



Education



Bournda Environmental Education Centre,
Bournda National Park, Via KALARU 2550
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E-mail: bournda-e.school@det.nsw.edu.au
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ABN: 97 562 394 093

17th April, 2020

Mr Peter Newton
Bega Valley Local Traffic Committee
C/- Bega Valley Shire Council
PO Box 492
Bega NSW 2550

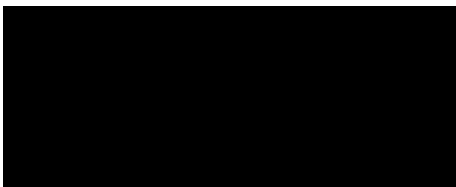
Dear Peter,

Please find attached a submission for a proposed special event, **a Community Ride to celebrate NSW Bike Week on Sunday, September 27, 2020 from 7:30am to 12pm** (Alternative date – Sunday 18th October). This will be the fourth ride since our inaugural 2017 ride and we thank the LTC for their contribution to these safe and successful events.

NSW Bike Week is an annual celebration of cycling supported by Transport for NSW, in partnership with Roads and Maritime Services. The proposed event is consistent with the aims of NSW Bike Week and a great way for Bega Valley Shire Council to promote the goals of the Bega Valley Bike Plan. The ride will use existing sections of the Bega Cycle Path network, join recently constructed sections of the shared path between Tathra and Kalaru and will highlight the possibility of extending the cycleway to Bega.

The major sponsor for the event will again be Bega Cheese. We also have funding from Inspiring Australia to promote awareness of the health benefits of cycling with a theme #Ride4Science. An application for microevent funding has been submitted to Destination NSW and, if successful, we hope to make this a free event for the whole community. We are hopeful that restrictions on public gatherings will be lifted by the proposed date and with previous rides including around 250 riders, we are optimistic that this event will be able to proceed as planned. By that stage we think the whole community will be very enthusiastic about participating in a healthy safe ride.

The event is a great opportunity for a collaboration between the community, the NSW Government and BVSC, and we welcome the expert feedback from the LTC on this application.



Doug Reckord
Principal, Bournda EEC and Event Organiser

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

I.1 Event summary

Event Name: NSW Bike Week Community Ride

Event Location: Bega Cheese Heritage Centre to Tathra Hotel

Event Date: 27th September, 2020** Event Start Time: 8:30am Event Finish Time:

11:00am Event Setup Start Time: 7:30am Event Packdown Finish Time: 12:00pm

Event is off-street on-street moving on-street non-moving
 held regularly throughout the year (calendar attached)

(Alternative date: 18th October 2020)

I.2 Contact names

Event Organiser * Doug Reckord - Principal, Bournda EEC , NSW Department of Education

Event Management Company (if applicable).....

Phone:..... Fax:..... Mobile: E-mail:

Police

Phone:..... Fax:..... Mobile: E-mail:

Council.....

Phone:..... Fax:..... Mobile: E-mail:

Roads & Traffic Authority (if Class I).....

Phone:..... Fax:..... Mobile: E-mail:

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

I.3 Brief description of the event (one paragraph)

To mark NSW Bike Week, a free community ride is proposed for Sunday 27th September** (7:30am-12pm). The proposal is to utilize the Bega Town cycle network, from the Bega Cheese Heritage Centre to East Street, and thence by single lane, rolling closure on East Street and Tathra Road, finishing at the Tathra Hotel, Tathra. Optional – The ride will be accompanied (at rear) by a procession of electric vehicles and heritage vehicles.

2 RISK MANAGEMENT - TRAFFIC

CLASS 1

CLASS 2

CLASS 3

2.1 Occupational Health & Safety - Traffic Control

Risk assessment plan (or plans) attached

2.2 Public Liability Insurance

Public liability insurance arranged. Certificate of currency attached.

2.3 Police

Police written approval obtained

2.4 Fire Brigades and Ambulance

Fire brigades notified

Ambulance notified

3 TRAFFIC AND TRANSPORT MANAGEMENT

CLASS 1

CLASS 2

CLASS 3

3.1 The route or location

Map attached

3.2 Parking

Parking organised - details attached

Parking not required

3.3 Construction, traffic calming and traffic generating developments

Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached

There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes

3.4 Trusts, authorities or Government enterprises

This event uses a facility managed by a trust, authority or enterprise; written approval attached

This event does not use a facility managed by a trust, authority or enterprise

3.5 Impact on/of Public transport

Public transport plans created - details attached

Public transport not impacted or will not impact event

3.6 Reopening roads after moving events

This is a moving event - details attached.

This is a non-moving event.

3.7 Traffic management requirements unique to this event

Description of unique traffic management requirements attached

There are no unique traffic requirements for this event

3.8 Contingency plans

Contingency plans attached

I Class	Class 2	3.9 Heavy vehicle impacts
		<input type="checkbox"/> Impacts heavy vehicles - RTA to manage <input checked="" type="checkbox"/> Does not impact heavy vehicles
		3.10 Special event clearways
		<input type="checkbox"/> Special event clearways required - RTA to arrange <input checked="" type="checkbox"/> Special event clearways not required

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

CLASS 1	CLASS 2	CLASS 3	4.1 Access for local residents, businesses, hospitals and emergency vehicles
			<input checked="" type="checkbox"/> Plans to minimise impact on non-event community attached <input type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
			4.2 Advertise traffic management arrangements
		<input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required	
		4.3 Special event warning signs	
		<input type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input type="checkbox"/> This event does not require special event warning signs	
		4.4 Permanent Variable Message Signs	
		<input type="checkbox"/> Messages, locations and times attached <input checked="" type="checkbox"/> This event does not use permanent Variable Message Signs	
		4.5 Portable Variable Message Signs	
		<input type="checkbox"/> The proposed messages and locations for portable VMS are attached <input checked="" type="checkbox"/> This event does not use portable VMS	

5 PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6 APPROVAL

TMP Approved by: [Redacted] Doug Reckord
Principal, Event Organiser 17th April, 2020
Bournda EEC Date

7 AUTHORISATION TO *REGULATE TRAFFIC

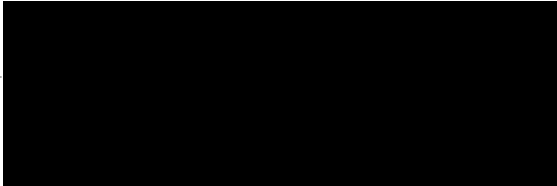
Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: Council Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

3	<p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (<i>strike out whichever is not applicable</i>):</p> <p>(i) There will be ...⁵... (<i>number</i>) of vehicles and/or..... (<i>number</i>) of floats involved.</p> <p>The type and dimensions are as follows: Vehicles as required for traffic control and group sweep and rider support</p> <p>(ii) There will be ...⁰... (<i>number</i>) of bands, musicians, entertainers, etc. which will entertain or address the assembly.</p> <p>(iii) The following number and type of animals will be involved in the assembly: Nil</p> <p>(iv) Other special characteristics of the proposed assembly are as follows: The participants will be riding bicycles</p>
4	<p>I take responsibility for organising and conducting the proposed assembly.</p>
5	<p>Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:</p> <p>..... Bournda Environmental Education Centre, Bournda National Park</p> <p>..... Scotts Bay Road, WALLAGOOT</p> <p>..... Postcode. 2550</p>
6	<p></p> <p>Capacity/Title Principal, Bournda EEC</p> <p>Date 17th April, 2020</p>

Special Event Planning & Resource Matrix

Event Class	Description	Features	Examples	Lead Times for Agency Approvals	Police Fees	Council Fees	RTA Fees	Transport Mgt Plan	Risk Management Plans (Traffic Control) under OH&S ACT 2000	Advertise Transport Management Arrangements	Liability Insurance	Special Event Clearway, Heavy Vehicle Detours	Public Transport	Emergency Vehicle & Local Access	Parking	Contingency planning
1	<p>A Class 1 event:</p> <ul style="list-style-type: none"> impacts major traffic and transport systems disrupts the non-event community over a wide area requires the involvement of Police, one or more Councils and the RTA requires a detailed Transport Management Plan requires advertising the event's traffic aspects to a wide audience. 	<p>A Class 1 event may:</p> <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve Transport NSW involve the State Rail and State Transit Authorities involve private bus and coach organisations impact the road transport industry require RTA to provide special event clearways require RTA to provide heavy vehicle detour routes require the RTA to adjust traffic signals require RTA to manage Variable Message Signs depending on the nature of the event, invoke the Police "User Pays" policy. 	<p>For example:</p> <ul style="list-style-type: none"> an event that affects a principal transport route in Sydney, or an event that reduces the capacity of the main highway through a country town, or a bicycle race that involves the Sydney Harbour Bridge. 	<p>Minimum 4 months from first approach to Council to proposed start date.</p> <p>6 months for vehicle races.</p>	<p>Charges apply where:</p> <p>"it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large."</p>	<p>As described in Council's Special Events Policy.</p> <p>Asset rentals: refer to Council.</p>	<p>Marginal costs apply where services are provided above those normally provided to the community.</p> <p>RTA provides quote.</p> <p>Asset rentals: refer to RTA.</p>	<p>TMP model recommended</p>	<p>Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.</p> <p>Need to consider access for disabled persons.</p>	<p>28 days for all events that require regulation of traffic or where special event clearways in operation.</p> <p>Not required where there is no regulation of traffic.</p>	<p>Required with Council & Police (if Police User Pays in force) named on policy. Also RTA if using RTA asset.</p> <p>Certificate of currency required.</p>	<p>RTA arranges if required.</p> <p>RTA provides quote.</p>	<p>Promoted where practicable</p>	<p>Required. Refer to TMP.</p>	<p>May be required.</p> <p>Need to consider parking for disabled persons.</p>	<p>Recommended</p>
2	<p>A Class 2 event:</p> <ul style="list-style-type: none"> impacts local traffic and transport systems but does not impact major traffic and transport systems disrupts the non-event community in the area around the event but not over a wide area requires the involvement of Police and Local Council requires a detailed Transport Management Plan requires advertising the event's traffic aspects to the local community. 	<p>A Class 2 event may:</p> <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve State Rail and the State Transit Authority involve private bus and coach organisations. depending on the nature of the event, invoke the Police "User Pays" policy. 	<p>For example:</p> <ul style="list-style-type: none"> an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or a highway a motor rally on local country roads. 	<p>Minimum 3 months.</p> <p>3 months for vehicle races.</p>	<p>Charges apply where:</p> <p>"it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large."</p>	<p>As described in Council's Special Events Policy</p> <p>Asset rentals: refer to Council</p>		<p>TMP model recommended</p>	<p>Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.</p> <p>Need to consider access for disabled persons.</p>	<p>28 days for all events that require regulation of traffic or where special event clearways in operation.</p> <p>Not required where there is no regulation of traffic.</p>	<p>Required with Council & Police (if Police User Pays in force) named on policy.</p> <p>Certificate of currency required.</p>		<p>Promoted where practicable</p>	<p>Required. Refer to TMP.</p>	<p>May be required.</p> <p>Need to consider parking for disabled persons.</p>	<p>Recommended</p>
3	<p>A Class 3 event:</p> <ul style="list-style-type: none"> does not impact local or major traffic and transport systems disrupts the non-event community in the immediate area only requires Local Council and Police consent is conducted on-street in a very low traffic area such as a dead-end or cul-de-sac requires Police agreement that event qualifies as Class 3 is never used for vehicle races. 	<p>A Class 3 event, depending on Local Council policy, may:</p> <ul style="list-style-type: none"> require a simplified Transport Management Plan not be available in all Council areas. depending on the nature of the event, invoke the Police "User Pays" policy. require advertising the event's traffic aspects to the community. 	<p>For example:</p> <ul style="list-style-type: none"> an on-street neighbourhood Christmas party. 	<p>Minimum 6 weeks</p>	<p>Charges apply where:</p> <p>"it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large."</p>	<p>As described in Council's Special Events Policy</p> <p>Asset rentals: refer to Council</p>		<p>Council may require TMP</p>	<p>Traffic Control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended.</p> <p>Need to consider access for disabled persons.</p>	<p>28 days for all events that require regulation of traffic.</p> <p>Not required where there is no regulation of traffic.</p>	<p>Required with Council & Police (if Police User Pays in force) named on policy.</p> <p>Certificate of currency required.</p>			<p>Required. Refer to TMP.</p>		
4	<p>A Class 4 event is intended for small on street events and:</p> <ul style="list-style-type: none"> requires Police consent only is within the capacity of the Police to manage on their own is not a protest or demonstration is always an on-street event does not require RTA or Council consent does not require advertising the event's traffic aspects to the community does not require a TMP does not require the involvement of other Government agencies. 	<p>A Class 4 event may:</p> <ul style="list-style-type: none"> be conducted on classified or unclassified roads cause zero to considerable disruption to the non-event community cross Police Local Area Commands (LACs) cross Local Government Areas (LGAs) require Council and RTA to assist when requested by Police depending on the nature of the event, invoke the Police "User Pays" policy. 	<p>For example:</p> <ul style="list-style-type: none"> a small ANZAC Day march in a country town a small parade conducted under Police escort. 	<p>Minimum 1 month</p>	<p>Charges apply where:</p> <p>"it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large."</p>					<p>Required if User Pays policy in force. Police named on policy.</p> <p>Certificate of currency required.</p>						



Local Community
Insurance Services

09-05-2019

Bega Tathra Safe Ride Inc
C/- Jan Lynch
298 Barrabooka Road
Tanja, NSW 2550

A division of
Jardine Lloyd Thompson Pty Ltd
ABN 69 009 098 864

Lvl 1/ 148 Frome Street
ADELAIDE SA 5000
PO Box 1693
Adelaide SA 5000

Tel +61 (0)8 8235 6444
Fax +61 (0)8 8235 6448

www.localcommunityinsurance.com.au

Policy Schedule - Tax Invoice

YOUR SERVICE CONTACT NUMBER IS 1300 853 800.

Invoice #	102063	Client Ref	028601
Our Ref	049501-3	Policy No	AT A172000 PLB
Class	Festival and Fair Public and Products Liability		
Insured	Bega Tathra Safe Ride Inc		
Situation	Postcode: 2550, State: NSW		
Insurer	QBE Insurance (Australia) Ltd		
Inception	30-09-2019	To	30-09-2019 Event Policy
Payment Date	09-05-2019		

Premium	\$400.00
FSL/Levy	\$0.00
Fee	\$100.00
GST	\$50.00
Stamp Duty	\$39.60
Total Paid	\$589.60

Insurance has been arranged subject to the policy terms and conditions. Please read the important information included with this invoice and ensure that you review your sums insured at least annually.

IMPORTANT INFORMATION

BINDING AUTHORITY

This insurance is underwritten by Key Underwriting Pty Ltd ("KEY") under an authority to bind cover on behalf of QBE Insurance (Australia) Ltd ("QBE"). In underwriting this insurance, KEY may delegate authority to certain employees of JLT. KEY and those employees of JLT act as agents of QBE and not as your agent. JLT and KEY are related companies and KEY is an Authorised Representative (no. 403803) of JLT.

DUTY OF DISCLOSURE

Before you enter into an insurance contract, you have a duty of disclosure under the Insurance Contracts Act 1984. You have a duty to tell us anything that you know, or could reasonably be expected to know, may affect the insurer's decision to insure you and on what terms. You have this duty until the insurer agrees to insure you. You have the same duty before you renew, extend, vary or reinstate an insurance contract.

If we ask you questions that are relevant to the insurer's decision to insure you and on what terms, you must tell us anything that you know and that a reasonable person in the circumstances would include in answering the questions.

