

BVSC S355 Sportsgrounds Meeting Notes

Date: 22 February 2021

Meeting Chair: Mitchell Nadin

Meeting Notes: Sue Findlay / John Grady

Present: Venke Mannes (Colombo Park Bemboka observer) and John Grady (BVSC Leisure & Recreation Manager)

Zoom: Mitchell Nadin (Councillor), Paddy McAlpin (Pambula Beach Sports Complex), Adam Donaldson (Eden Barclay Street Sports Complex), Anthony McMahon (Director BVSC Assets & Operations) and Sue Findlay (BVSC Sport & Recreation Officer).

Guests: Steve Manning (NSW Office of Sport) & Lachlan Clark (NSW Office of Sport)

Observers: Andrew Parsons (Colombo Park Bemboka Lions Club) & Cheryl Russell (Colombo Park Bemboka Lions Club)

Quorum: ☐ Yes ☒ No 4/13

Agenda Item	Objective (What)	Action (How)	Responsibility (Who)	Timeframe (When)	Status
1.Apologies	Glen Baker (Pambula Beach Sports Complex), Ray Ryan (Candelo John Gordon Recreation Reserve), Kelly Jubb (Dickinson Oval), Francis Matters (Dickinson Oval), Cymmon Parker (Lawrence Park Tathra), Shannon Grass (Lawrence Park Tathra), Blake Rosseland (Wolumla Recreation Ground), Justin Welsford (Bega Sporting Complex) and Tony Allen (Councillor).	N/A	N/A	N/A	Closed
5 New Business Develop a Coach & Official Development Framework	<p>Steven Manning & Lachlan Clark</p> <p>Develop a Coach and Official Development Framework for consideration Bega Valley Council Improve coaching and officiating standards in the SET</p> <p>Active Recreation Strategy through Office of Sport.</p> <p>Survey prioritisation such as participation toolkit.</p> <p>Looking at active participation not only organised sport such as Shoalhaven Council having men over 35 walking class once a week</p> <p>Coaching tools such as online 15 min tutorials to assist new coaches.</p> <p>AM: Active kids voucher statistics in presentation great for grant funding submissions</p> <p>Encourage committees to think about submissions (CPP) for Stronger Country Community Funding round 4 grants towards female friendly facilities and for general sportsground facility grants.</p> <p>JG: Section 4 of agenda lists projects – grant opportunities going forward.</p>	<p>Email presentation to S355 committee members</p> <p>Survey participation</p>	<p>Sport and Recreation Officer</p> <p>NSW Office of Sport (Steve Manning)</p>	<p>Emailed with minutes & invite for next meeting</p> <p>Emailed 5/3/2021 for completion of survey</p>	<p>Closed</p> <p>Closed</p>

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Reminders	<p>SF: Winter season starting soon - cricket pitch coverings to commence with completion of cricket next month. Please contact SF for any assistance required</p> <p>Winter sports sportsgrounds booking applications online and Covid-19 plans still required. Sportsground Booking - Seasonal – Bega Valley Shire Council (nsw.gov.au)</p> <p>Please check floodlights – condition report to Sue Findlay on how many bulbs not working on which poles for each oval on site. Please respond ASAP to ensure working for winter sport commencement.</p> <p>Email with above sent to all user groups on Thursday 18/02/2021</p>	Cricket pitch covering assistance, winter season user group booking applications & floodlight checks	Site Committees/ User groups	Cricket pitch covers done, all winter seasonal bookings received. Floodlighting being fixed	Closed
2. Overview of actions (Open 23/11/2020)	Taken as read. No further comments / amendments.	N/A	N/A	N/A	Closed
3. Confirmation of minutes For 23/11/2020	<p>Confirmation of 23 November 2020 minutes:</p> <p>Motion: Venke Mannes</p> <p>Seconded: Paddy McAlpin</p>	N/A	N/A	N/A	Closed
4. Standing Business Workplace Health & Safety	JG: Covid-19 plans to be in place for all user group, including social distancing, record keeping and hygiene regulations.	N/A	N/A	N/A	Closed
Operations and Maintenance Projects Oval Maintenance	JG: primo applications on sportsgrounds as well as Autumn aeration program.	N/A	N/A	N/A	Closed
Finance and Accounts Financial reports	2020/21 July to Feb report to be emailed. Expenses shown but no income listed yet. Please contact Sport & Rec Officer (Sue) if you wish to discuss (“actual Val” column is expenditure).	Email financial reports July 2020 – Feb 2021	Sport and Recreation Officer	Emailed 26/02/2021	Closed
Facility Management Plans	JG: see next agenda item	N/A	N/A	N/A	Closed

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Capital Projects	<p>JG: Sports FMPs Capital projects list Feb 2021</p> <p>List of all shire 'site committee aspirational' projects listed on FMP's as well as community project proposal submissions for all sportsgrounds.</p> <p>Request that site committees review and consider methods of prioritising projects. (i.e. from other sportsgrounds - not selecting any from their site). Examples of assessment criteria. Asset condition; amount / level of use; need; grant funding alignment (e.g. current funding programs include contribution to increase women's participation.)</p> <p>Items highlighted in green are completed and items highlighted in orange have grant funding secured.</p>	<p>Distribute to S355 committee</p> <p>Consider methods to prioritise projects sites.</p>	<p>Sport & Recreation Officer</p> <p>Site committees</p>	<p>Emailed with minutes& next meeting invitation</p> <p>Next meeting</p>	<p>Closed</p> <p>Open</p>
General Discussion	N/A	N/A	N/A	N/A	N/A
6.Next meeting	24 May 2021 Biamanga room/ Zoom	N/A	N/A	N/A	N/A

Meeting Close: 7:00pm

Next Meeting: Monday 24/05/2021