Policy 4.13 Heritage works of a minor nature
Initially Adopted: 29 November 2017
Version: 3
Adopted: date version 3 adopted to be inserted

Policy 4.13   Heritage works of a minor nature

Directorate	Community, Environment and Planning
Responsible Officer	Director Community, Environment and Planning

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1.1 Introduction

1.1.1 Scope

This policy and associated procedures outline the processes to simplify approval of works of a minor nature for an existing or draft heritage item or existing or draft heritage conservation area.

1.1.2 Purpose

- To conserve the heritage significance of a heritage item, draft heritage item, heritage conservation area or draft heritage conservation area, including associated fabric, settings and views.

- To identify works of a minor nature associated with an existing or draft heritage item or existing or draft heritage conservation area that do not require formal development consent of Council (via a development application).

1.2 Definitions

Word or Terminology	Description
Draft heritage conservation area	A heritage conservation area that has been subject to community consultation but has not been included in the Bega Valley Local Environmental Plan 2013.
Draft heritage item	A heritage item that has been subject to community consultation but has not been included in the Bega Valley Local Environmental Plan 2013.
Heritage conservation area	An area of land of heritage significance shown on the Bega Valley Local Environmental Plan 2013 Heritage Map as a heritage conservation area, and the location and nature of which is described in Schedule 5 of the Bega Valley Local Environmental Plan 2013 and includes any heritage items situated on or within that area.
Heritage item	A building, work, place, relic, tree, object or archaeological site of which the location and nature is described in Schedule 5 of the Bega Valley Local Environmental Plan 2013.

1.3 Legislation

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (Codes SEPP)
Standard Instrument—Principal Local Environmental Plan

1.4 Implementation

1.4.1 Policy Statement

Bega Valley Shire Council will address the matter of 'facilitating approval of works of a minor nature' to a heritage item or draft heritage item, or heritage conservation area or draft heritage conservation area, in a systematic manner. It will do this by providing a streamlined approval process for works that would be permitted as exempt development under the Codes SEPP if the site contains a heritage item or draft heritage item, or a heritage conservation area or draft heritage conservation area.

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1.4.2 Responsibilities

1.4.2.1   Chief Executive Officer (CEO), Leadership Executive Group (LEG)

Ensure appropriate delegations and procedures are in place to enable effective decision making in relation to assessment and approval of certain development of heritage items.

1.4.2.2   Planning and Sustainability

Provide appropriate development administration procedures to enable Assessing Officers to carry out their regulatory functions in accordance with the relevant legislation of the day.

1.5 Supporting documents

1.5.1 BVSC procedures that relate to this policy

Procedure No.:	Procedure Name	External or Internal Procedure
4.13.01	Assessment of works of a minor nature for Heritage Items	External

1.5.2 BVSC policies that relate to this policy

Policy No.:	Policy Name
	Nil

Note: Policy details may change from time to time. To ensure you are viewing the most recent version please view Council's adopted Policies and Procedures on the Council website: www.begavalley.nsw.gov.au