Also, we may give you a copy of anything you have previously told us and ask you to tell us if it has changed. If we do this, you must tell us about any change or tell us that there is no change. If you do not tell us about a change to something you have previously told us, you will be taken to have told us that there is no change.

You do not need to tell us anything that reduces the risk insured, is common knowledge, the insurer knows or should know as an insurer or the insurer waives your duty to tell them about.

If you do not tell us something

If you do not tell us anything you are required to, the insurer may cancel your contract or reduce the amount it will pay you if you make a claim, or both. If your failure to tell us is fraudulent, the insurer may refuse to pay a claim and treat the contract as if it never existed.

CHANGE OF RISK OR CIRCUMSTANCES

Please tell us about any changes to your circumstances or business, such as any alteration of risk, location changes, new or changed business activities, as they could affect your insurances.

AVERAGE CLAUSE – UNDER INSURANCE

Home buildings and contents, fire, business interruption, industrial special risks and other policies of ten contain an average clause. This means that you should insure for full value which may be replacement, indemnity or market value depending on the type of insurance cover arranged. If you are under insured your claim may be reduced in proportion to the amount of under-insurance.

UNREPORTED LOSSES

Please let us know whether there are any losses which have occurred that have not been reported to us/insurers, whether you intend making a claim or not.

NEW CLAIMS

Any quotation we have obtained on your behalf is based on the understanding that there will be no deterioration in the claims experience between the date insurers quoted their terms and the inception date of the cover. If claims do occur during this period, insurers have the right to revise the terms quoted or even withdraw their quotation

FINANCIAL SERVICES GUIDE (FSG)

Please refer to JLT's FSG [here](#) for information on the services offered by JLT. It is designed to assist you in making a decision whether to use any of the services offered.

HOLD HARMLESS AGREEMENTS, CONTRACTING OUT, REMOVAL OF SUBROGATION RIGHTS

You may prejudice your rights to a claim if, without prior agreement from your insurer, you make any agreement that could prevent the insurer from recovering the loss from a third party. These "hold harmless" clauses are often found in leases, licences and contracts for maintenance, supply, construction and repair.

INSURING THE INTEREST OF OTHER PARTIES

If you require the interest of another party to be covered by the policy, you MUST request this. Most policies will attempt to exclude indemnity to other parties (e.g. mortgagees, lessors, principals etc.) unless their interest is expressly noted on the policy.

SEVERAL LIABILITY

Where your policy cover is provided by more than one insurer it is important to note that each insurer is only responsible to the extent of their individual subscription and there is no obligation for that insurer to make up the shortfall of any other subscribing insurer in a claim or return premium payment.

CONFIRMATION OF TRANSACTION

You may contact us by telephone or in writing to confirm any transaction under your policy, such as renewals and endorsements. If necessary, we will obtain the information for you from the insurer.

COOLING OFF PERIOD FOR RETAIL CLIENTS

If you are a retail client as defined in the Corporations Act 2001 as amended (the 'Act'), you may be entitled to a minimum 14 day cooling-off period during which you may return the insurance policy and receive a refund of the insurance premium paid (less amounts lawfully deducted), subject to the requirements of the Act and the terms and conditions of your policy.

This does not affect any other cancellation rights you may have under your policy.

Please check your policy and schedule upon receipt to be sure you have the cover you require. If the cover does not meet your needs, please contact your JLT Client Risk Adviser for advice as to your rights.

REMUNERATION AND OTHER INCOME

Our principal remuneration for arranging insurance on your behalf is either by way of commission paid by the Insurer and/or a fee including a service fee and an administration fee to be paid by you. In the event of a mid-term broker appointment, JLT reserves the right to retain all commission, fees and charges. In addition to the above the Jardine Lloyd Thompson Group may receive income from insurers as follows: interest earned on insurance monies passing through our bank accounts; profit commissions or profit shares paid by insurers on specific classes of business; administrative service fees or expense reimbursements for limited specific services we provide to insurers as part of the placing or claims process. We will disclose any potential conflict of interest not included above which may occur and affect our relationship.

REFUND of PREMIUMS

In the event of any refund premium being allowed for the cancellation or adjustment of this insurance policy, JLT reserves the right to retain all brokerage, fees and charges

RECEIVING INFORMATION ABOUT OTHER PRODUCTS AND SERVICES

JLT may, from time to time, offer you information about products and services which may be of interest to you. Please notify us if you do not wish to receive such additional information.

PRIVACY POLICY

JLT is committed to the protection of your privacy and is bound by the Australian Privacy Principles for the handling of your information.

JLT's Privacy Policy can be examined by accessing our website (www.au.jlt.com) or by obtaining a copy from your JLT Client Risk Adviser or the JLT Privacy Officer (at Jardine Lloyd Thompson Pty Ltd., Level 37, 225 George St, Sydney, NSW, 2000 or on telephone number (02) 9290 8000).

SERVICE DIFFICULTIES

We would like to know if you are not satisfied with our services. If you have any difficulties please contact your JLT Client Risk Adviser or our Complaints Manager. JLT subscribes to the Financial Ombudsman Service Limited (1300 780 808), which is a free consumer service, and the General Insurance Broker's Code of Practice. Additional information is available from your local JLT office.

IF THERE IS ANY PART OF THE ABOVE THAT YOU DO NOT UNDERSTAND OR YOU REQUIRE FURTHER EXPLANATION, PLEASE CONTACT US IMMEDIATELY.



SHORT TERM LIABILITY INSURANCE - CERTIFICATE OF CURRENCY

Insured(s): Bega Tathra Safe Ride Inc

ABN Details: N/A

Interested Party: Bega Valley Shire Council
NSW Police
NSW Roads and Maritime Services
Platinum Traffic Management

Event: Event - Sporting Festival

Inception Date: 30-09-2019
Cover includes 'bump-in' and 'bump-out' activities to set-up or back-down your event.

Expiry Date: 30-09-2019

Attendance for all events: 400

Stallholders:

Individual Performers:

Bands:

Location: Postcode: 2550 State: NSW

Limit of Liability: \$20,000,000

Excess: \$500 (property damage claims only)

Limit of Liability: Public \$20,000,000 any one event
Products \$20,000,000 in the aggregate any one year

Special Conditions

INSURER: QBE Insurance (Australia) Limited

POLICY BENEFITS: As Per JLT/ QBE Broadform Liability policy QM2441-1109 (as found on LCIS website page http://www.localcommunityinsurance.com.au/coverage_pl.aspx).

Refer following for conditions attaching to standard policy cover.

ATTACHING TO AND FORMING PART OF POLICY AS A172000 PLB

2. Definitions

Page 9

1. Words with Special Meanings:

2.21 You, your, insured is amended at paragraph (c) to read as follows:

'Any Director, Executive Officer, Employee, partner or shareholder, voluntary unpaid worker which includes Committee Members, Office Holders, Managers, Coaches or Trainers of You as designated in paragraph (a) but only whilst acting within the scope of their duties in such capacity.'



3. EXCLUSIONS

Page 13

Exclusion 3.14. Professional Liability amended to read as follows:

Liability to pay Compensation for the rendering of or failure to render professional advice or service by You or any related error or omission connected therewith, but this Exclusion does not apply to:

- (a) Personal Injury or Property Damage arising from such rendering or failure to render professional advice or service, providing such professional advice or service is not given for a fee;
- (b) Personal Injury and/or Property Damage arising from the rendering or failure to render professional medical advice by Medical Persons employed by You to provide first aid and other medical services on Your premises;
- (c) Personal Injury or Property Damage arising from the actions of coaches/instructors/trainers whether paid or unpaid.

Page 13

Exclusion 3.15. Property in Custody or Control amended by adding the following sub-paragraphs:

- (iv) any other property (not being a Vehicle or premises) under a lease or rental agreement in Your physical or legal control up to a limit of \$100,000 (or any other amount specified in the Policy Schedule) for any one Occurrence
- (v) other property temporarily in Your physical or legal control up to a limit of \$100,000 (or any other amount specified in the Policy Schedule) for any one Occurrence
- (vi) the property of employee, volunteer or member of You as defined in paragraph 2.21. You, Your, Insured

ADDITIONAL PARAGRAPHS TO POLICY SECTION 3. EXCLUSIONS

3.20. Participation

Personal Injury or damage to property of any person caused by or arising out of the participation of such person or his/her property in any game, match, race, practice, trial, or other sporting activity (including but not limited to swimming, gymnastics, health and fitness activities); but this exclusion does not apply to:

- (a) personal injury or damage to property caused by or arising out of your negligence as a property owner or lessee or occupier or manager of the premises or facility.

3.21. Child molestation

The molestation or interference with a minor or minors by

- (a) You or any person comprising You
- (b) any of Your employees, or
- (c) any person performing any voluntary work on Your behalf

Further, we shall not have any duty to defend any action, suit or proceedings brought against You (or any other person or body corporate who might otherwise but for the provisions of this clause be entitled to indemnity under this policy) which either directly or vicariously seeks compensation in respect of such molestation or interference as above or from any personal injury resultant therefrom.

3.22 Amusements

Will not provide cover in respect of claims arising from:-

- Children's Rides, Animal Rides;
- Amusement Rides and Devices;
- Inflatable Recreational Equipment.

3.23 Security Personnel

Personal injury or property damage arising directly or indirectly out of or caused by licenced security personnel.



**CLUBS & COMMUNITY GROUPS INSURANCE SCHEME
ADDITIONAL INSURANCES AVAILABLE & ADDITIONAL POLICY BENEFITS**

The attached Tax Invoice confirms your Public Liability coverage for a 12 month period.

To enable our office to ensure your interests remain fully protected we ask you to review the information shown on the invoice and contact our office should any amendments be required:

- Change of name and/or postal address
- Changes to your premises, business operations or activities*
- Alterations to the Sum Insured Limits*

We detail below are insurance covers available through the Clubs and Community Groups Insurance Scheme and some of the benefits provided in addition to the standard coverage:

The following types of insurance may not have been purchased by you through Local Community Insurance Services. It should be noted that this list does not include all types of policies available in the various insurance markets. Availability of some classes will be subject to prevailing market conditions.

The Additional Insurances Available Reference Guide provides a brief outline of the scope of cover afforded by each of these insurance policies under the heading Classes of Insurance Described.

Please indicate if you would like any additional information about any of these classes of insurance.

ADDITIONAL INSURANCES AVAILABLE REFERENCE GUIDE

DO YOU HAVE ANY UNINSURED RISKS? WHAT ARE THE LOCAL COMMUNITY INSURANCE SERVICES POLICIES AND BENEFITS?

Listing these policies and benefits here does not mean that they are automatically in place.

You need to consider if cover is required in these areas and if you have not taken out cover and wish to do so please contact us

INSURANCE COVER FOR ASSETS/PROPERTY OWNED BY YOUR GROUP:

FIRE AND OTHER INSURED EVENTS INSURANCE

- Able to insure Buildings/Structures/Contents/Stock to the Sum Insured shown on the Schedule. This includes improvements such as cricket nets, sprinkler systems, fencing but you must tell us about them and have the improvements noted on the Schedule.
- Additional benefits when this section is insured
- Accidental Damage (Limits : Buildings \$50,000/Contents \$25,000)
- Flood Cover to the limit of Sum Insured;
- Damage to Sporting Surfaces (where a Sum Insured is shown on schedule);
- Reinstatement and Replacement Conditions Apply;
- Employees, Committee Members, Office Holders, Managers, Coach or Trainer and Members Personal Property (Limit \$5,000 any one person)
- Landscaping (Limit \$10,000 any one loss)

BUSINESS INTERRUPTION INSURANCE

Loss of income or additional expenditure required resulting from damage or destruction of Your assets as shown on the Schedule

- 12 Month Indemnity Period

BURGLARY/THEFT INSURANCE

- Able to insure Contents/Stock to the Sum Insured shown on the Schedule

Additional benefits when this section is insured

- Employees, Committee Members, Office Holders, Managers, Coach or Trainer and Members Personal Property (Limit \$5,000 any one person). If there is other insurance in place on the lost property this must be claimed upon first
- Theft, fraud or dishonesty by employees (Limit \$2,500 in the period of insurance)
- Replacement cost of locks and keys following a burglary (Limit \$5,000);
- Temporary Protection to secure property after a loss (Limit \$5,000)
- Theft without forcible entry into your premises (Limit \$2,500 excluding stock)
- Damage to the building as a consequence of each theft or attempted theft (Limit \$5,000)
- Peak period increase. 50% increase in Stock Sum Insured during Peak Periods (60 days prior to Christmas Day to the 20th day following & 30 days prior to Easter Sunday to the 12th day following)
- Option to insure theft of property in the open air



MONEY INSURANCE

Able to insure Loss of Money to the Sum Insured shown on the Schedule and in connection with the activities of your group whilst

1. In transit
2. In the building during business hours
3. In the building outside of business hours
4. Whilst held in a safe in the building
5. At you or your employee's residence

Additional benefits when this section is insured

- Fraud or dishonesty by employees (Limit \$2,500 in the period of insurance)
- Peak period increase. 50% increase in Stock Sum Insured during Peak Periods (60 days prior to Christmas Day to the 20th day following & 30 days prior to Easter Sunday to the 12th day following)

GLASS INSURANCE

Covers breakage of fixed glass which is defined as a fracture extending the width of the glass

Additional benefits when this section is insured

- Temporary Shuttering, Ornamentation, Sign writing, Damage to Door/Window Frames, Damage to Property and Stock (Limit \$5,000 in total)

MACHINERY BREAKDOWN INSURANCE

Covers costs incurred to repair machinery/electrical motors following breakdown

Also available is loss of refrigerated/frozen stock

Cover can be extended to include boilers, compressors, air receivers and other pressure vessels

ELECTRONIC EQUIPMENT INSURANCE

Covers costs incurred to repair machinery/electrical controlled equipment/computers following breakdown

Also available is loss of refrigerated/frozen stock

Cover can be extended to include boilers, compressors, air receivers and other pressure vessels

EMPLOYEE DISHONESTY INSURANCE

Covers loss of Money or contents cause by theft, fraud or dishonesty

Additional benefits when this section is insured

Definition extended to include loss caused by members and volunteers

GENERAL PROPERTY INSURANCE

Covers loss of assets away from the premises as described on the schedule from Fire, Lightning or Explosion, Theft from a locked vehicle, Collision or Overturning of the conveying vehicle

Option available to take Accidental Damage cover conditions

TAX AUDIT INSURANCE

Covers fees of an accountant engaged by You in connection with an audit of the group pursuant to a Statutory Tax audit

STATUTORY LIABILITY INSURANCE

Covers penalties resulting from a wrongful breach of any

- (a) Occupational Health & Safety legislation of the Commonwealth or States
- (b) Environmental legislation

MOTOR VEHICLE INSURANCE

Cover available for damage to owned vehicles and third party property damage

Option to include volunteers loss of No Claim Bonus and payment of excess where they are using their own vehicle for your business



INSURANCE COVER FOR LEGAL LIABILITY WHICH YOUR GROUP MAY CAUSE:

PUBLIC LIABILITY AND PRODUCTS LIABILITY INSURANCE

Covers legal liability arising from your activities (what you do) and resulting in personal injury &/or property damage to another party

Additional benefits when this policy is taken

- Professional Liability coverage extended to apply to Coaches, Instructors and Trainers (whether paid or unpaid)
- Indemnity is provided for claims by participants where personal injury or property damage arises from Your negligence as owner, lessee, occupiers or managers of premises or facilities
- Cover for property in Custody or Control up to \$100,000 per Occurrence
- Cover for members acting as security personnel providing they are not licenced or required by law to hold a licence.

