required when submitting your application form | |
| □ Traffic Management Plan □ Temporary Food Stall application form □ Mobile Food Vending application form | |
| □ Temporary Food Stall application form □ Mobile Food Vending application form □ Place of Public Entertainment form □ Fireworks – WorkCover Licence □ Copy of Liquor Licence | |
| □ Traffic Management Plan □ Temporary Food Stall application form □ Mobile Food Vending application form □ Place of Public Entertainment form □ Fireworks – WorkCover Licence | |
| □ Traffic Management Plan □ Temporary Food Stall application form □ Mobile Food Vending application form □ Place of Public Entertainment form □ Fireworks – WorkCover Licence □ Copy of Liquor Licence | information provided in this |
| ☐ Traffic Management Plan ☐ Temporary Food Stall application form ☐ Mobile Food Vending application form ☐ Place of Public Entertainment form ☐ Fireworks – WorkCover Licence ☐ Copy of Liquor Licence ☐ Risk Assessment (larger scale events) 4 Applicant declaration I declare that to the best of my knowledge the | information provided in this Date 14 1121 |

Protection Notice

actors of BVSC | **Supply**: required for the regulation of registered premises | **Access/ correction**: Council staff or Freedom of Information requests | **Storage**: Council's record management systems and archives

Please print clearly in BLOCK LETTERS with a black pen. Ensure all fields have been filled out correctly. Please tick ☑ the appropriate boxes. Once your application is received a Council Officer will contact you if further information is required.

You may use this form to make an application to hold an event. This application cannot be approved until the public liability insurance Certificate of Currency is supplied as mentioned in Item 2 below. Please do not send payment with this application.

| i Applicar | it details | | | | |
|---|--|--|--|--|--|
| Organiser's name | ANTHONY TOUSSAINT | Position HON SECRETARY | | | |
| Organisation name | MERIMBULA RSL SUB-BRANCH | | | | |
| Postal Address | PO BOX 473 MERIMBULA | Postcode 2548 | | | |
| Phone Busin | ess | Mobile | | | |
| Email address | | | | | |
| Contact during event | PHIL HALL | Phone | | | |
| 2 Importar | nt information | | | | |
| Confirmation of event | I understand that the proposed event does not with a letter of confirmation to stage an event. | have Council approval until I have met all requirements and have been issued | | | |
| 2. Public Liability insurance | · | I understand that I require a current Certificate of Currency from my organisation's insurers who certify at least \$20 million public liabilty coverage for this event and have noted Bega Valley Shire Council's interest on the certificate. This insurance policy is to contain a cross liability clause. | | | |
| 3. Fees and charges | calculated and that payment is due within sever | understand an administration charge may apply and there may be other service charges. I will be invoiced for all charges when calculated and that payment is due within seven days of invoicing. If an invoice has already been issued for an event that is subsequently cancelled by the organiser, Council will retain the administration fee if it has already been paid, or request payment if it is yet to be made. | | | |
| 4. Application due dates | If a complying event and road closure If a non-complying event or road closu | ure is required – at least 60 days before the event. up to 24 hours is required – at least 90 days before the event. ure greater than 24 hours is required – at least 120 days before the event. re conditions of approval relating to excessive noise, temporary structures or | | | |
| 5. Public notification | If the event is longer than three consecutive date least six months before the event. | rys it may require public notification, in this instance the application is required at | | | |
| 3 Applican | | to the best of my knowledge the information provided in this accurate and correct | | | |
| Signature of applica | nt | Date 5 / 02 /202 | | | |
| Privacy & Personal I Protection Notice | contractors of BVSC Supply: | register or modify a premises Intended recipients: Council staff and approved required for the regulation of registered premises Access/ correction: Council rmation requests Storage: Council's record management systems and archives | | | |
| OFFICE USE ON | JLY Code 267 | Application Fee \$676.00 Allocation W5098.1102.1135 | | | |

