

Please print clearly in BLOCK LETTERS with a black pen.
 Ensure all fields have been filled out correctly.
 Please tick the appropriate boxes.
 Once your application is received a Council Officer will contact you if further information is required.

This form is for businesses that wish to discharge low risk, Concurrence Classification A liquid trade wastes to the sewerage system. You should refer to *A guide to Applying for Approval to Discharge Liquid trade Waste to Sewer* or seek the advice of Council's Liquid Trade Waste Officer for assistance in determining if your business falls within Concurrence Classification A.

Section A Site Details

Location of the proposed activity

Business trading name

Physical address

Suburb Postcode

Property title description (These details can be obtained from rates notices, property deeds or Council property records)

Lot/s Section Deposited/Strata Plan

Section B Applicant details

Applicant First name Surname

Company name If applicable

Trading name

Contact person Position

Postal address

Suburb Postcode

Contact numbers Phone Mobile

Section C Business owner's details (only complete this section if the occupier is not the applicant)

Business owner First name Surname

Company name If applicable

Trading name


Contact person Position

Postal address

Suburb Postcode

Contact numbers Phone Mobile

OFFICE USE ONLY



Receipt No. Receipt No.

Receipt date Allocation No.

CS staff Application fee

Action Workflow:

Section D Property owner details

Property owner	First name	<input type="text"/>	Surname	<input type="text"/>
Company name	If applicable	<input type="text"/>		
Trading name	<input type="text"/>			
Contact person	<input type="text"/>	Position	<input type="text"/>	
Postal address <input checked="" type="checkbox"/>	<input type="text"/>			
	Suburb	<input type="text"/>	Postcode	<input type="text"/>
Contact numbers	Phone	<input type="text"/>	Mobile	<input type="text"/>

Property owner's consent (Property owner's authorisation to making the application is mandatory as per section 78 of the *Local Government Act 1993*)

Please note that the owner of the property will be billed for water supply, sewerage and liquid trade waste services provided and it is the owner's responsibility to pay such fees and charges within the period specified. The owner may arrange to recover such fees and charges through the lease arrangement between the owner and the occupier.

Signed	<input type="text"/>	Date	<input type="text"/> / <input type="text"/> / 20
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Section E Liquid trade waste generation details

Normal hours of business

Monday to Friday	<input type="text"/>	to	<input type="text"/>
Saturday	<input type="text"/>	to	<input type="text"/>
Sunday	<input type="text"/>	to	<input type="text"/>

Principal business (tick one or more boxes which best describe your business)

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Animal Wash | <input type="checkbox"/> Bakery | <input type="checkbox"/> Barber/Hairdresser | <input type="checkbox"/> Beautician |
| <input type="checkbox"/> Bistro | <input type="checkbox"/> Butcher | <input type="checkbox"/> Café/Coffee Shop | <input type="checkbox"/> Canteen/Cafeteria |
| <input type="checkbox"/> Car Detailing | <input type="checkbox"/> Chicken Shop | <input type="checkbox"/> Club | <input type="checkbox"/> Commercial Kitchen/Caterer |
| <input type="checkbox"/> Community Hall | <input type="checkbox"/> Crafts | <input type="checkbox"/> Day Care Centre | <input type="checkbox"/> Delicatessen |
| <input type="checkbox"/> Dental Surgery | <input type="checkbox"/> Doctor's Surgery/Medical Centre | <input type="checkbox"/> Doughnut Shop | <input type="checkbox"/> Fast Food Outlet |
| <input type="checkbox"/> Fish Shop | <input type="checkbox"/> Florist | <input type="checkbox"/> Fruit & Vegetable Shop | <input type="checkbox"/> Function Centre |
| <input type="checkbox"/> Funeral Parlour | <input type="checkbox"/> Hotel | <input type="checkbox"/> Ice Cream Parlour | <input type="checkbox"/> Jewellery Shop |
| <input type="checkbox"/> Juice Bar | <input type="checkbox"/> Laundry/Laundromat | <input type="checkbox"/> Lawnmower Repairs | <input type="checkbox"/> Mechanical Workshop |
| <input type="checkbox"/> Mixed Business | <input type="checkbox"/> Morgue | <input type="checkbox"/> Motel | <input type="checkbox"/> Nightclub |
| <input type="checkbox"/> Nursing /Retirement Home | <input type="checkbox"/> Nut Shop | <input type="checkbox"/> Optical Service | <input type="checkbox"/> Patisserie |
| <input type="checkbox"/> Pet Shop | <input type="checkbox"/> Pizza Shop | <input type="checkbox"/> Plants (no nursery) | <input type="checkbox"/> Plants (retail) |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Salad Bar | <input type="checkbox"/> Sandwich Shop | <input type="checkbox"/> School |
| <input type="checkbox"/> Stone Working | <input type="checkbox"/> Supermarket | <input type="checkbox"/> Take Away Food | <input type="checkbox"/> Vehicle Washing |
| <input type="checkbox"/> Veterinary Practice | <input type="checkbox"/> Waterless Mini-lab | | |