ASSOCIATION LIABILITY INSURANCE

Covers officers, committee members, employees and members acting in a voluntary capacity on Your behalf for any actual or alleged mis-statement, misleading statement, negligent act or error, omission, breach of duty, or breach of Power of Authority

Additional benefits when this policy is taken

- Indemnity to heirs and estates
- Indemnity to Officers representing You on other clubs, associations or community groups
- Subject to payment of a premium equal to 50% of the current annual premium. Right of 12 months extension where renewal is not offered.

INSURANCE COVER FOR YOUR VOLUNTEERS:

PERSONAL ACCIDENT (VOLUNTEER WORKERS) INSURANCE

Covers volunteers who may be injured when working for you

Additional benefits when this policy is taken

- Includes cover for injury travelling directly to and from the voluntary work
- No exclusion from policy due to age however people over 85 years of age do have some restrictions on benefits
- Injury Assistance & Non Medicare Medical Expenses benefit - Maximum payable is \$10,000 per claim.

104 weeks benefit period

Should you require details of coverage and premium quotations for any risks currently uninsured please contact our office for assistance.



Insurance for NSW

Certificate of Currency

NSW Department of Education

The NSW Self Insurance Corporation, branded as icare **Insurance for NSW**, was established by the NSW Self Insurance Corporation Act 2004. The main function of icare **Insurance for NSW** is the administration of the Treasury Managed Fund (TMF), which provides cover for all insurance exposures (other than compulsory third party insurance) faced by general government sector budget dependent agencies and participating non budget dependent public sector agencies.

Period of coverage

This will confirm that commencing 1 July 2019, until 30 June 2020, NSW Department of Education is a member of the TMF which provides insurable risk protection in accordance with the TMF Statement of Cover.

The TMF Agency, and their employees and volunteers, are fully covered for their legal liability to any third party arising out of their operations, worldwide.

Coverage inclusions

Cover includes, but is not limited to:

- Policy Number WC900260 for Workers Compensation as per current NSW Legislation.
- Policy Number MF100001 for Legal Liability inclusive of:
 - Public Liability for an amount of \$100,000,000,
 - Professional Indemnity for an amount of \$100,000,000,
 - Product Liability for an amount of \$100,000,000, and
 - Directors & Officers Liability for an amount of \$100,000,000.
- Policy Number MF100003 for Personal Accident coverage is provided for:
 - (a) Voluntary Workers whilst actively engaged in voluntary work for the NSW Department of Education; and
 - (b) NSW Department of Education students while engaged in approved educational work experience programmes.

Coverage is in accordance with and equivalent to benefits payable under NSW Workers Compensation Legislation, as amended, provided under TMF Miscellaneous cover.
- Policy Number MF100003 for Personal Accident cover whilst travelling domestically and abroad.
- Policy Number MF100661 for Property coverage (including plate glass) on a full replacement (new for old) basis, including, consequential loss, worldwide, for loss and/or damage to all real and personal property either owned by, or the responsibility of the TMF Agency.
- Policy Number MF100660 for Motor Vehicle cover for loss of and/or property damage caused to or by a motor vehicle while being used for the purpose of or in connection with the TMF Agency's business.

For full details on TMF indemnity and its protection, agencies should refer to the relevant sections of the TMF Statement of Cover.

Note: icare **Insurance for NSW** hereby agrees that should such coverage be cancelled or withdrawn for any reason, 30 days' notice will be provided.

Andrew Ziolkowski



Group Executive, Prevention and Underwriting

Please print clearly in **BLOCK LETTERS** with a black pen.
Ensure all fields have been filled out correctly.
Please tick the appropriate boxes.
Once your application is received a Council Officer will contact you if further information is required.

You may use this form to make an application to hold an event. This application cannot be approved until the public liability insurance Certificate of Currency is supplied as mentioned in Item 2 below. Please do not send payment with this application.

1 Applicant details

Organiser's name

Doug Reckord

Position

Principal

Organisation name

Bournda Environmental Education Centre

Postal Address

Bournda National Park, KALARU

Postcode

2550

2 Important information

1. Confirmation of event	I understand that the proposed event does not have Council approval until I have met all requirements and have been issued with a letter of confirmation to stage an event.
2. Public Liability insurance	I understand that I require a current Certificate of Currency from my organisation's insurers who certify at least \$20 million public liability coverage for this event and have noted Bega Valley Shire Council's interest on the certificate. This insurance policy is to contain a cross liability clause. (the renewal is being organized and a certificate of currency requested - will be forwarded asap)
3. Fees and charges	I understand an administration charge may apply and there may be other service charges. I will be invoiced for all charges when calculated and that payment is due within seven days of invoicing. If an invoice has already been issued for an event that is subsequently cancelled by the organiser, Council will retain the administration fee if it has already been paid, or request payment if it is yet to be made.
4. Application due dates	<ul style="list-style-type: none">• If a complying event and no road closure is required – at least 60 days before the event.• If a complying event and road closure up to 24 hours is required – at least 90 days before the event.• If a non-complying event or road closure greater than 24 hours is required – at least 120 days before the event. Non-complying event refer to events that require conditions of approval relating to excessive noise, temporary structures or places of public entertainment.
5. Public notification	If the event is longer than three consecutive days it may require public notification, in this instance the application is required at least six months before the event.

3 Applicant declaration

I declare that to the best of my knowledge the information provided in this application is accurate and correct

Signature of applicant



Date

17 / 4 /20

Privacy & Personal Information Protection Notice

Purpose of collection: To register or modify a premises | **Intended recipients:** Council staff and approved contractors of BVSC | **Supply:** required for the regulation of registered premises | **Access/ correction:** Council staff or Freedom of Information requests | **Storage:** Council's record management systems and archives

OFFICE USE ONLY



Code 267

Application Fee \$606.00

Allocation W5098.1102.1135

CS staff

Receipt date

3 Event details

Name of event	NSW Bike Week Community Ride		Date/s of event	27 September 2020
Time of event	From	7:30am	To	12:00 noon
	Estimated no. of attendees	300		
Set up date / time	27/9/2020 at 7:30am		Pack up date / time	27/9/2020 at 12:00 noon
Location of event	Bega Cheese Heritage Centre then riding via Bega Cycleway Network to Tathra Road then to Tathra Hotel, Tathra.		Specified area	
Are you raising funds as part of this event?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Beneficiary details	If supporting grant applications are successful, free for riders, residual funds go to BTSR
Are you charging an admission / entry fee?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If yes, how much	If grant application is not successful, \$30 adult \$10 youth/conc \$0 children (must be with adult)
Description of event	NSW Bike Week is an annual celebration of cycling supported by Transport for NSW, in partnership with Roads and Maritime Services. The community ride is consistent with the aims of NSW Bike Week and a great way for Bega Valley Shire Council to promote the goals of the Bega Valley Bike Plan. Bega Tathra Safe Ride is an exciting active transport link that has been funded (\$3 million). As the ride will follow the proposed route of the cycle way, this is a wonderful opportunity for the community to celebrate the pathway and raise funds.			

a) Temporary structures

Are you proposing to use temporary structures? eg tents, marquees, banners, etc Yes No, please proceed to section B
Depending on the size and nature of the structure, a development application may be required.

Number of structures	<input type="text"/>	size of structures	<input type="text"/>	Description of structures	<input type="text"/>
Owner of the structures	<input type="text"/>				
Name of person erecting the structures	<input type="text"/>				

b) Waste management

Will you require additional waste management services? Yes No, please proceed to section C

All events will be required to submit a mandatory waste management plan for the event.

c) Toilet provision

Does your event require the use of Council toilets? Yes No

Does your event require portable toilets? Yes No, please proceed to section D

Please provide contact details of contractor for portable toilets

Have you arranged for the servicing of the toilets? Yes No Please phone Council on 6499 2222 if servicing of toilets is required. Please note, fees may apply.

d) Electrical

Do you require access to the use of Bega Valley Shire Council electricity if available at the venue? Yes No

If yes, please provide details of proposed use

e) Water provision

Has provision been made for access to drinking water? Yes No

Where can patrons access drinking water free of charge at the event?
Drinking water is available at the start and finish. Bournda EEC will supply 5 x 20 litre water containers that can be refilled as needed. Reusable cups and washing facilities will be provided.

f) First Aid provision

Have First Aid arrangements been made? Yes No, please explain why

No of First Aiders on-site No of First Aid posts

Have you advised the local hospital of your event? Yes No We will do this closer to the event, if approved.

g) Security

Have security arrangements been made?

 Yes

No, please explain why

No security required

Security Company

Contact no

Have you requested the presence of local Police at your event?

 Yes No

h) Road closures

Is a road closure required for this event?

 Yes

No, please proceed to section I

Street name

Rolling closures along Tathra Road
Kerrisons Lane, Bega; Sapphire Coast Drive, Kalaru

Suburb

Section to be closed

As detailed in Traffic Concept Plan

Purpose

to allow safe progress of community ride

Date/s

From

8:30

am on

27 / 9 /2020

to

11:00

am on

27 / 9 /2020

The nominated responsible person (with a mobile phone or similar) is to be on-site at all times throughout the duration of the closure. This person will be accountable for the coordination and supervision of traffic management. Authorised vehicles can access the closure at one location only, under the direction of a responsible person. The nominated access point is to be shown on the Traffic Management Plan.

Note:

- A Traffic Management Plan is necessary with Road Closure Applications

- All barriers are to be supervised by certified traffic controllers

i) Parking

Is more parking required than the designated areas provided?

 Yes

No, please proceed to section J

Please identify where event patrons are to park their vehicles, including expected no of vehicles

Adequate parking is available at Bega Cheese Heritage Centre and Tathra Hotel- 50 to 60 vehicles. Many participants will ride to and from start and finish.

Have public transport arrangements been made?

 Yes No

j) Food / alcohol

Are you proposing to provide food?

 No

Yes, please complete Council's Temporary Food Stall Holder form, and attach with this application

Will you be selling / serving alcohol?

 No

Yes, please include a copy of the liquor licence

Are you proposing to have temporary non-food stalls?

 No

Yes, please complete Council's Temporary Stall Holder (non-food) form, and attach with this application

k) Amplified sound

Are you proposing to use amplified sound?

 Yes

No, please proceed to section L

Type of sound eg band

Announcements

Style of music

Nil

Time

Start

0800am
1100am

Duration

15-20 mins
30mins

Amplification system

Mini PA

l) Amusement devices

Are you proposing to have amusement devices?

 Yes

No, please proceed to section M

If yes, all persons wishing to operate amusements are required to comply with Council's policy.

m) Pyrotechnics display (fireworks)

Are you proposing to use pyrotechnics?

 Yes No

Pyrotechnics supplier

Contact no

A copy of the pyrotechnic operator's WorkCover Licence to operate fireworks and a copy of the licensed operator's Public Liability Insurance must be submitted with this application.

n) Additional comments

Please add additional comments/notes below if required.

Waste Management - the event will be advertised as an Earth Friendly Event and participants will be encouraged to take all waste with them for disposal at home. This policy is used with success with Bournda EEC programs.

NSW Bike Week is an annual celebration of cycling supported by Transport for NSW, in partnership with Roads and Maritime Services. The event is consistent with the aims of NSW Bike Week and a great way for Bega Valley Shire Council to promote the goals of the Bega Valley Bike Plan. Bega Tathra Safe Ride is an exciting active transport link and Bega Valley Shire Council has commenced construction of a section at Kalaru. As the ride will follow the proposed route of the cycle way, this is a wonderful opportunity for the community to celebrate this big investment in cycling infrastructure.

The event will be a fundraiser for Bega Tathra Safe Ride and, if suitable sponsors are found, will be free to all participants. In 2017 it was Legacy and in 2018 \$3500 was donated to the Mayoral Appeal Fund. In 2019 local school P&Cs volunteered to assist with traffic management and were paid a total of around \$2000

The event is a great opportunity for a collaboration between the community, the NSW Government and BVSC, and we welcome the expert feedback from the LTC on what needs to be done to make this event happen during NSW Bike Week 2020.

Checklist

Please ensure the following items are included when submitting your application form

- Completed and signed application form
- Site plan – showing the location of all facilities and provisions available on site (sections a to m)
- Waste Management Plan
- Public Liability Certificate of Currency for at least \$20 million coverage

The following items may be required when submitting your application form

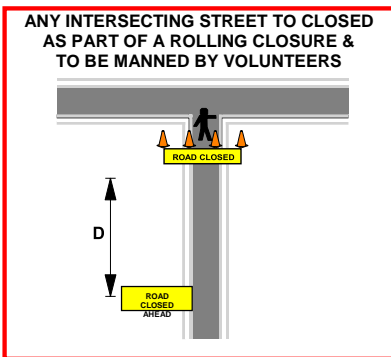
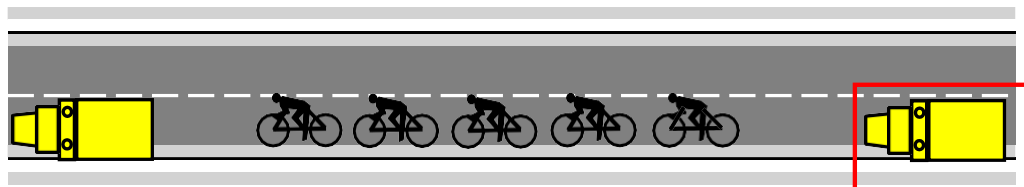
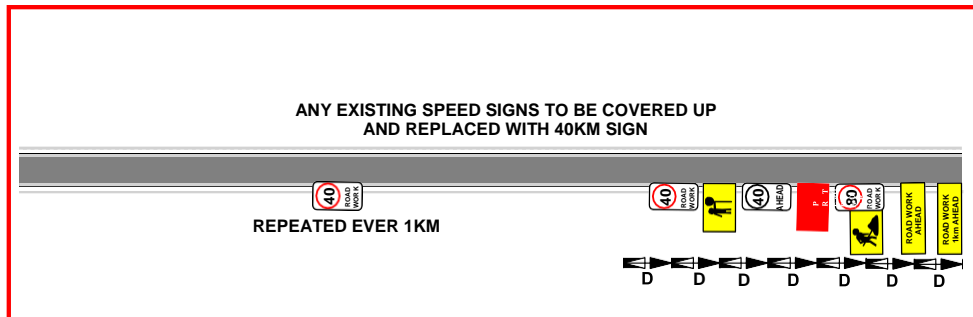
- Traffic Management Plan
- Temporary Food Stall application form
- Mobile Food Vending application form
- Place of Public Entertainment form
- Fireworks – WorkCover Licence
- Copy of Liquor Licence

NSW BIKE WEEK COMMUNITY RIDE TATHRA TO BEGA



EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
CYCLIST GROUP TO PULL OFF THE ROAD WHERE POSSIBLE TO ALLOW TRAFFIC TO FLOW

SET UP FOR BOTH APPROACHES OF EVENT



GENERAL NOTES

This site specific TCP is based on RMS TCAWS Manual and is to be set up and packed up by qualified traffic controllers with current Introduction to Traffic Control at Roadwork's (Yellow Card) any modifications made to this site specific TCP should be made by qualified personnel with current Select and Modify (Red Card) or Design and Inspect (Orange Card) all modifications to be signed off on this TCP along with certification number. Plan shown is the property of Platinum Traffic Services.