CS staff

bega valley

shire council

Receipt date

| 4 Event deta | ils | | | | | |
|--|---|----------------------------|--|--|--|--|
| Name of event | ANZAC DAY SERVICE | Date/s of event | 25/04/2021 | | | |
| Time of event From | 8.45 am To 9.30 am | Estimated no. of attendees | 50 | | | |
| Set up date / time | 25/04/2021 8.40 am | Pack up date / time | | | | |
| Location of event | WOLUMLA | Specified area | WOLUMLA WAR MEMORIAL | | | |
| Are you raising funds as part of this event? No Yes Beneficiary details | | | | | | |
| Are you charging an adn | nission / entry fee? 🗹 No 🔲 Yes | If yes, how much | | | | |
| Description of event | ANZAC DAY SERVICE | | | | | |
| a) Temporary | structures | | | | | |
| | e temporary structures? eg tents, marquee ature of the structure, a development application | n may be required. | Yes No, please proceed to section B | | | |
| Number of structures | size of structures | Descripti of structur | | | | |
| Owner of the structures | | | | | | |
| Name of person erecting the structures | | | | | | |
| b) Waste man | agement | | | | | |
| • | | 100 — 110, plo | ase proceed to section C | | | |
| · | submit a mandatory waste management plan for | r the event. | | | | |
| c) Toilet prov | | es 🗹 No | | | | |
| Does your event require | | · - | se proceed to section D | | | |
| Please provide contact detail | s of | 140, pious | DO PROCECULO SECULOTI D | | | |
| contractor for portable toilets Have you arranged for the | ne servicing of the toilets? | | ase phone Council on 6499 2222 if servicing of | | | |
| d) Electrical | | TOILE | ets is required. Please note, fees may apply. | | | |
| • | o the use of Bega Valley Shire Council ele | ectricity if availal | ble at the venue? | | | |
| If yes, please provide details of proposed use | If yes, please provide | | | | | |
| e) Water provision | | | | | | |
| Has provision been made for access to drinking water? ☐ Yes ☑ No | | | | | | |
| Where can patrons access drinking water free of charge at the event? | | | | | | |
| f) First Aid p | rovision | | | | | |
| Have First Aid arrangem | ents been made? | please explain why | | | | |
| No of First Aiders on-site | e I | No of First Aid posts | 5 | | | |
| Have you advised the lo | Have you advised the local hospital of your event? \square Yes \square No | | | | | |

| g) Security | | | | | | | |
|---|--|-----------------|---|--|--|--|--|
| Have security arrangements been made? | | | | | | | |
| Security Company | | | Contact no | | | | |
| Have you requested the | Have you requested the presence of local Police at your event? | | | | | | |
| h) Road close | h) Road closures | | | | | | |
| s a road closure required for this event? | | | | | | | |
| Street name | Bega Street | | Suburb Wolumla | | | | |
| Section to be closed | From Candelo Wolumla Road to I | Princes H/wa | Purpose To hold march and Anzac Day Service | | | | |
| Date/s From | 8.40 am am/pm on | 25 / 04 / | 2021 to 9.30 am am/pm on 25 / 04 / 2021 | | | | |
| The nominated responsible person (with a mobile phone or similar) is to be on-site at all times throughout the duration of the closure. This person will be accountable for the coordination and supervision of traffic management. Authorised vehicles can access the closure at one location only, under the direction of a responsible person. The nominated access point is to be shown on the Traffic Management Plan. Note: A Traffic Management Plan is necessary with Road Closure Applications All barriers are to be supervised by certified traffic controllers | | | | | | | |
| i) Parking | | | | | | | |
| Is more parking required Please identify where event patrons are to park their vehicles, including expected no of vehicles | d than the designated areas pro | vided? [| Yes No, please proceed to section J | | | | |
| Have public transport a | rrangements been made? | C | ☐ Yes ☑ No | | | | |
| j) Food / alcohol | | | | | | | |
| Are you proposing to p | rovide food? | ☑ No | Yes, please complete Council's Temporary Food Stall Holder form, and attach with this application | | | | |
| Will you be selling / ser | ving alcohol? | ☑ No | Yes, please include a copy of the liquor licence | | | | |
| Are you proposing to h | ave temporary non-food stalls? | ☑ No | Yes, please complete Council's Temporary Stall Holder (non-food) form, and attach with this application | | | | |
| k) Amplified | sound | | | | | | |
| Are you proposing to u | | ☐ Yes | ☐ No, please proceed to section L | | | | |
| Type of sound eg band | | | Style of music | | | | |
| Time Start | Duration | | Amplification system | | | | |
| I) Amuseme | nt devices | | | | | | |
| | ave amusement devices? o operate amusements are required to | Yes comply with | No, please proceed to section M Council's policy. | | | | |
| m) Pyrotechnics display (fireworks) | | | | | | | |
| Are you proposing to u | se pyrotechnics? | ☐ Yes | ☑ No | | | | |
| Pyrotechnics supplier | | | Contact no | | | | |