Other, please specify

Seating capacity	<input type="text"/>	No. of beds	<input type="text"/>	No. of rooms	<input type="text"/>	No. of meals/day	<input type="text"/>
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Average units produced/serviced each day Will hot food be prepared on-site? Yes No

Liquid trade waste flow characteristics

Maximum rate of discharge to sewer

kL/h or L/s

Maximum daily discharge to sewer

kL

Does/will a flow meter measure the flow rate of liquid trade waste discharged to sewer? Yes No

Does/will a water supply meter serve the premises?

Yes No

Any daily or seasonal variations in discharge of liquid trade waste? No Yes, please specify

Pre-treatment equipment

Existing/proposed pre-treatment equipment (eg grease arrestor, dry basket arrestor, cooling pit, etc):

Type	Capacity (L)	Cleaning frequency (wks)	Name of contractor

Location of sampling point

Plans (Tick the boxes to indicate that 2 copies of these plans have been provided)

- | | |
|---|--|
| <input type="checkbox"/> Details and location of all processes, tanks, pits and apparatus associated with the generation of liquid trade waste. | <input type="checkbox"/> Details of pipes and floor drainage conveying liquid trade waste. |
| <input type="checkbox"/> Details, location, capacity/dimensions, material of construction and lining of existing/proposed pre-treatment facilities. | <input type="checkbox"/> Stormwater drainage plan |

Substances prohibited from being discharged to the sewerage system (Tick the boxes to indicate these substances are not, or will not be, discharged to sewer)

- | | |
|--|--|
| <input type="checkbox"/> Organochlorine weedicides, fungicides, pesticides, herbicides and substances of a similar nature and/or wastes arising from the preparation of these substances | <input type="checkbox"/> Waste liquids that contain pollutants at concentrations which inhibit the sewage treatment processes – Guidelines for Sewerage Systems: Acceptance of Trade Waste (Industrial Waste) (ARMCANZ/ANZECC, 1994) |
| <input type="checkbox"/> Organophosphorus pesticides and/or wastes arising from the preparation of these substances | <input type="checkbox"/> Chromate from cooling towers |
| <input type="checkbox"/> Any substances liable to produce noxious or poisonous vapours in the sewerage system | <input type="checkbox"/> Any substance assessed as not suitable to be discharged to the sewerage system |
| <input type="checkbox"/> Organic solvents and mineral oils | <input type="checkbox"/> Solid matter |
| <input type="checkbox"/> Any flammable or explosive substances | <input type="checkbox"/> Any other substances listed in a relevant Regulation |
| <input type="checkbox"/> Discharges from 'bulk fuel depots' | <input type="checkbox"/> Rain, surface, seepage or subsoil water, unless specifically permitted |
| <input type="checkbox"/> Natural or synthetic adhesives and rubber plastic emulsions | |

Section F Declaration and signature

I, apply for approval to discharge liquid waste into Bega Valley Shire Council's sewerage system and declare that the information hereon is correct and complete. In making this application I also understand that if this application is incomplete, then approval may be delayed or refused and that more information may be requested. I understand that under the Government Information (Public Access) Act 2009 details contained on this application, including my name and address, will become publicly available.

Signed

Date

/ / 20