RECOMMENDED TAPER LENGTH

APPROXIMATE TRAFFIC SPEED KMH	TRAFFIC CONTROL AT BEGINNING OF TAPER	LATERAL SHIFT	MERGE TAPER
45 OR LESS	15	0	15
46 - 55	15	15	30
56 - 65	30	30	60
66 - 75	N/A	70	115
76 - 85	N/A	80	130
86 - 95	N/A	90	145
96 - 105	N/A	100	160
> 105	N/A	110	180

DIMENSION 'D'

SPEED OF TRAFFIC KMH	DIMENSION 'D' M
45 OR LESS	15m
46 - 55	15m
56 - 65	45m
GREATER THAN 65 KM/H	EQUAL TO POSTED SPEED

TOLERANCES

POSITIONING OF SIGNS
 MINIMUM 10% LESS THAN THE DISTANCE OR LENGTHS GIVEN
 MAXIMUM 25% MORE THAN THE DISTANCE OR LENGTHS GIVEN
 SPACING OF DELINEATING DEVICES
 MAXIMUM 10% MORE THAN THE SPACING GIVEN
 NO MINIMUM

PEDESTRIANS

For works on and around footpath a minimum width of 1.2m shall be maintained at all times for pedestrians to pass unhindered. Pedestrians shall not be directed onto roadway unless traffic controllers are used to control site and proper measures are put in place to conform with AS 1742.3

Modifications By-	Ticket No-	Time Modified-	Date Modified-	Plan No-		
				SPTS1322		
Date: 24/08/2017 Author: EAMON MULLAN Project: SPECIAL EVENT Road Type: TWO WAY UNDIVIDED Road Speed: 100 KM				Prepared & Signed by EAMON MULLAN Cert No: 0033639581		
Comments: 3	TEAM LEADER: 1	CREW VEHICLE: 4			C CLASS ARROW BOARD: 	TMA:

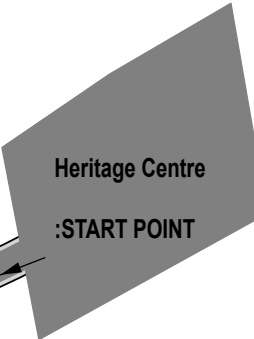
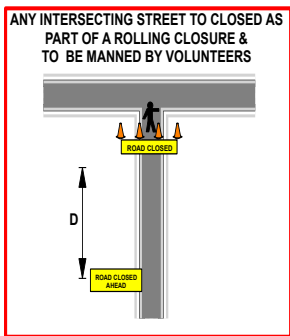
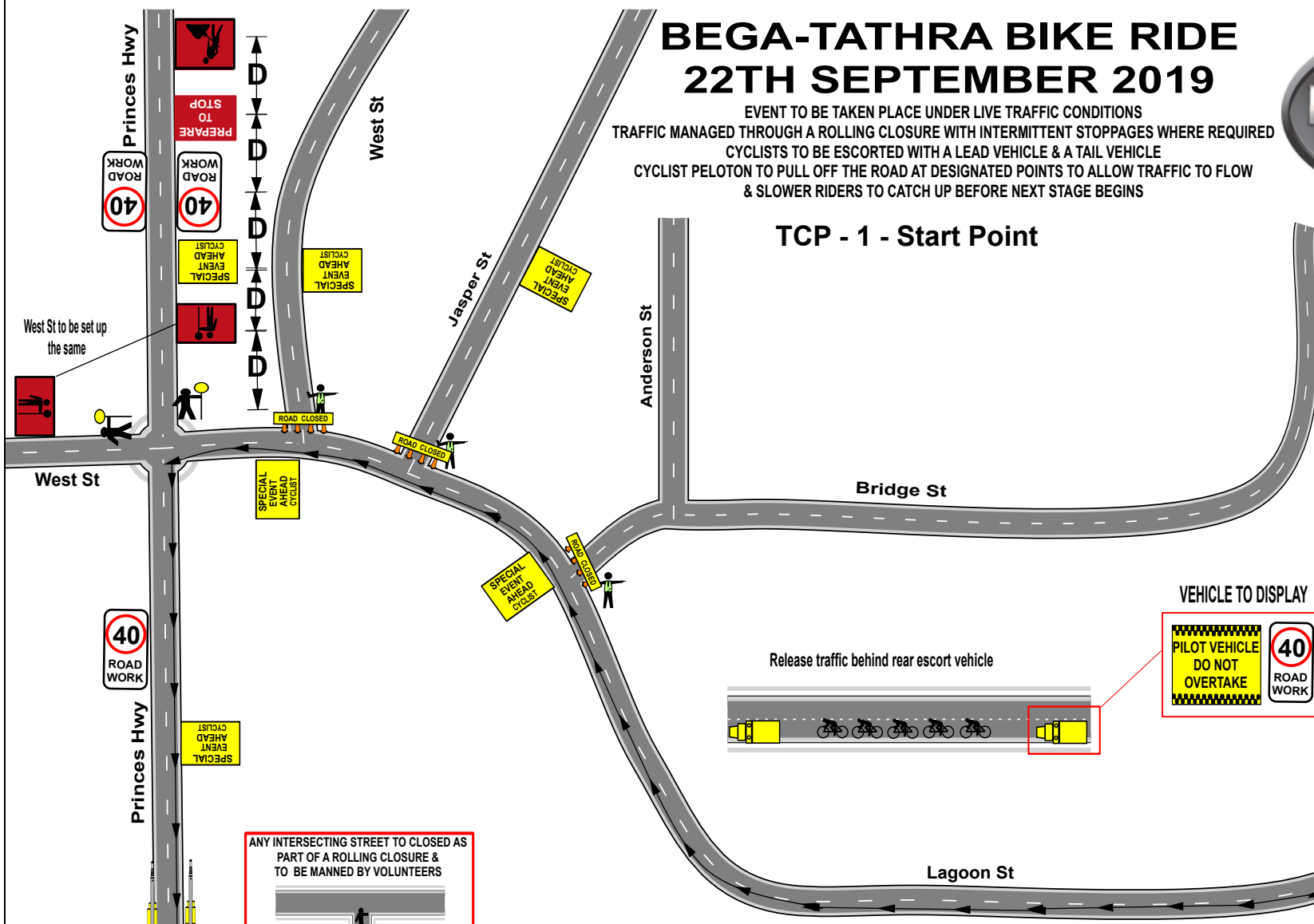
This plan shall be set up in accordance with AS 1742.3-2009 and Traffic Control Devices at Worksites The RTA "Traffic Control at Worksites Manual V4"
 PLATINUM takes no responsibility for the implementation of this TCP when not directly involved in carrying out the subject works

BEGA-TATHRA BIKE RIDE 22TH SEPTEMBER 2019

EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
CYCLIST PELOTON TO PULL OFF THE ROAD AT DESIGNATED POINTS TO ALLOW TRAFFIC TO FLOW
& SLOWER RIDERS TO CATCH UP BEFORE NEXT STAGE BEGINS



TCP - 1 - Start Point



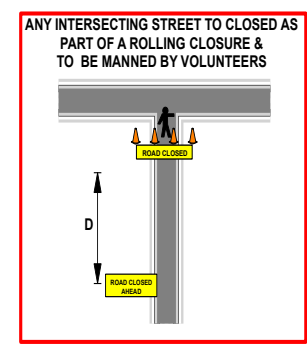
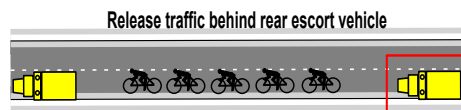
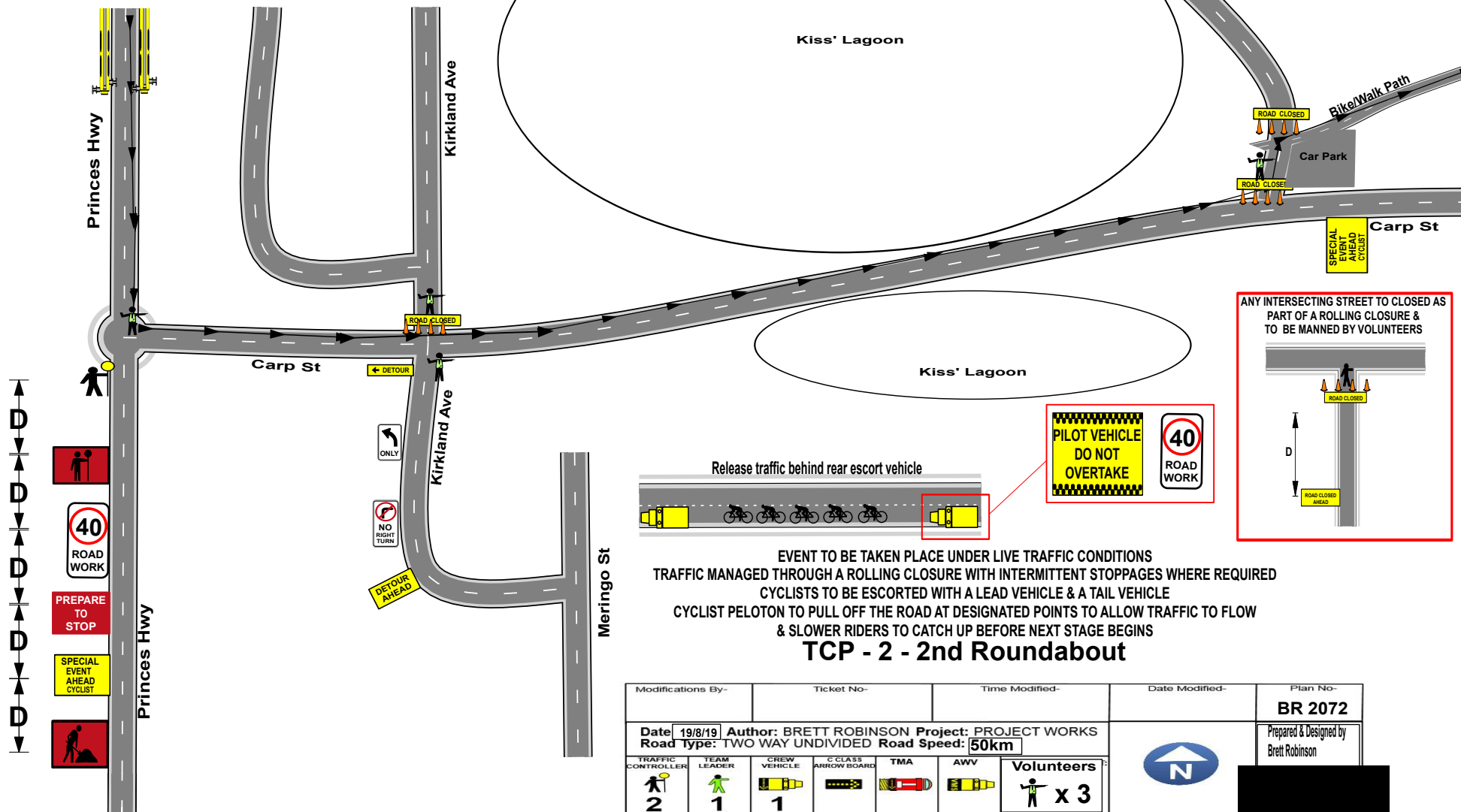
Modifications By-	Ticket No-	Time Modified-	Date Modified-	Plan No-
Date: 15/8/19	Author: BRETT ROBINSON	Project: Bega-Tathra Bike Ride		BR 2071
Road Type: TWO WAY UNDIVIDED	Road Speed: 60km			Prepared & Designed by Brett Robinson
TRAFFIC CONTROLLER: 2	TEAM LEADER: 1	CREW VEHICLE: 3	C-CLASS ARROW BOARD	TMA
			AWV	Volunteers: x 3



This plan shall be set up in accordance with AS 1742.3-2009 and Traffic Control Devices at Worksites The RTA 'Traffic Control at Work' PLATINUM takes no responsibility for the implementation of this TCP when not directly involved in carrying out the subject works



BEGA-TATHRA BIKE RIDE 22TH SEPTEMBER 2019



EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
 TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
 CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
 CYCLIST PELOTON TO PULL OFF THE ROAD AT DESIGNATED POINTS TO ALLOW TRAFFIC TO FLOW
 & SLOWER RIDERS TO CATCH UP BEFORE NEXT STAGE BEGINS

TCP - 2 - 2nd Roundabout

Modifications By-		Ticket No-		Time Modified-		Date Modified-		Plan No-	
								BR 2072	
Date: 19/8/19		Author: BRETT ROBINSON		Project: PROJECT WORKS				Prepared & Designed by Brett Robinson	
Road Type: TWO WAY UNDIVIDED		Road Speed: 50km							
TRAFFIC CONTROLLER 2	TEAM LEADER 1	CREW VEHICLE 1	C CLASS ARROW BOARD	TMA	AWV	Volunteers x 3			

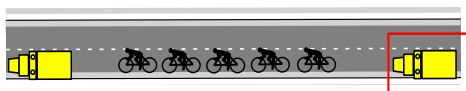


EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
 TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
 CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
 CYCLIST PELOTON TO PULL OFF THE ROAD AT DESIGNATED POINTS TO ALLOW TRAFFIC TO FLOW
 & SLOWER RIDERS TO CATCH UP BEFORE NEXT STAGE BEGINS

TCP - 3 - Carp St to Harry Scanes Ave

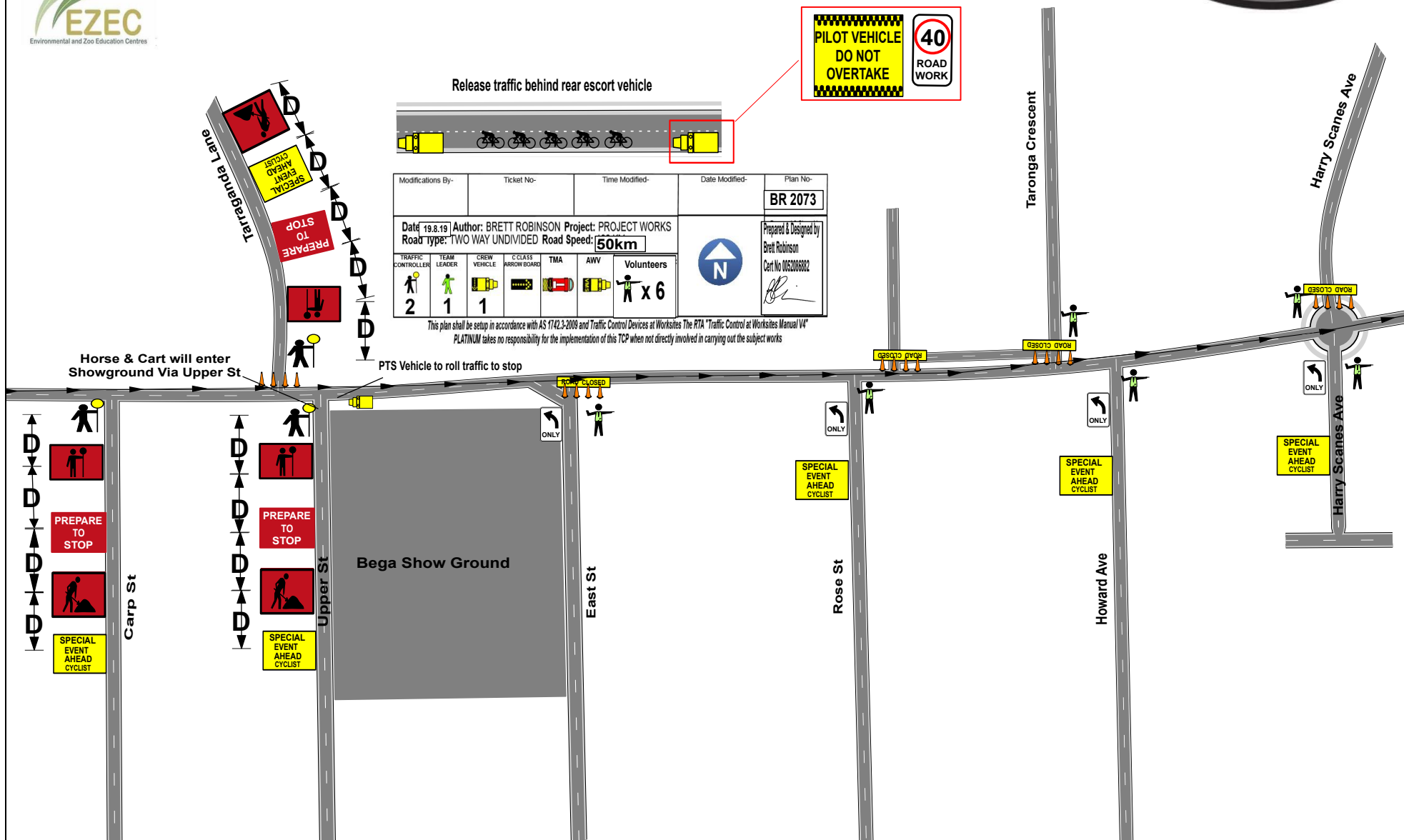


Release traffic behind rear escort vehicle



Modifications By-	Ticket No-	Time Modified-	Date Modified-	Plan No-
				BR 2073
Date: 19.8.19 Author: BRETT ROBINSON Project: PROJECT WORKS				Prepared & Designed by Brett Robinson Cert No UIC2008802
Road type: TWO WAY UNDIVIDED Road Speed: 50km				
TRAFFIC CONTROLLER 2	TEAM LEADER 1	CREW VEHICLE 1	C CLASS ARROW BOARD	TMA
				AWV
				Volunteers x 6

