

Please print clearly in **BLOCK LETTERS** with a black pen.
 Ensure all fields have been filled out correctly.
 Please tick the appropriate boxes.
 Once your application is received a Council Officer will contact you if further information is required.

This form is for the regulation of Caravan Parks and Camping Grounds. You may use this form to register new premises or to make changes to registration for existing premises which fall into these categories. Application under Section 68 and Section 106 to amend an approval under the Local Government Act.

1 Owner / proprietor details

Owner name

Company name Full name

Registered address Street or PO

Daytime contact details
 Phone Fax
 Mobile Email

Contact name and emergency phone number (if different from above)

2 Applicant/Manager details

Caravan Park/Camping Ground trading name

Location
 No. and Street
 Town/Locality Postcode

Contact details
 Phone Fax

Purpose for submitting form
 New approval to operate Change of owner Other
 Ceased to trade Change of trading name

If you ticked Other, please provide details

Date changes are to take effect / Date of commencement of business
 Date / / ABN/ACN

3 Business detail

Please tick the box that relates to business conducted onsite

Caravan Park only Camping ground only Or both caravan park & camping ground

This application relates to a total of: **Long-term, short-term and camp-sites** **Total**

No. Long-term sites No. Short-term sites No. camp sites

Owner(s)/proprietors declaration

I declare that to the best of my knowledge the information provided in

Signature of owner(s) Date / /

Privacy & Personal Information Protection Notice

Purpose of collection: To register or modify a premises | **Intended recipients:** Council staff and approved contractors of BVSC | **Supply:** required for the regulation of registered premises | **Access/ Correction:** Council staff or Freedom of Information requests | **Storage:** Council's record management systems and archives

OFFICE USE ONLY



ABN: 26 987 935 332

Receipt No. Receipt Type.
 Receipt date Application fee
 CS staff

Action Workflow: P&E Caravan Section 68 Applications

Note: "Dwelling Site" means an area of land within a caravan park that is designated as a dwelling site by the approval for the caravan park. This application is for the operation of a caravan park only - camping ground only - or both a caravan park and camping ground. (Delete non-applicable)

Facilities Provided

SEPARATE FACILITIES				JOINT FACILITIES
No. of Sites	Long Term Residence	Short Term Residence		
	Long Term Sites	Short Term Sites	Camp Sites	
Facilities				
Moveable Dwellings with toilet & shower ensembles				
Communal Toilets				
Female				
Male				
Urinals				
Disabled				
Showers				
Female				
Male				
Handbasins				
Female				
Male				
Laundry				
Washing Machines				
Clothes Dryers				
Line Space (metres)				
Ironing Facilities				
Irons				
Ironing Board				