

Please print clearly in **BLOCK LETTERS** with a black pen.
Please tick the appropriate boxes.

Please do not send payment with
this Application.

S68

USE OF PUBLIC LAND APPLICATION

1 Applicant's details

Your name Print name in full

Business name

Business address Street

Town/Locality Postcode

Business contact Phone Fax

Mobile Email

Address where approval will apply if different to above Lot DP

No. and Street

Town/Locality Postcode

2 Declaration

To be signed by the applicant

Full name Print in **BLOCK LETTERS** I, _____ wish to apply for
an approval for the following use of public land:

- Please tick Outdoor eating area Hoardings/construction work zones, building material skips Mobile vending vehicles
- NOTE: All approvals are valid for **12 months** from date of issue. Moveable signage (e.g. A Frame) Recreation & Tourism Fixed premise signage
- Shopfront footpath display *Commercial use eg. surf schools*

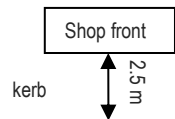
Signature of applicant X Date / /

3 Details of request

Date of activity for Hoarding/Construction/Skips / / to / /

Please give sketched details of proposed type of seating, display or location of sign, construction zone site etc. Sketch to show exact dimensions of areas to be used, separations, distance to kerb etc.

Please provide sketch on a separate document if insufficient space



Size of area to be renewed m² Length (metres) m Width (metres) m continued over page ►

OFFICE USE ONLY

Annual fee charges to be invoiced.



Receipt No.

Receipt date

CS staff

Assessment No.

Code 267

Application fee **\$ 113.00**

ACTION: General Correspondence Public Land Use

Valid Until 30 June 2023

4 Indemnity

This indemnity form must be completed and signed before an application can be assessed.

Name of business

Business address

Street

Town/Locality

Postcode

(referred to hereafter as the Approval Holder) holds Bega Valley Shire Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of council its servants, agents or employees either solely or in contribution thereto.

I understand that under the Government Information (Public Access) Act 2009 details contained on this application, including my name and address, will become publicly available.

Print name in full X

Signature of applicant

Date

5 Insurance details

A Certificate of Currency must be provided to Council by the insurance company before approval. Public liability cover must be for an amount no less than \$20m.

Please note, that you are required to arrange for Bega Valley Shire Council to be named on your insurance as a joint insured for the respective rights and interests of yourself and Council in respect of your public land use.

A Certificate of Currency must be provided to Council by the insurance company WITH THIS APPLICATION.

Signature of applicant

X

Date

Privacy & Personal Information Protection Notice

Purpose of collection: To register or modify a premises | **Intended recipients:** Council staff and approved contractors of BVSC | **Supply:** required for the regulation of registered premises | **Access/ Correction:** Council staff or *Government Information (Public Access) Act 2009* requests | **Storage:** Council's record management systems and archives

Application checklist

- | | | |
|---|---|--|
| <input type="checkbox"/> Read through the use of Public Land Policy and complete the application form | <input type="checkbox"/> Attached scale plan of proposed layout | <input type="checkbox"/> Completed insurance section |
| <input type="checkbox"/> Attached photographs, specifications of furniture or equipment | <input type="checkbox"/> Include duration of proposed use | <input type="checkbox"/> Completed indemnity section |

Please forward applications, including all supporting documentation to council@begavalley.nsw.gov.au
Once your application is received, a Council Officer will contact you if further information is required.
For assistance, please contact 02 6499 2222.