This plan shall be setup in accordance with AS 1742.3-2009 and Traffic Control Devices at Worksites The RTA "Traffic Control at Worksites Manual V4"
 PLATINUM takes no responsibility for the implementation of this TCP when not directly involved in carrying out the subject works



Horse & Cart will enter Showground Via Upper St

PTS Vehicle to roll traffic to stop

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

SPECIAL EVENT AHEAD CYCLIST

PREPARE TO STOP

PREPARE TO STOP

SPECIAL EVENT AHEAD CYCLIST

SPECIAL EVENT AHEAD CYCLIST

SPECIAL EVENT AHEAD CYCLIST

SPECIAL EVENT AHEAD CYCLIST

Carp St

Upper St

East St

Rose St

Howard Ave

Bega Show Ground

Taronga Crescent

Harry Scanes Ave

Harry Scanes Ave

ROAD CLOSED

ROAD CLOSED

ONLY

ONLY

ONLY

ONLY

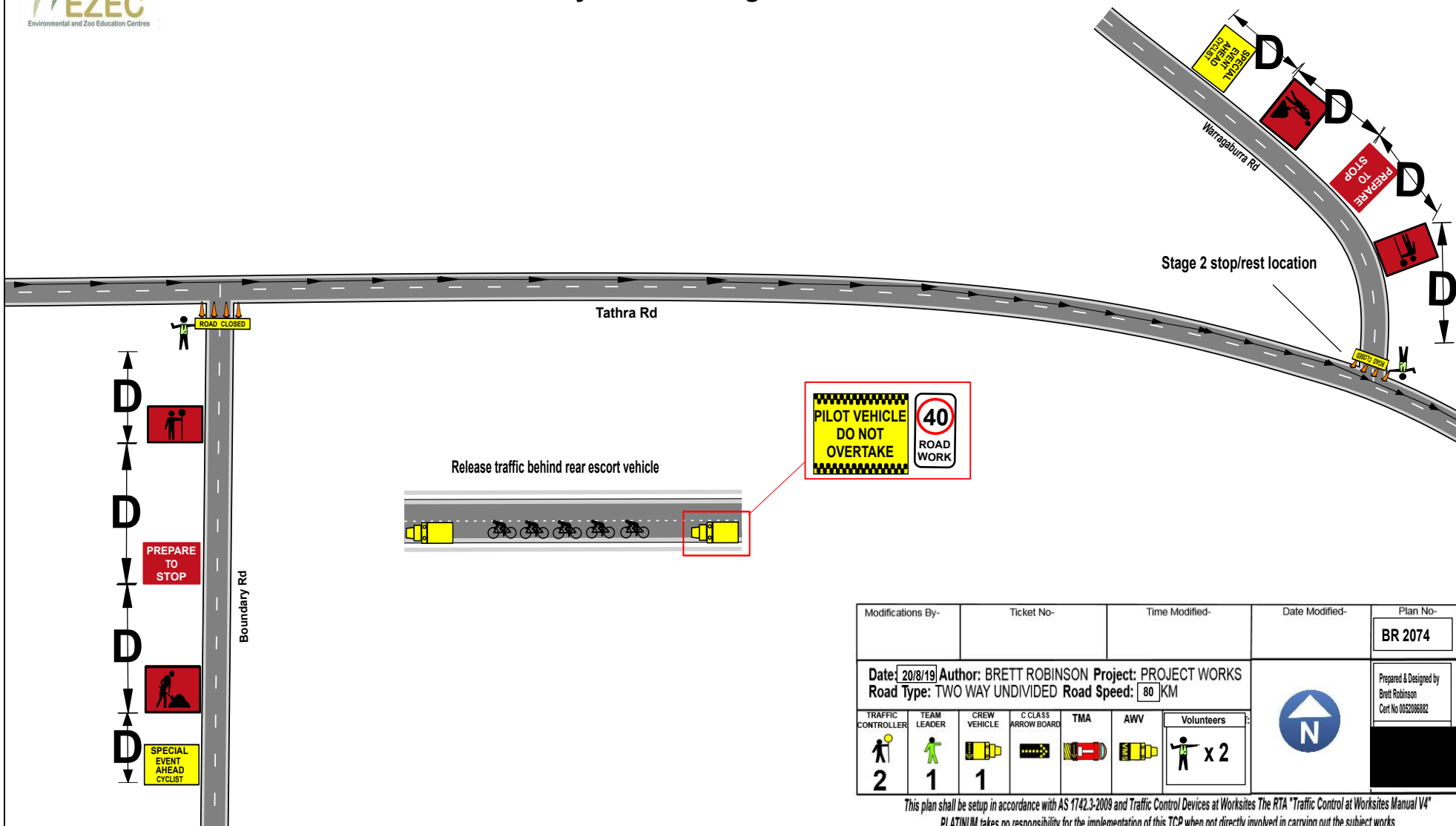




EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
 TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
 CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
 CYCLIST PELOTON TO PULL OFF THE ROAD AT DESIGNATED POINTS TO ALLOW TRAFFIC TO FLOW
 & SLOWER RIDERS TO CATCH UP BEFORE NEXT STAGE BEGINS



TCP - 4 - Boundary Rd to Warragaburra Rd



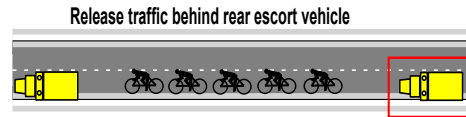
Modifications By-	Ticket No-	Time Modified-	Date Modified-	Plan No- BR 2074			
Date: 20/8/19 Author: BRETT ROBINSON Project: PROJECT WORKS			Prepared & Designed by Brett Robinson Cert No 0062086832				
Traffic Controller 2	Team Leader 1	Crew Vehicle 1	C Class Arrow Board	TMA	AWV	Volunteers x 2	

This plan shall be setup in accordance with AS 1742.3-2009 and Traffic Control Devices at Worksites The RTA "Traffic Control at Worksites Manual V4"
 PLATINUM takes no responsibility for the implementation of this TCP when not directly involved in carrying out the subject works



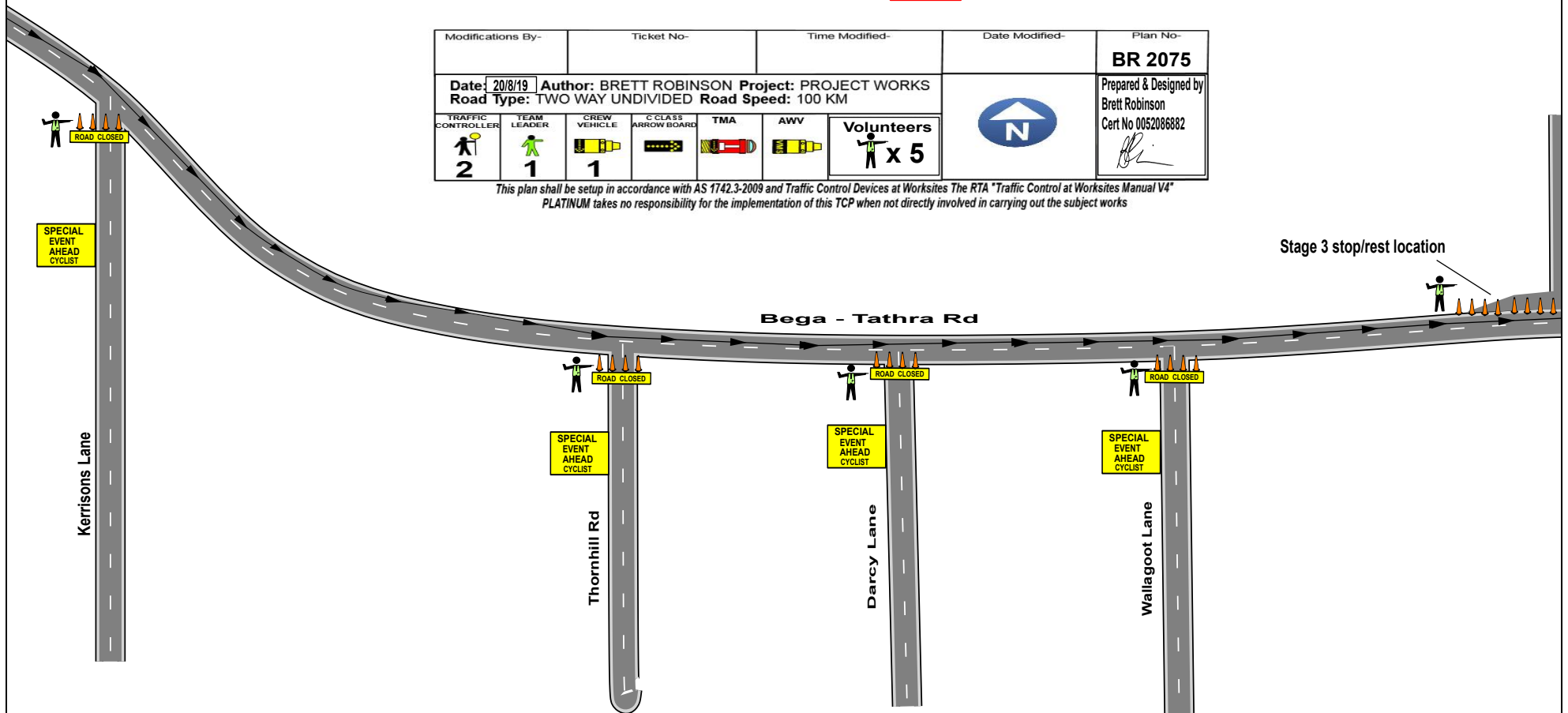
EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
 TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
 CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
 CYCLIST PELOTON TO PULL OFF THE ROAD AT DESIGNATED POINTS TO ALLOW TRAFFIC TO FLOW
 & SLOWER RIDERS TO CATCH UP BEFORE NEXT STAGE BEGINS

TCP - 5 - Warragaburra Rd to Wallagoot Lane



Modifications By-	Ticket No-	Time Modified-	Date Modified-	Plan No-			
				BR 2075			
Date: 20/8/19 Author: BRETT ROBINSON Project: PROJECT WORKS			Prepared & Designed by Brett Robinson				
Road Type: TWO WAY UNDIVIDED Road Speed: 100 KM			Cert No 0052086882				
TRAFFIC CONTROLLER 2	TEAM LEADER 1	CREW VEHICLE 1	C CLASS ARROW BOARD	TMA	AWV	Volunteers x 5	

*This plan shall be setup in accordance with AS 1742.3-2009 and Traffic Control Devices at Worksites The RTA "Traffic Control at Worksites Manual V4"
 PLATINUM takes no responsibility for the implementation of this TCP when not directly involved in carrying out the subject works*



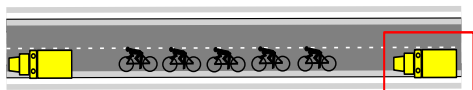
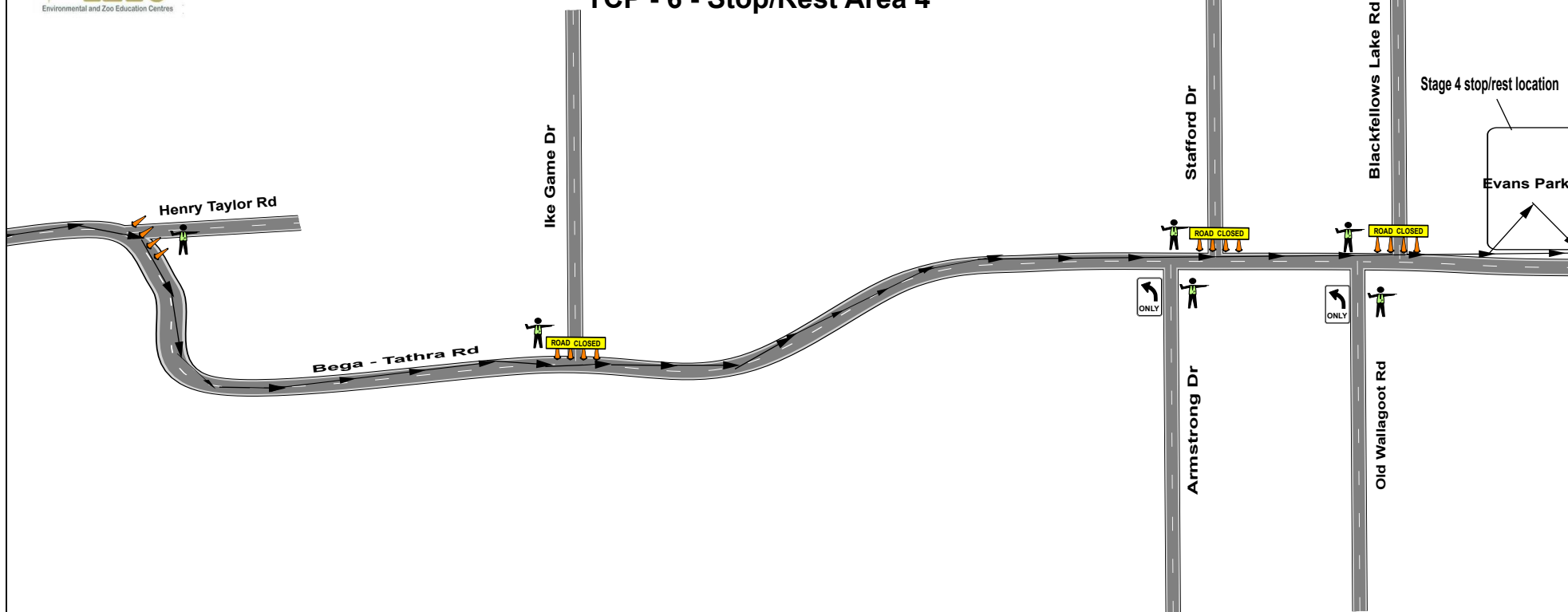


