

Policy 3.01 Development Administration

Directorate	Community, Environment and Planning
Responsible Officer	Director Community, Environment and Planning

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Under Review

1.1 Introduction

1.1.1 Scope

This policy assists the administration of development assessment in the shire.

1.1.2 Purpose

To facilitate efficient lodgment, assessment and determination of development applications under the provisions of *Environmental Planning and Assessment Act 1979*.

1.2 Definitions

Word or Terminology	Description
Development Application	Development Application means an application for consent under Part 4 of the <i>Environmental Planning and Assessment Act 1979</i>
Delegations	Delegations as conferred by Part 3 of the Local Government Act 1993

1.3 Legislation

Environmental Planning and Assessment Act 1979

Environmental Planning and Assessment Regulation 2021

1.4 Implementation

1.4.1 Policy Statement

Bega Valley Shire Council will provide quality pre-lodgment advisory services, engage with stakeholder groups and implement a clear framework for use of delegations to provide balanced and robust planning decisions to development applications.

1.4.2 Responsibilities

1.4.2.1 Elected Council

Enable decision makers to efficiently and transparently determine development applications through the established framework provided under this policy and its relevant procedures.

1.4.2.2 Chief Executive Officer (CEO), Leadership Executive Group (LEG)

Ensure appropriate delegations and procedures are in place to enable effective decision making in relation to development assessment.

1.4.2.3 Planning & Sustainability

Provide appropriate development administration procedures to enable Assessing Officers to carry out their regulatory functions in accordance with the relevant legislation of the day.

1.5 Supporting documents

1.5.1 BVSC procedures that relate to this policy

Procedure No.:	Procedure Name	External or Internal Procedure
3.01.02	Development Application Refusal	External
3.01.03	Development Application review by Police	External
3.01.04	Councillor/staff lodgement of development application	External
3.01.05	Development Advisory Panel (DAP)	External

1.5.2 BVSC policies that relate to this policy

Policy No.:	Policy Name
3.02	Environmental Management
3.05	Environmental Sustainability for Council Operations
3.07	Climate Change

Note: Policy details may change from time to time. To ensure you are viewing the most recent version please view Council's adopted Policies and Procedures on Council's website: www.begavalley.nsw.gov.au