

Please print clearly in **BLOCK LETTERS** with a black pen.
 Ensure all fields have been filled out correctly.
 Please tick the appropriate boxes.
 Once your application is received a Council Officer will contact you if further information is required.

Please complete this form to withdraw or amend a formal access application to government information under the *Government Information (Public Access) Act 2009* (GIPA Act). If you need help in filling out this form, please contact the Right to Information Officer on 6499 2222 or visit our website www.begavalley.nsw.gov.au.

Applicant details File reference

Applicant First name Surname

Postal address

Suburb Postcode

Contact Phone Mobile

Application details

Please describe the information that you requested in your formal access application.

Are you... Withdrawing your access application Amending your access application, please specify below

In accordance with section 60(4) of the GIPA Act your application will not be dealt with unless it is amended as its current form required an unreasonable and substantial diversion of Bega Valley Shire Council's resources. We will recommence dealing with your amended application upon receipt.

Withdrawal of an application does not entitle you to a refund of any application fee or advance deposit already paid.


Applicant declaration I declare that to the best of my knowledge the information provided in this application is accurate and correct

Signature of owner(s) / proprietor(s)

Date / /

GIPA withdraw or amend application form.doc procedure: 1.4.4(c)

OFFICE USE ONLY



REGISTRATION STAMP

Form unable to be processed / incomplete

Awaiting further information / returned to sender

Name <input type="text"/>	Date received <input type="text"/>
File reference <input type="text"/>	Activated by <input type="text"/>