BEGA-TATHRA BIKE RIDE 22TH SEPTEMBER 2019

EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
CYCLIST PELOTON TO PULL OFF THE ROAD AT DESIGNATED POINTS TO ALLOW TRAFFIC TO FLOW
& SLOWER RIDERS TO CATCH UP BEFORE NEXT STAGE BEGINS



TCP - 6 - Stop/Rest Area 4



Modifications By-	Ticket No-	Time Modified-	Date Modified-	Plan No- BR 2075b
Date: 21/8/19 Author: BRETT ROBINSON Project: PROJECT WORKS			Prepared & Designed by Brett Robinson Cert No 0052086882	
Road Type: TWO WAY UNDIVIDED Road Speed: 100 KM				
TRAFFIC CONTROLLER 2	TEAM LEADER 1	CREW VEHICLE 1	C CLASS ARROW BOARD 1	TMA 1
				AWV 1
Volunteers x 6				North Arrow

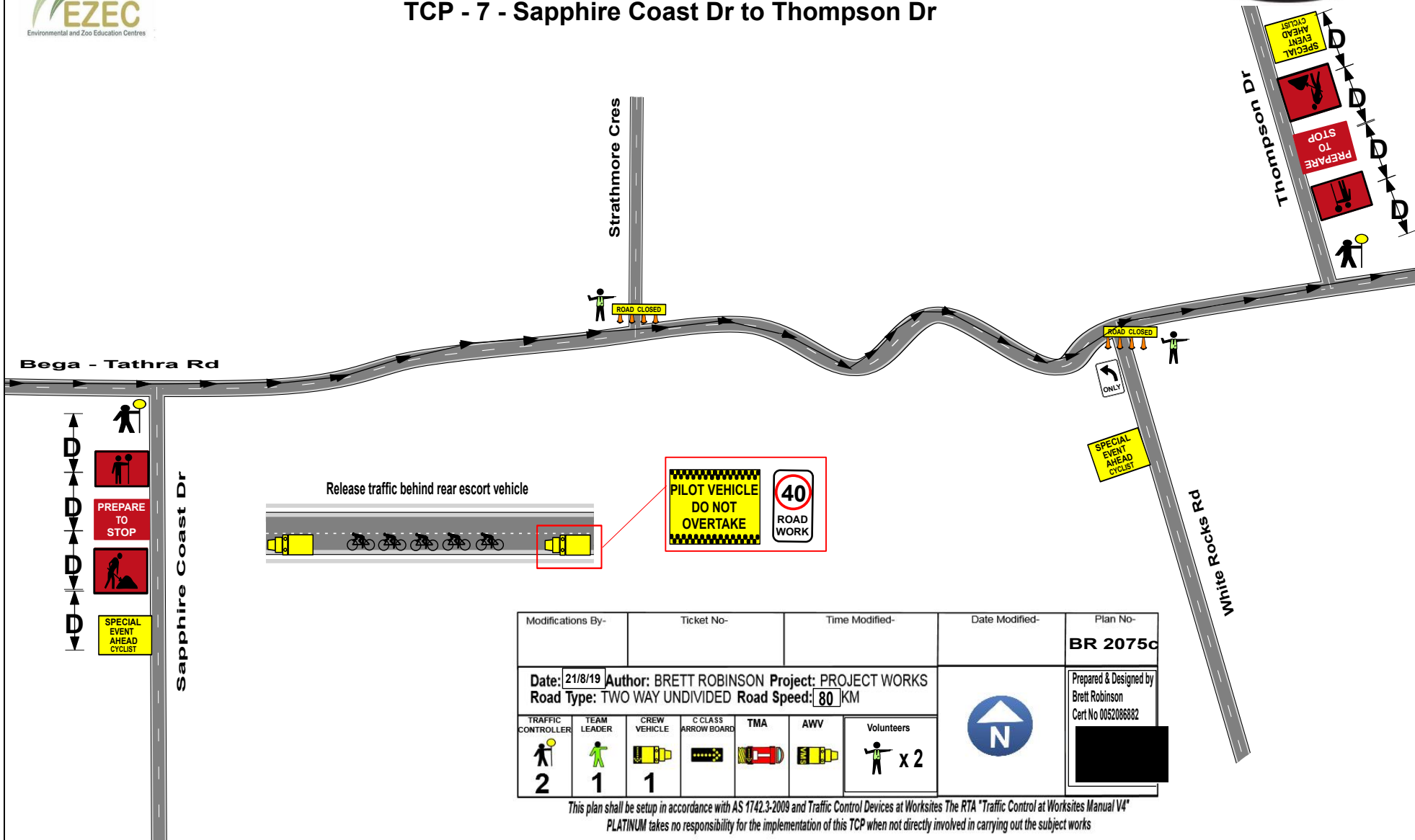
This plan shall be setup in accordance with AS 1742.3-2009 and Traffic Control Devices at Worksites The RTA "Traffic Control at Worksites Manual V4"
PLATINUM takes no responsibility for the implementation of this TCP when not directly involved in carrying out the subject works



BEGA-TATHRA BIKE RIDE 22TH SEPTEMBER 2019

EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
 TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
 CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
 CYCLIST PELOTON TO PULL OFF THE ROAD AT DESIGNATED POINTS TO ALLOW TRAFFIC TO FLOW
 & SLOWER RIDERS TO CATCH UP BEFORE NEXT STAGE BEGINS

TCP - 7 - Sapphire Coast Dr to Thompson Dr



Modifications By-		Ticket No-		Time Modified-		Date Modified-		Plan No- BR 2075c	
Date: 21/8/19		Author: BRETT ROBINSON		Project: PROJECT WORKS				Prepared & Designed by Brett Robinson Cert No 0052086882	
Road Type: TWO WAY UNDIVIDED		Road Speed: 80		KM				x 2	
TRAFFIC CONTROLLER	TEAM LEADER	CREW VEHICLE	C CLASS ARROW BOARD	TMA	AWV				
2	1	1	1	1	1				

This plan shall be setup in accordance with AS 1742.3-2009 and Traffic Control Devices at Worksites The RTA "Traffic Control at Worksites Manual V4"
 PLATINUM takes no responsibility for the implementation of this TCP when not directly involved in carrying out the subject works

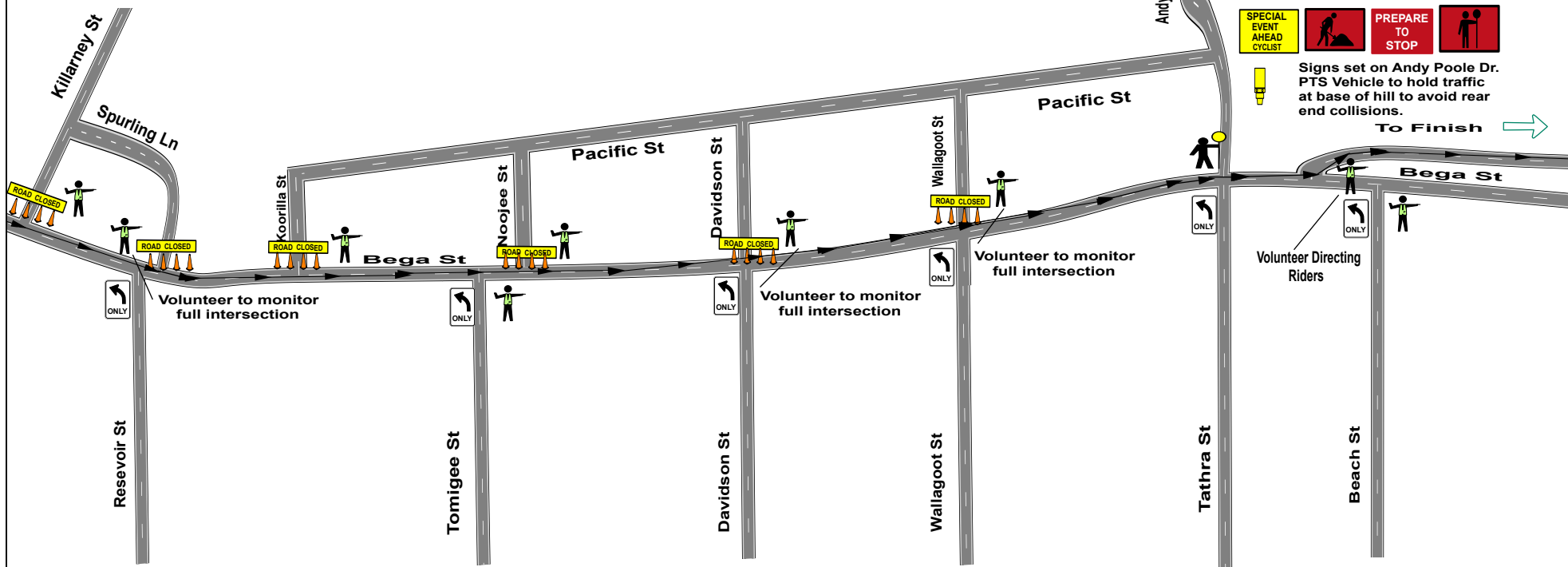


BEGA-TATHRA BIKE RIDE 22TH SEPTEMBER 2019

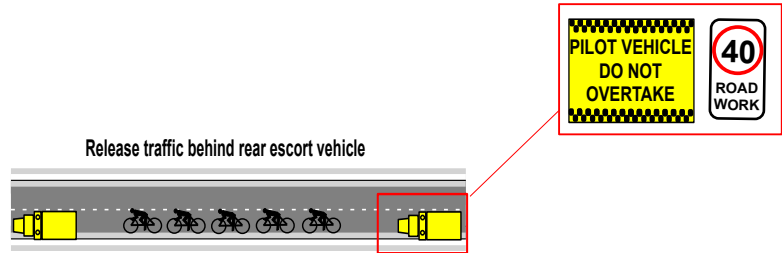
EVENT TO BE TAKEN PLACE UNDER LIVE TRAFFIC CONDITIONS
 TRAFFIC MANAGED THROUGH A ROLLING CLOSURE WITH INTERMITTENT STOPPAGES WHERE REQUIRED
 CYCLISTS TO BE ESCORTED WITH A LEAD VEHICLE & A TAIL VEHICLE
 CYCLIST PELOTON TO PULL OFF THE ROAD AT DESIGNATED POINTS TO ALLOW TRAFFIC TO FLOW
 & SLOWER RIDERS TO CATCH UP BEFORE NEXT STAGE BEGINS



TCP - 8 - Thompson Dr to Finish



Signs set on Andy Poole Dr. PTS Vehicle to hold traffic at base of hill to avoid rear end collisions.



Modifications By-	Ticket No-	Time Modified-	Date Modified-	Plan No- BR 2075d		
Date: //2018 Author: BRETT ROBINSON Project: PROJECT WORKS Road Type: TWO WAY UNDIVIDED Road Speed: 50 KM				Prepared & Designed by Brett Robinson Cert No 0052086882		
TRAFFIC CONTROLLER 2	TEAM LEADER 1	CREW VEHICLE 1			C CLASS ARROW BOARD 1	TMA 1

This plan shall be setup in accordance with AS 1742.3-2009 and Traffic Control Devices at Worksites The RTA 'Traffic Control at Worksites Manual V4'
 PLATINUM takes no responsibility for the implementation of this TCP when not directly involved in carrying out the subject works

Stage Details

Stage 1 – Bega Cheese Heritage Centre to East Street via Princes Highway, Carp Street, Bega town bike path network (4.3km) 45 minutes – 8:30am to 09:15am

8:30am Riders exit from Heritage Centre via Lagoon Street and enter the Princes Highway at the roundabout, crossing the Bega River bridge two abreast. The crossing will take about 10 minutes. The procession will enter Carp Street and will follow the road on the left of the fog line until entering the shared path network at the eastern end of Kisses Lagoon.

Optional – Electric and heritage vehicles continue from here via Auckland Street, Bridge Street and East Street.

Short term road closures – Rolling closure across Bega River Bridge till Carp Street (10 minutes)

Minimal disruption to traffic. Where cycle paths meet roads volunteers will be in place to stop bike traffic when road traffic is present.

Stop 1

Approximately 50 mins from start for group to reach East Street bike, path north of the Carp Street/East Street intersection. Riders will be stopped here prior to entering East Street under the supervision of PTS.

Location Map



Stage Details

Stage 2 – East Street to Warragaburra Lane (4.0km)

20 minutes – 9:20am to 9:40am

9:40am Riders begin to exit from East Street bike path onto East Street under PTS supervision. Commencement of single lane rolling closure.

Short term road closures

1. East Street (Southbound lane)
2. Carp Street (Eastbound lane – for traffic turning right into Tathra Road)
3. Tarraganda Lane (Westbound)
4. Upper Street (Eastbound turning right)
5. East Street – near South East entrance to Showground
6. Rose Street –to traffic turning right into Tathra Road
7. Taronga Crescent
8. Harry Scanes Avenue Hospital entrance and traffic leaving Glen Mia turning right into Tathra Road.
9. Boundary Road – to traffic turning right into Tathra Road.

Stop 2 - Warragaburra Lane

All west bound traffic is able to flow from Tathra to Bega with minimal disruption.

Location Map



Stage 3 – Warragaburra Lane to Wallagoot Lane,
Jellat (3.4km) 20 minutes – 9:40am to 10:00am

9:40am Riders reenter Tathra Road and proceed to Wallagoot Lane.

Short term road closures

1. Warragaburra Lane - (left turning traffic
2. Kerrisons Lane – to traffic turning right into Tathra Road.
3. Thornhill Road – to traffic turning right into Tathra Road.
4. Darcy Lane – to traffic turning right into Tathra Road.
5. Wallagoot Lane – to traffic turning right into Tathra Road

Stop 3 – Wallagoot Lane

West bound traffic is able to flow from Tathra to Bega with minimal disruption.