A copy of the pyrotechnic operator's WorkCover Licence to operate fireworks and a copy of the licensed operator's Public Liability Insurance must be submitted with this application.

| n) Additional comments |
|---|
| Please add additional comments/notes below if required. |
| If marching is allowed this Anzac Day, line up will be in Bega Street accross from the Hotel, march to Memorial in Bega Street at Clark Street. Members and public will assemble in front of Memorial for Anzac Day Service. If no march is allowed due to COVID restrictions the Anzac Day Service will be conducted at the Memorial |
| Checklist |
| Please ensure the following items are included when submitting your application form |
| □ Completed and signed application form □ Site plan – showing the location of all facilities and provisions available on site (sections a to m) □ Waste Management Plan □ Public Liability Certificate of Currency for at least \$20 million coverage |
| The following items may be required when submitting your application form |
| □ Traffic Management Plan □ Temporary Food Stall application form □ Mobile Food Vending application form □ Place of Public Entertainment form □ Fireworks – WorkCover Licence □ Copy of Liquor Licence □ Risk Assessment (larger scale events) |

Schedule 1 Form - Notice of Intention to Hold a Public Assembly

Taken from NSW Police website:

https://www.police.nsw.gov.au/ data/assets/pdf file/0007/275560/Notice of Intention to Hold a Pub lic Assembly.pdf

Summary Offences Act 1988

To the Commissioner of Police

| l, ANTHONY Name | TOUSSAINT | | | | |
|-----------------------------|------------------------------|-----------------|------------------|-----------------|-----|
| of 40 SAPPH | IRE CRESCENT ME | RIMBULA | | | |
| Address | MERIMBULA R | SL SUB-BF | RANCH | | |
| on behalf of | Organisation | | | ••••• | |
| notify the Comm | nissioner of Police tl | | 25th | | |
| of APRIL 2021 Month/Year | | | | | |
| it is intended to | hold: | | | | |
| either: | | | | | |
| (a) a public | assembly, not being | g a process | ion, of appro | ximately | |
| 150 Number | | person | s which will a | ssemble | |
| at BEGA ST | REET WOLUMLA | | | | |
| at approxim | ate8.45 am Time | | | am/ | pm |
| and dispers | e at approximately | 9.30 am Time | | am/ | pm |
| or | | | | | |
| (b) a public | assembly, being a p | orocession | of approxima | itely Number | 25 |
| persons wh | ich will assemble at | Place | F BEGA STREET | | |
| at approxim | ately8.45 am Time | | | am | /pm |
| and at appr | oximately ^{8.50} am | am | /pm the pro | cession wi | II |
| commence | and shall proceed | DOWN BEGA ST | REET TO THE MEMO | DRIAL | |
| | | | | | |
| | | | | | |

approximate time of termination. A diagram may be attached.

| 2 | The purpose of the proposed assembly is | | | | |
|---|---|--|--|--|--|
| | | | | | |
| | State purpose | | | | |
| 3 | useful for th | ng special characteristics associated with the assembly would be ne Commissioner of Police to be aware of in regulating the flow of regulating the assembly: | | | |
| | * (i) invol | There will be(number) of vehicles and/or* floats ved and their type and dimensions are as follows: | | | |
| | | | | | |
| | | | | | |
| | * (ii) enter | There will beNll(number) of bands, musicians, rainers etc entertaining or addressing the assembly | | | |
| | | The following number and type of animals will be involved assembly | | | |
| | NIL | | | | |
| | | | | | |
| | ٠, | Other special characteristics of the proposed assembly s follows: | | | |
| | | | | | |
| 4 | I take respo | nsibility for organising and conducting the proposed public | | | |
| 5 | | the purposes of the <i>Summary Offences Act 1988</i> may be me at the following: | | | |
| | Address: | Merimbula RSL Club Ltd | | | |
| | | 52-54 Main Street 2548 | | | |
| | | Merimbula Post Code. 2548 | | | |
| | Telephone: | | | | |
| | Signed: | | | | |
| | Capacity/Tit | tle Hon Secretary | | | |
| | Date | 5/02/2021` | | | |
| | Delete as applic | able | | | |

Special Event Resources

Special Event Transport Management Plan

 $\textit{Refer to } \underline{\textit{Chapter 7}} \textit{ of the Guide for a complete description of the Transport Management Plan}$

