

Meeting Agenda

1. Apologies

2. Confirmation of minutes

Confirmation of minutes of the General Halls and Buildings Committee meeting held on 25 February 2014.

NOTE – Janet Menefy and Hans Weideman were omitted from the attendance at previous meeting.

3. Introductions

4. Action Items from previous meeting

All action items from previous meeting discussed one by one.

5. Business arising

5.1 2014/15 Maintenance Funding

Nathan to make presentation.

6. Standing business

6.1 Workplace Health & Safety for Committees

Any concerns or WHS needs tabled.

6.2 Code of Conduct for Committees

Discussion around committee responsibilities.

7. New Business

7.1 Fire Safety.

Clarification on fire classifications and protection needs.

7.2 Booking Forms

Feedback on new booking forms.

8. Questions

Meeting Close

Next meeting –

26th August 2014