Stage Details

Stage 4: Jellat to Kalaru -(5.5km) – 30 mins – 10:00am – 10:30am

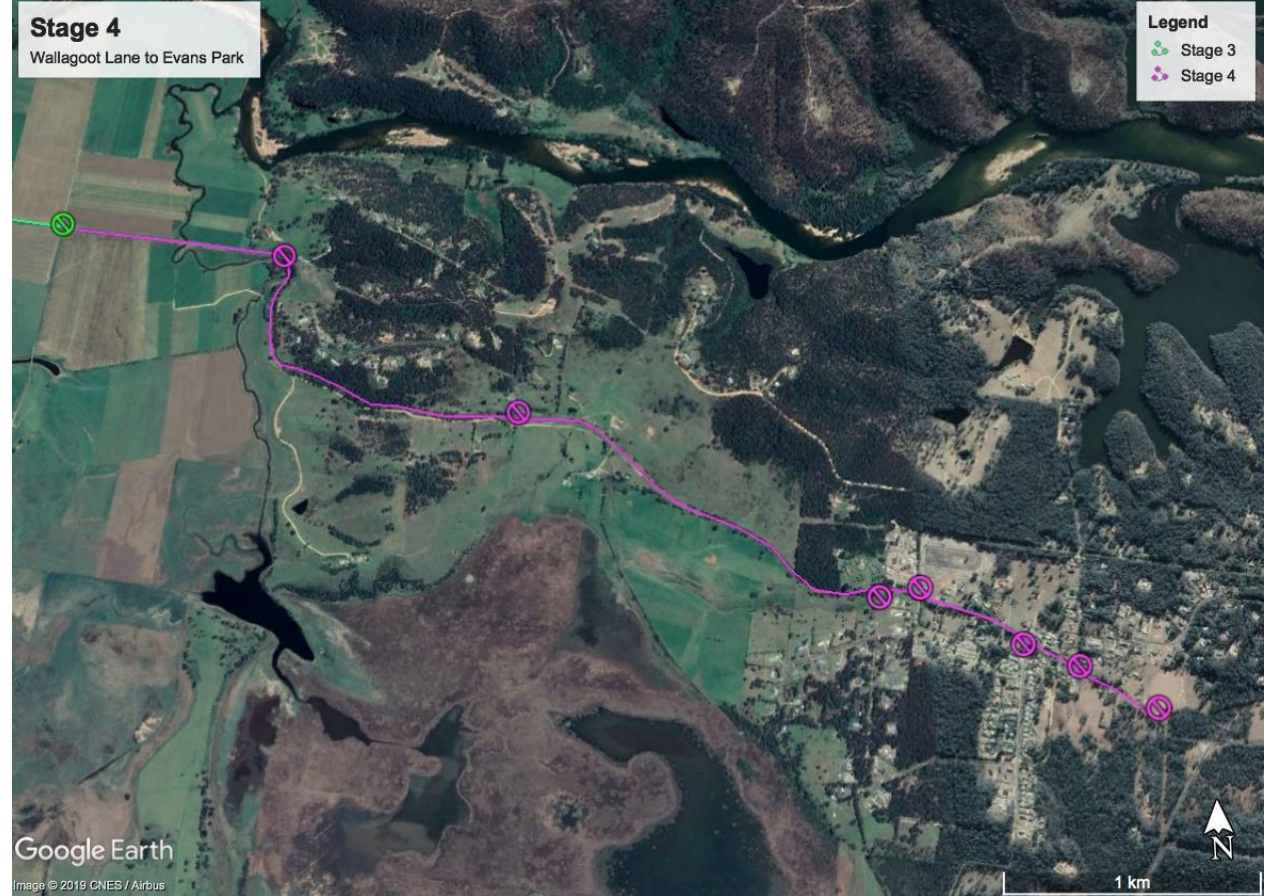
1. Henry Taylor Road
2. Ike Game Road
3. Armstrong Drive – for Traffic turning right into Tathra Road
4. Lot Stafford Drive
5. Old Wallagoot Road – traffic turning right into Tathra Rd
6. Blackfellows Lake Road

Riders may also use the existing bike path from Kalaru to Evans Park

Stop 4 – Evans Park.

No major roads are disrupted and intersections reopen as the group passes. Traffic will be held behind traffic control vehicle until Stop 4 at Evans Park.

Location Map



Stage Details

Stage 5 – Evans Park, Kalaru to Tathra Hotel, Tathra -
(4.7km) – 30 mins – 10:30am – 11:00am

- | | |
|-------------------------|----------------------|
| 1. Sapphire Coast Drive | 7. Tomigee Street |
| 2. Strathmore Crescent | 8. Noojee Street |
| 3. Thompsons Drive | 9. Davidson Street |
| 4. Killarney Road | 10. Wallagoot Street |
| 5. Reservoir Street | 11. Tathra Street |
| 6. Koorilla Street | 12. Bega Street |
| | 13. Beach Street |

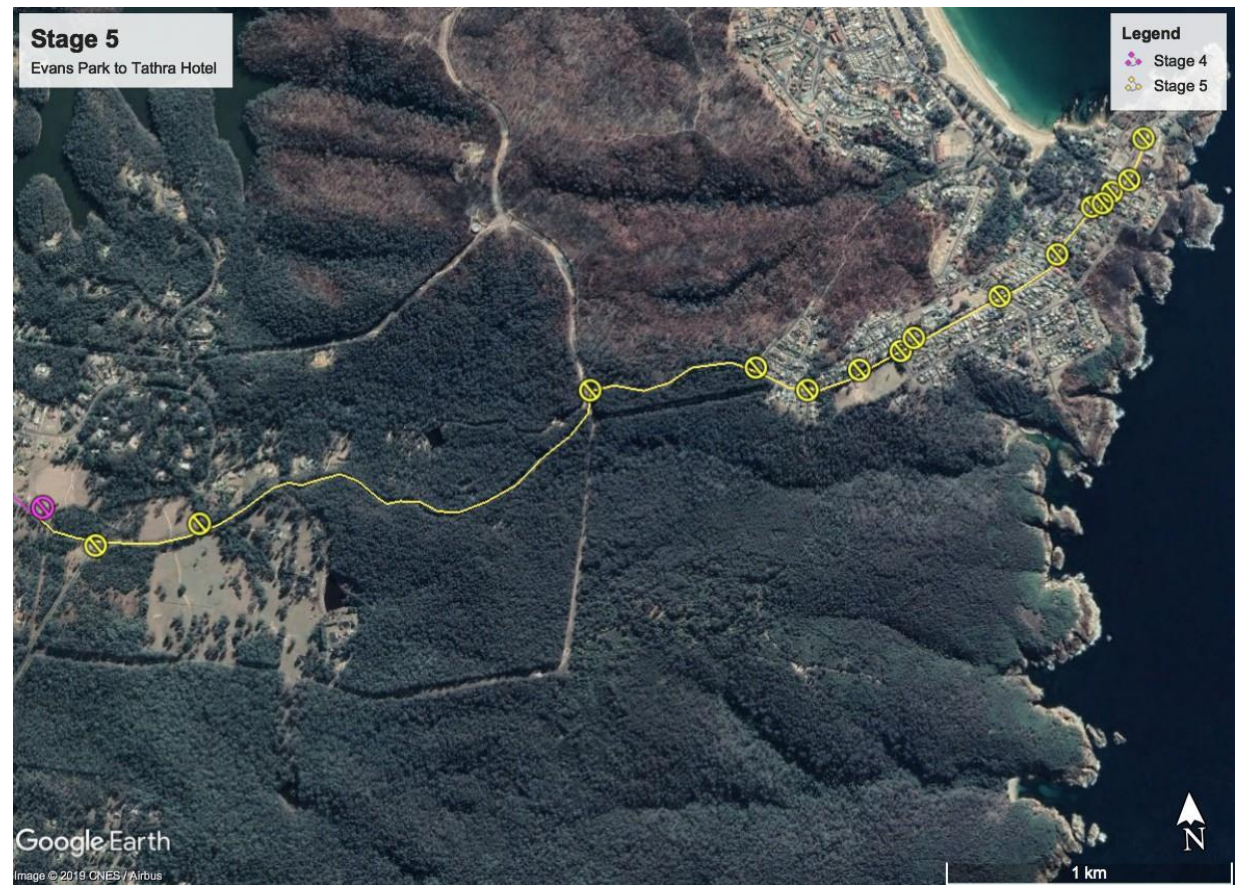
A generous amount of time has been allowed for the climb up Evans Hill. The downhill run to the Tathra Hotel means the peloton will flow well in this section. Westbound traffic will be able to flow along Tathra Road.

Tathra Road closed for eastbound traffic while sweep vehicle in place. Intersections reopen as sweep vehicle passes.

Minimal disruption to Sapphire Coast Drive.

Some of the group will choose to use the new section of bike path from Kalaru to Tathra. Reentry points to the road network will be supervised.

Location Map



NSW BIKE WEEK COMMUNITY RIDE

Sunday, September 27, 2020 (Alternative date: 18th October 2020)

Bournda Environmental Education Centre
Bournda National Park
KALARU NSW 2550

Risk Management Plan

1	Event details.....	1
1.1	Event summary	1
1.2	Contact Names	1
1.3	Description of Event	2
2	Risk Management – traffic.....	3
2.1	General Safety Precautions	3
2.2	Risk Identification.....	3
2.3	Emergency Plan	
2.4	Full Route Management Plan.....	4

Event details

1.1 Event summary

Event Name: NSW Bike Week Community Ride-

Event Location: NSW Bike Week event starting at Bega Cheese Heritage Centre and proceeding to Tathra Hotel, Bega Street Tathra via the Bega-Tathra Road. **Event Date:** Sunday 27 September 2020 (subject to weather). **Event Start Time (On road) :** 08:30AM **Event Finish Time:** 11:00AM

1.2 Contact Names

Event Organiser	Doug Reckord	mobil	[REDACTED]
	Bournda Environmental Education Centre		
Email	douglas.reckord@det.nsw.edu.au		
Address	Bournda EEC, Bournda National Park, KALARU 2550		
Police	Brad Shoveller		6492 9925
Event Day Manager	Robert Hartemink (Ride Director)	mobi	[REDACTED]
TMP Co –ordinator	Brett Robinson	mo	[REDACTED]
Bega Valley Shire Council	Peter Newton	ph	[REDACTED]

Escort Vehicles **Platinum Traffic Services**

Other numbers:

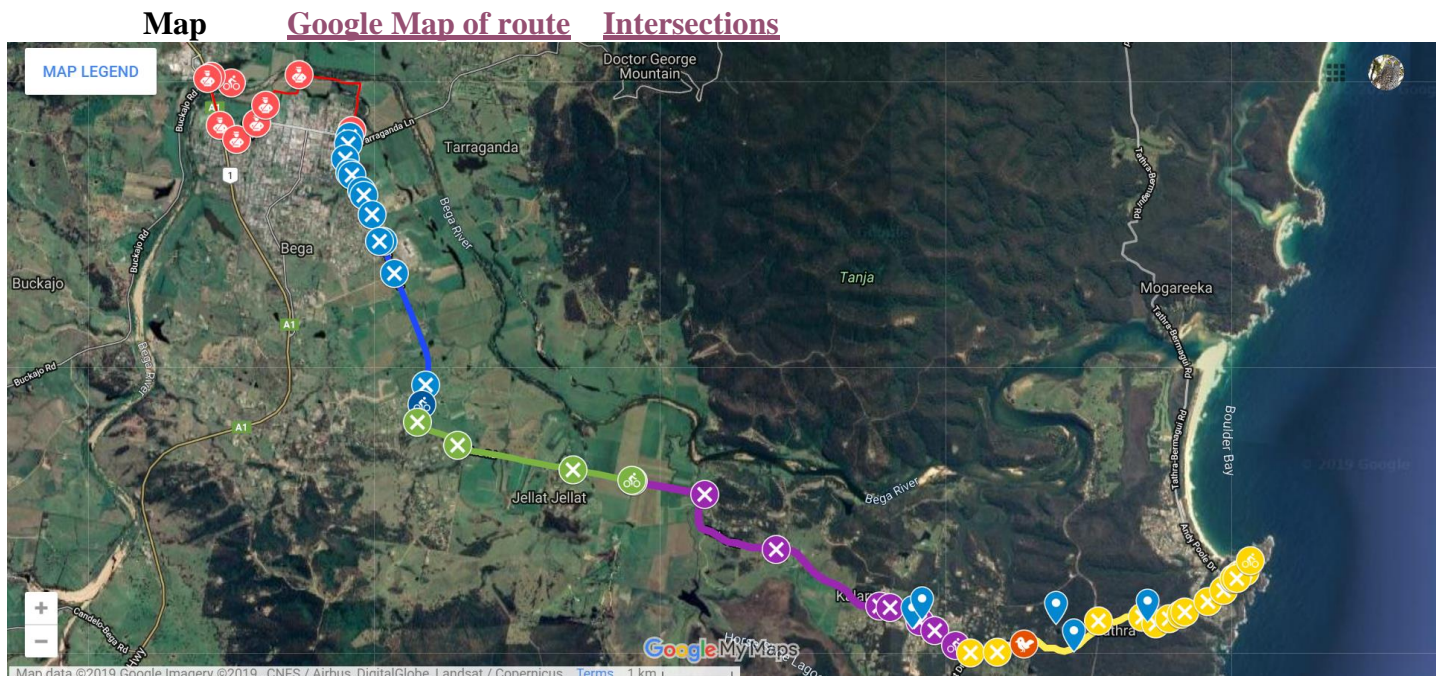
Ambulance	13 12 33
Bega Hospital	6492 9125

1.3 Description of Event

The ride is an NSW Bike Week Community Bike Ride and Charity Fundraiser conducted on the Bega Tathra Road. The purpose of the event is to celebrate NSW Bike Week, an annual celebration of cycling supported by Transport for NSW in partnership with Roads and Maritime Services. The event is sponsored by Bega Cheese.

The ride aims to:

- Promote the Bega Tathra Safe Ride cycling infrastructure project
- Provide a safe and secure environment for less confident cyclists to improve their cycling skills.
- Educate the community on the importance of road safety and road rules.
- Promote cycling as a safe and healthy mode of transport for short trips by bicycle.
- Promote the NSW Dept of Education Wellbeing Framework to Bega Valley families.
- The event will raise funds for local charitable causes.



2 Risk Management

2.1 General Safety Precautions

1. A detailed briefing document will be incorporated in the Conditions of Entry provided to all riders prior to the event and placed on the [Event website](#).
2. Minimum age of participants is 10 years at the time of the event.
3. Communications between Traffic Management Personnel (TMP) and TMP Coordinator be maintained at all times throughout the event by UHF radio, mobile phone and where necessary by satellite mobile phone.
4. A safety briefing will be included in materials provided to each rider before the commencement of the ride and placed on the [Event website](#). Riders will be warned of driveways, intersections, the need to be mindful of passing motorists, to obey all road rules and comply with directions from TMP.
5. All riders will be advised to carry a mobile phone and reminded of the emergency numbers 000 and 112.
6. Riders will also receive the above briefing as part of the Conditions of Entry.
7. Riders will be instructed to ride on left hand side of the road. Car drivers will be encounter warning signs advising of cyclists ahead. Riders will encounter warning signs advising pull over sites and traffic conditions as appropriate. See Traffic Control Plan. Residents of adjoining roads will be [letterboxed](#) to advise of the event, if required by Council.
8. Traffic control will be in place to enable riders to travel from Stage 2 to Tathra Hotel, Tathra, as a peloton. Traffic could be delayed by up to 15 minutes by qualified controllers and riders will be pulled over at two locations on 27 September. See relevant Traffic Control Diagram and [Google Map](#) for details.
9. It is expected that riders will spread out to some degree so car drivers will encounter TMP on both sides of the peloton. The peloton will regroup at the pull over locations.
10. Entries for the 2020 event will be capped at 300 riders, as per the Certificate of Currency.
11. Roads to be signposted as per the attached Traffic Control Plan.
12. UHF Radios and mobile phones as appropriate to be placed with volunteer marshals.