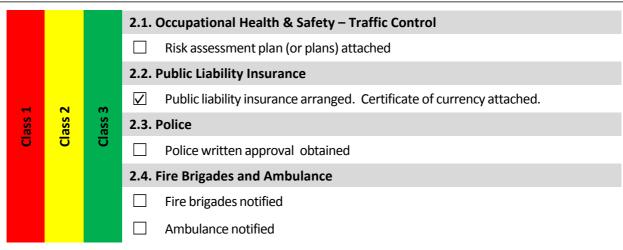
1. EVENT DETAIL

| 1.1. | Event Summary | | |
|------|---|------------------------------------|--|
| | Event Name: AN | IZAC DAY SERVICE | |
| | Event Location: V | VOLUMLA | |
| | Event Date: 25/0 | 04/2021 Event Start | Time: 8.45 am Event Finish Time: 9.30 am |
| | Event Setup Time: | 8.40 am | Event Pack down Finish Time: 9.30 am |
| | Event is | off-street 🛚 🗵 | on-street moving 🗵 on-street non-moving |
| | Event is X | held regularly throug | ghout the year (calendar attached) |
| 1.2. | Event Summary | | |
| | Event Organiser*: | MERIMBULA RSL SU | UB-BRANCH |
| | Phone: | Fax: | Mobile: |
| | Email: | | |
| | Event Managemen | t Company (if applicab | le): |
| | | | Mobile: |
| | Email: | | |
| | Police: | | |
| | Phone: | Fax: | Mobile: |
| | Email: | | |
| | Council: | | |
| | | | Mobile: |
| | Email: | | |
| | Transport Manage (if Class 1 – Sydney | ment Centre Metropolitan Area): | |
| | Phone: | Fax: | Mobile: |
| | Email: | | |
| | Roads & Maritime (if Class 1 – regiona | | nt): |
| | | | Mobile: |
| | Email: | | |
| | | | |

^{*}Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

1.3. Brief description of the event (one paragraph)

2. RISK MANAGEMENT TRAFFIC



3. T

| RAFFI | c & T | RANS | PORT MANAGEMENT |
|-------|-------|-------|--|
| | | | 3.1. The route or location |
| | | m | X Map attached |
| | | Class | 3.2. Parking |
| | | ō | ☐ Parking organised – details attached |
| | | | X Parking not required |
| | | | 3.3. Construction, traffic calming and traffic generating developments |
| | | | Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached |
| | | | There are no construction activities, traffic calming devices or traffic- generating developments at the location/route or on the detour routes |
| | | | 3.4. Trusts, authorities or Government enterprises |
| s 1 | s 2 | | This event uses a facility managed by a trust, authority or enterprise; written approval attached |
| Class | Class | | X This event does not use a facility managed by a trust, authority or enterprise |
| | | | 3.5. Impact on/or Public Transport |
| | | | Public transport plans created - details attached |
| | | | Public transport not impacted or will not impact event |
| | | | 3.6. Reopening roads after moving events |
| | | | X This is a moving event - details attached. |
| | | | X This is a non-moving event. |
| | | | 3.7. Traffic management requirements unique to this event |
| | | | ☐ Description of unique traffic management requirements attached |
| | | | There are no unique traffic requirements for this event |
| | | | 3.8. Contingency plans |
| | | | ☐ Contingency plans attached |

| ss 1 | Class 2 |
|-------|---------|
| Class | |

3.9. Heavy vehicle impacts

- ☐ Impacts heavy vehicles RMS/TMC to manage
- Does not impact heavy vehicles

3.10. Special event clearways

- ☐ Special event clearways required RMSTMC to arrange
- X Special event clearways not required

4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

| | | | 4.1. | Access for local residents, businesses, hospitals and emergency vehicles |
|-------|-------|-------|-------------|---|
| | | ss 3 | | Plans to minimise impact on non-event community attached |
| | | Class | | This event does not impact the non-event community either on the main route (or location) or detour routes |
| | | | 4.2. | Advertise traffic management arrangement |
| | s 2 | | | Road closures or restrictions - advertising medium and copy of proposed advertisements attached |
| | Class | | X | No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached |
| ss 1 | | | | No road closures, restrictions or special event clearways - advertising not required |
| Class | | | 4.3. | Special event warning signs |
| | | | | Special event information signs are described in the Traffic Control Plan/s |
| | | | X | This event does not require special event warning signs |
| | | | 4.4. | Permanent Variable Message Signs |
| | | | | Messages, locations and times attached |
| | | | X | This event does not use permanent Variable Message Signs |
| | | | 4.5. | Portable Variable Message Signs |
| | | | \boxtimes | The proposed messages and locations for portable VMS are attached |
| | | | | This event does not use portable VMS |

5. PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS/TMC or Local Government may be
 disclosed inside and outside of NSW to event managers or any other person or organisation
 required to manage or provide resources required to conduct the event or to any business,
 road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

| 6. | A |
|-----|-----------------|
| _ | APPROVAL |
| r). | APPRUVAL |

|). | APPROVAL | | |
|----|--|-----------------|------|
| | TMP Approved by: | Event Organiser | Date |
| 7. | AUTHORISATION TO *REGULATE TRAF | FFIC | |
| | Council's traffic management requirements authorised for all non-classified roads described to the contract of | • | |
| | Regulation of traffic authorised by: | Council | Date |
| | The RMS/TMC's traffic management requir authorised for all classified roads described | <u> </u> | |
| | Regulation of traffic authorised by: | RMS/TMC | Date |
| | * "Regulate traffic" means restrict or prohibit the 1993). Council and RMS/TMC require traffic to be | | |

layouts installed under the direction of a qualified person.

[SPECIAL EVENT GUIDE]

Special Event Planning & Resource Matrix

| Event | Description | Features | Examples | Lead Times for Agency Approval | Police Fees | Council Fees | RMS/TMC Fees |
|-------|--|--|---|---|--|---|--|
| 1 | A Class 1 Event Impacts major traffic & transport systems disrupts the non-event community over a wide area requires the involvement of Police or more Councils and the RMS/TMC. requires detailed Transport Management Plan requires advertising the event's traffic aspects to a wide audience | A Class 1 event may be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve Transport Management Centre involve the NSW Trains, Sydney Trains and State Transit, involve the Light Rail, Ferries and Point to Point Transport commissioner (taxi & ride share) involve private bus and coach organisations impact the road transport industry require RMS/TMC to provide Special Event Clearways require RMS/TMC to provide heavy vehicle detour routes require the RMS to adjust traffic signals require RMS/TMC to manage Variable Message Signs depending on the nature of the event, invoke the Police "Use Pay" policy. | For example: • an event: that affects a principal transport route in Sydney or • an event that reduces capacity of the main highway through a country town or • a bicycle race that involves the Sydney Harbour Bridge | Minimum 4 months from first approach to Council to proposed start date 6 months for vehicle races | Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large | As described in Council's Special Events Policy Asset rentals: refer to Council | Marginal costs apply where services are provided above those normally provided to the community. RMS/TMC provides quote Asset rental: refer to RMS/TMC |
| 2 | A Class 2 Event Impacts local traffic and transport systems but does not impact major traffic & transport systems disrupts the non-event community in the area around the event but not over a wide area Requires the involvement of Police and Local Council Requires a detailed Transport Management Plan Requires advertising the event's traffic aspect to the local community | A Class 2 event may Be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve the NSW Trains, Sydney Trains and State Transit, involve the Light Rail, Ferries and Point to Point Transport commissioner (taxi & ride share) involve private bus and coach organisations depending on the nature of the event, invoke the Police "Use Pay" policy. | For example: • an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or highway • a motor rally on local country roads | Minimum 3 months 3 months for vehicle races | Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large | As described in Council's Special Events Policy Asset rentals: refer to Council | |
| 3 | A Class 3 Event does not impact local or major traffic & transport systems disrupts the non-event community in the immediate area only requires Local Council and Police consent is conducted on-street in a very low traffic area such as a dead-end or cul-de-sac requires Police agreement that event qualified as Class 3 is never used for vehicle races | A Class 3 event, depending on Local Council policy may require a simplified Transport Management Plan not be available in all Council areas depending on the nature of the event, invoke the Police "User Pay" policy require advertising the event's traffic aspects to the community | For example: • an on-street neighbourhood Christmas party | Minimum 6 weeks | Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large | As described in Council's Special Events Policy Asset rentals: refer to Council | |
| 4 | A Class 4 Event is intended for small on street events and requires Police consent only is within the capacity of the Police to manage on their own is not a protest or demonstration is always an on-street event does not require RMS/TMC or Council consent does not require advertising the event's traffic aspect to the community does not require a Transport Management Plan does not require the involvement of other Government agencies | A Class 4 event may be conducted on classified or unclassified roads cause zero to considerable disruption to the non-event community cross Police Local Area Commands (LACs) cross Local Government Areas (LGAs) require Council or RMS/TMC to assist when requested by Police depending on the nature of the event, invoke the Police "User Pay" policy | For example: • a small ANZAC Day march in a country town • a small parade conducted under Police escort | Minimum 1 month | Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large | | |