2.2 Risk Identification

Hazard	Severity	Control	Who
Electric and Heritage vehicles affect other vehicular traffic	Low	1. All vehicles have appropriate heritage vehicle licensing and drivers have appropriate qualifications	Ride Coordinator
Riders on cycle paths interact with pedestrians	Low	2. Signage along Bega town cycle path network prior to the event 3. Advertising 4. Volunteers in place to advise pedestrians	Volunteers Event organizer

Hazard	Severity	Control	Who
Riders on cycle paths interact with motorists at road crossings	Medium	5. Signage at crossings 6. Volunteers present to direct cyclists to stop if there is traffic in the vicinity	Event organizer to coordinate
Vehicle traffic interfering with ride.	High	7. Vehicles to be warned of cyclists ahead as appropriate by signs and TMP vehicles as per the Traffic Control Plan 8. Cyclists to be held at vehicle passing points by TMP until the next closure section is secured. 9. Letterbox drop for Bega-Tathra Road residents, publicity and signage if required by Council.	TMP Coordinator
Other roads intersecting with the route	Low	Warning signs as per Traffic Control Plans Volunteers will man each intersection	TMP Co-ordinator
Bush Fire	Low	Liaison with Tathra and Jellat RFS	Event organiser
Bad Weather – heavy rain, flashflooding	Low	Ride Director to consider and cancel if necessary.	Ride Director

2.3 Emergency Plan

- Ambulance and Hospital will have prior notice of the Event.
- All volunteer marshals will be given list of emergency contacts via mobile, satellite mobile and UHF radio as appropriate.
- Sweep riders will follow riders with radios and First Aid kits.
- The event manager is to be contacted immediately in the event of any emergency. They will ensure that Police, ambulance or hospital are contacted as required.
- Two or more medical practitioners will be on site for the ride.
- Ride will be cancelled if appropriate. Advice to be obtained from SES and/or RFS as appropriate.
- See document “Emergency Response Plan for NSW Bike Week Community Ride Plan”.

Rider Support

- Provide limited assistance to riders if needed.
- Riders will have the option to pull out of the ride at the stop locations and access support vehicles.
 - Should the ride need to be cancelled, arrangements will be made with support vehicles to stop riders and facilitate return.
 - Decision will be made on the morning of the ride as to whether conditions are safe.

2.4 Route Management Plan

Bega Cheese Heritage Centre to Tathra Hotel, Bega Street, Tathra

Event to be taken place under live traffic conditions.

Traffic managed through a rolling closure with intermittent stoppages where required

Cyclists to be escorted with a lead vehicle & a tail vehicle

Cyclist group to pull off the road where possible to allow traffic to flow

Time/Activity	Location	Risk	Control	Who
8:30am Riders leave Bega Cheese Heritage Centre and head west along Lagoon Street towards Princes Hwy and across the Bega Bridge and proceed to ride through Stage 1 Followed by Electric and Heritage vehicles (optional)	Stage 1 Bega Heritage Centre to East Street bike path termination (4.km)	Vehicles traveling north on Princes Hwy Pedestrians on footpath Vehicles at path crossings	Signage in place Procession to enter Princes Hwy under PTS supervision. Single lane, rolling closure to Carp Street roundabout exit. Follow breakdown lane on left of fog line till bike path accessed at Eastern end of Kisses Lagoon. Volunteers man the past intersections closures until last rider is past.	TMP Co- ordinator Volunteers TMP staff

Time/Activity	Location	Risk	Control	Who
09:10am Riders stop at pull-over location 1 (4.3 km)	East Street bike path termination (north of intersection with Carp Street)	Pedestrians and other path users	Peloton pulled up at end of bike path until PTS give OK to enter the road. Volunteers sets up road closures on Stage 2 – Platinum trucks (Tathra end) will then drive back to their position and radio that roads are closed and all is ready for stage 2 to commence.	TMP Co-ordinator Volunteers TMP staff
9:15am Riders turn left onto East Street and head south towards Bega Tathra Road and proceed to ride through Stage 2 (20 minutes)	Stage 2 Bega East Street to Tathra Road to Warragaburra Lane (4.0km)	Vehicles travelling east along Tathra Road Pedestrians on footpaths Vehicles from intersections	TMP in place to close Stage 2 at 9:15am Signage in place Riders to be preceded and followed by Platinum Traffic Service vehicles. Riders must comply with all road rules. Signage as per TCP Volunteers man the road closures until last rider is past their road. They then remove closure to the side of the road and join the traffic queue to advance to next closure point	TMP Co-ordinator Volunteers TMP staff
09:35am Riders stop at pull-over location 2 (8.3km)	Warragaburra Lane	Vehicles delayed behind peloton	Peloton pulled off the road to allow traffic to flow Volunteers sets up road closures on Stage 3 – Platinum trucks (Tathra end) will then drive back to their position and radio that roads are closed and all is TMP in place to close Stage 3 Same procedures as in Stage 2	TMP Co-ordinator Volunteers TMP staff
09:40am Riders continue through Stage 3 (20 minutes)	Stage 3 - Warragaburra Lane to Wallagoot Lane (3.4km)	Vehicles travelling east along Tathra Road Pedestrians on footpaths Vehicles from intersections	TMP in place to close Stage 3 at 9:40am Signage in place Riders to be preceded and followed by Platinum Traffic Service vehicles. Riders must comply with all road rules. Signage as per TCP Volunteers man the road closures until last rider is past their road. They then remove closure to the side of the road and join the traffic queue to advance to next closure point	TMP Co-ordinator Volunteers TMP staff

Time/Activity	Location	Risk	Control	Who
10:00am Riders stop at pull-over location 3 (11.7 km)	Pull-over location 3 Wallagoot Lane	Vehicles delayed behind peloton	Peloton pulled off the road to allow traffic to flow Volunteers sets up road closures on Stage 4 – Platinum trucks (Tathra end) will then drive back to their position and radio that roads are closed and all is ready for stage 2 to commence.	TMP Co-ordinator Volunteers TMP staff
10.05am Riders proceed to ride through Stage 4 (25 minutes)	Stage 4 Wallagoot Lane to Evans Park, Kalaru (5.5km)	Vehicles travelling east on Bega-Tathra Road Vehicles from intersections	TMP in place to close Stage 4 Same procedures as in Stage 3	TMP Co-ordinator Volunteers TMP staff
10:30am Riders stop at pull-over location 4 (17.2 km)	Evans Park, Kalaru	Vehicles delayed behind peloton	Same procedures as pull over location 3	TMP Co-ordinator Volunteers TMP staff
10:35am Riders proceed to ride through Stage 5 (25 minutes)	Stage 5 Evans Park Kalaru to Tathra Hotel (4.7km)	Vehicles travelling east on Bega-Tathra Road & Bega Street Vehicles from intersections	TMP in place to close Stage 5 Same procedures as in Stage 2 -4	TMP Co-ordinator Volunteers TMP staff
11:00am FINISH at Tathra Hotel (22km)	Tathra Hotel	Vehicles travelling towards Tathra Hotel on Bega Street Vehicles from intersections	TMP control entry of riders into Hotel Car Park and Headland area	TMP Co-ordinator Volunteers TMP staff

**This document prepared by: Doug Reckord
Secretary
Bega Tathra Safe Ride Group**



EMERGENCY RESPONSE PLAN

BEGA TATHRA SAFE RIDE

NSW BIKE WEEK COMMUNITY RIDE.



CHAIN OF RESPONSIBILITY

1. **Doug Reckord - Event Organiser/Emergency Contact 1** Mobile: [REDACTED] **UHF 21** Will liaise with Emergency Services re major incidents. Consult with Tathra Rural Fire Service in relation to potential Fire risk. Make decision as to whether ride will proceed.
2. **Robert Hartemink - RIDE Director/Emergency Contact 2** Mobile: [REDACTED] **UHF 21**. If emergency contact 1 is unavailable.
3. **Dr Konrad Reardon. Medical Director**/first-aid co-ordinator Mobile: [REDACTED] **UHF 21**. Will liaise with Emergency Services re major injuries in contact with support vehicle with major first aid items. This vehicle will assist injured riders and meet ambulance. When in doubt, Roving First Aid riders must call Medical Director.
4. **Brett Robinson** – [REDACTED] /**UHF 21**– **Approved Traffic Controller**
5. **Stig Virtanen** [REDACTED] **Cliff Wallis** [REDACTED] ■ **Tathra Hotel Liaison**. identify specific parking and access for emergency vehicles.
6. **David Grainger** [REDACTED] - **Bega Cheese liaison**. Identify specific parking and access for emergency vehicles
7. **Aaron Bashford** [REDACTED] **Ride Marshall coordinator**. Maintain radio contacts with other riding marshalls to facilitate evacuation of Ride area if required. E.g. In the event of a bush fire.

EVACUATION OF INJURED RIDERS

1. **Main emergency response area**. – As determined by progress of event.
2. **Helicopter meeting place** – Location determined by Medical Director
3. **Ambulance meeting place** Location determined by Medical Director depending on circumstances.
4. **Emergency vehicle parking**. Identified at Heritage Centre and Tathra Hotel.

GENERAL EVACUATION ASSEMBLY POINTS

Ride Supervisor to communicate with emergency services and traffic management personnel to intercept riders and direct evacuation by most efficient / safe route. (Locations of designated points determined by progress of Event). Safe pullover spots have been identified as:

Location 1 – East Street bike path

Location 2 – Warragaburra Lane

Location 3 – Wallagoot Lane/Tathra Road intersection.

Location 4 – Evans Park, Kalaru

EXTREME EVENTS/FIRE RISK

Weather forecast will be checked prior to the event.

Bega RFS, Tathra and Jellat Rural Fire Service Brigades will be consulted prior to the event.

CROWD MANAGEMENT PROCEDURES.

- a) Entry and Exit from Heritage Centre to have suitable barriers supervised to enable safe passage of both riders and spectators.
- b) Heritage Centre parking area adjacent to the start closed 30 minutes before Ride start.
- c) Suitable spectator points will be designated on materials displayed at the start.
- d) Entry and exit from Tathra Hotel Car Park to have suitable supervision and signage to enable safe passage of riders and spectators.

ROLES FOR SWEEP RIDERS.

- Follow at rear of group
- Each sweep rider to carry a phone preprogrammed with the phone numbers of the Event Organiser, Ride Director and Medical Director.
- Each sweep rider will have a radio, so keep in touch and warn others of approaching first/last riders. UHF on channel 21, so if assistance is needed, just call. Spare radios are available in the support vehicle if radios start to lose power.
- ON road, stay with the last rider
- Locate and commence first aid on any injured rider; assess the need of ambulance, evacuation or some TLC. Contact Ride Director, Ambulance, Medical Director in case of assistance needed.
- Help riders with minor mechanicals and if unable to fix, instruct rider of safest and quickest route out of the Ride area
- Inform volunteers and drink station people when the last rider passes through.

INTERSECTIONS – see Traffic Control Plan

[Google Map of ride route](#) [Route plan showing intersections](#)

Signage as per approved Traffic Control Plan.

Cut off times

A rider will not be permitted to leave the start if not in the starting group

TATHRA TO BEGA COMMUNITY RIDE – VOLUNTEERS FOR INTERSECTIONS



START	1
Pull over location 4 – Evans Park, Kalaru	Sapphire Coast Drive

2
Strathmore Cres

4
Thompsons Drive

5
Killarney Road

6	7	8	9
Reservoir Street	Koorilla Street	Toomigee Street	Noojee Street

10
Davidson Street

11	12	13	14	
Wallagoot Street	Tathra Street	Bega Street	Beach Street	Tathra Hotel

TATHRA TO BEGA COMMUNITY RIDE – VOLUNTEERS FOR INTERSECTIONS



STAGE 5	1
Pull over location 4 – Evans Park, Kalaru - STAGE 5	Sapphire Coast Drive

2	Strathmore Cres
----------	-----------------

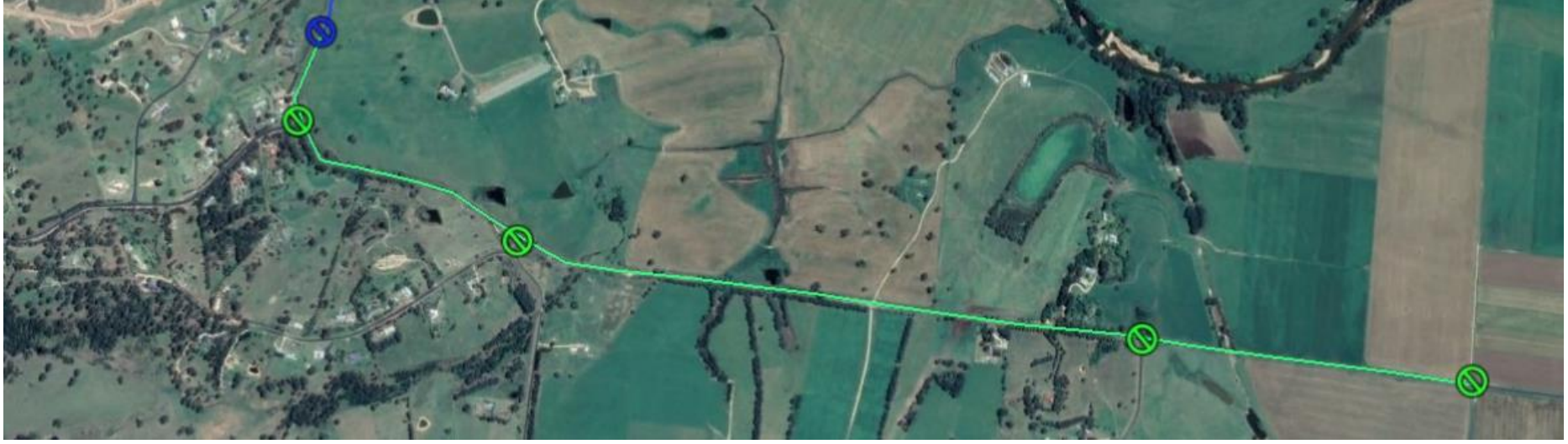
4	Thompsons Drive
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5	Killarney Road
----------	----------------

6	7	8	9
Reservoir Street	Koorilla Street	Toomige Street	Noojee Street

10	Davidson Street
-----------	-----------------

11	12	13	14	
Wallagoot Street	Tathra Street	Bega Street	Beach Street	Tathra Hotel



STAGE	1
3	
Warragaburra Lane	
Kerrisons Lane	

2
Thornhill Road

3
Darcy Lane

STOP
Wallagoot Lane



Stage 2

STAGE 2	East Street
	Carp Street
	Tarraganda Lane
1	Upper Street
2	East Street
3	East Street
4	Rose Street
5	Taronga Crescent

6	Harry Scanes Avenue
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7	Boundary Road
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8	Warragaburra Lane -Stop 2
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STAGE 1	2	3	4	5	6	7	8	9	STOP
Bega Cheese Heritage Ctr	Lagoon Street	Bridge -North side	Bridge South	Carp Street	Kirkland Cres	Kisses Lagoon/Carp Street	Bega Street	Bridge Street	East Street
Volunteer	1	1	1		1	1	1	1	1



STAGE 2	1	2	3	4	5	6	7	8	9	10 STOP
East Street	Carp Street	Tarraganda Lane	Upper Street	East Street	East St	Rose Street	Taronga Crescent	Harry Scanes Avenue	Boundary Road	Warragburra Lane
Volunteer	1	1	1	1	1	1	1	2	1	1



STAGE 3	1	2	3	4 STOP
Warragaburra Lane	Kerrisons Lane	Thornhill Road	Darcy Lane	Pull over location 3 Wallagoot Lane
Volunteer	1	1	1	



STAGE 4	1	2	3	4	5	6	STOP
Pull over location 3 -Wallagoot Lane	Henry Taylor Road	Ike Game Road	Armstrong Drive	Lot Stafford Drive	Old Wallagoot Road	Blackfellows Lake Rd	Pullover location 4 Evans Park Kalaru
Volunteer	1	1	1	1	1	1	



STAGE 5	1	2	3	4	5	6	7	8	9	10	11	12	13	FINISH
Pullover location 4 Evans Park	Sapphire Coast Drive	Strathmore Cres	Thompsons Drive	Killarney Road	Reservoir Street	Koorilla Street	Tomigee Street	Noojee Street	Davidson Street	Wallagoot Street	Tathra Street	Bega Street	Beach Street	Tathra Hotel
Volunteer	1	1	1	1	1	1	1	1	2	2	1	2	1	1