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| Event Class | Transport Management Plan | Risk Management Plans (Traffic Control) under OH&S Act 2000 | Advertise Transport Management Arrangements | Liability Insurance | Special Event Clearway. Heavy Vehicle Detour | Public Transport | Emergency Vehicle & Local Access | Parking | Contingency Planning |
|--------------------|---------------------------------|---|---|---|--|---------------------------|----------------------------------|---|-------------------------|
| 1 | TMP model recommended | Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons | 28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic | Required with Council, TMC & Police (if police user Pays in force) named on policy. Also RMS if using RMS asset Certificate of currency required | RMS arranges if required RMS provides quote | Promote where practicable | Required. Refer to TMP | May be required. Need to consider parking for disabled persons | Recommended |
| 2 | TMP model recommended | Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons | 28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic | Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required | | Promote where practicable | Required. Refer to TMP | May be required. Need to consider parking for disabled persons | Recommended |
| 3 | TMP model recommended | Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons | 28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic | Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required | | | Required. Refer to TMP | | |
| 4 | | | | Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required | | | Required. Refer to TMP | | |

Schedule 1 Form - Notice of Intention to Hold a Public Assembly

Taken from NSW Police website:

https://www.police.nsw.gov.au/ data/assets/pdf file/0007/275560/Notice of Intention to Hold a Pub lic Assembly.pdf

Summary Offences Act 1988

| To the Commissione | r of Police |
|--------------------|-------------|
|--------------------|-------------|

| 1 | l, | Name |
|---|----------|--|
| | of | Address |
| | on be | half ofOrganisation |
| | notify | the Commissioner of Police that on the |
| | | onth/Year |
| | it is ir | ntended to hold: |
| | eithe | r: |
| | (| a) a public assembly, not being a procession, of approximately |
| | | persons which will assemble |
| | | Number |
| | ć | Place |
| | ć | at approximateam/pm Time |
| | ć | and disperse at approximatelyam/pm Time |
| | or | |
| | (| b) a public assembly, being a procession of approximately |
| | ţ | persons which will assemble atPlace |
| | ā | at approximatelyam/pm Time |
| | â | and at approximatelyam/pm the procession will |
| | | commence and shall proceed |
| | • | |
| | 9 | Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached. |

| State purp | ose | |
|-------------------------|---------------------|---|
| useful f | or the Co | ecial characteristics associated with the assembly would be mmissioner of Police to be aware of in regulating the flow dating the assembly: |
| | (i) nvolved a | There will be(number) of vehicles and/or* floats nd their type and dimensions are as follows: |
| | | |
| | (ii) ntertaine | There will be(number) of bands, musicians etc entertaining or addressing the assembly |
| | (iii) n the asse | ,, |
| | | |
| | (iv) re as foll | Other special characteristics of the proposed assembly ows: |
| I take re assemb | - | lity for organising and conducting the proposed public |
| Notices | for the p | urposes of the <i>Summary Offences Act 1988</i> may be the following: |
| Address | s: | |
| | | Post Code |
| Telepho | | |
| | | |
| Signed: | | |
| Signed: Capacit | y/Title | |



8 February 2021

CERTIFICATE OF CURRENCY

The policy referred to is current as at the date of issue of this certificate and whilst a due date has been indicated it should be noted that the policy may be cancelled in the future. Accordingly, reliance should not be placed on the expiry date.

Insured RSL of Australia Sub Branches and Women's Auxiliaries

Including Merimbula RSL Sub-Branch;

Policy Number 10M 7431902

Type of Policy CGU/IBNA General and Products Liability Insurance Policy

Period of Insurance 31/05/19 - 31/05/20

Sums Insured \$20,000,000 – Public Liability

\$20,000,000 - Products Liability

The following entity, Bega Valley Shire Council, is deemed to be an Insured, to the extent described in sub clause 4.28 d) of the policy in relation to Memorial Day activities.

This is to certify cover has been granted in accordance with the terms and conditions of the Company's Standard Policy, a copy of which is available on request.

This certificate is not a substitute for the Policy of Insurance issued to you. The Policy, not this certificate, details your rights and obligations and the extent of your insurance cover.

Underwriting Services

Retail – Metropolitan NSW CGU Insurance

CANDELO WOLUMLA RO march assemble X PUB HILLVIEW CRES BRIDGE ST PRINCESS HIGHWAY