

Please print clearly in **BLOCK LETTERS** with a black pen.  
 Ensure all fields have been filled out correctly.  
 Please tick  the appropriate boxes.  
 Once your application is received a Council Officer will contact you if further information is required.

This form is for the regulation of Caravan Parks and Camping Grounds. You may use this form to register new premises or to make changes to registration for existing premises which fall into these categories. Application under Section 68 and Section 106 to amend an approval under the Local Government Act.

### 1 Owner / proprietor details

Owner name

Company name  Full name

Registered address   Street or PO

Daytime contact details Phone  Fax

Mobile  Email

Contact name and emergency phone number  (if different from above)

### 2 Applicant/Manager details

Caravan Park/Camping Ground trading name

Location No. and Street

Town/Locality  Postcode

Contact details Phone  Fax

Purpose for submitting form  New approval to operate  Change of owner  Other  Ceased to trade  Change of trading name

If you ticked Other, please provide details

Date changes are to take effect / Date of commencement of business Date  /  /  ABN/ACN

### 3 Business detail

Please tick  the box that relates to business conducted onsite

Caravan Park only  Camping ground only  Or both caravan park & camping ground

This application relates to a total of: Long-term, short-term and camp-sites  Total

No. Long-term sites  No. Short-term sites  No. camp sites

### Owner(s)/proprietors declaration

I declare that to the best of my knowledge the information provided in

Signature of owner(s)  Date  /  /

### Privacy & Personal Information Protection Notice

**Purpose of collection:** To register or modify a premises | **Intended recipients:** Council staff and approved contractors of BVSC | **Supply:** required for the regulation of registered premises | **Access/ Correction:** Council staff or Freedom of Information requests | **Storage:** Council's record management systems and archives

### OFFICE USE ONLY



ABN: 26 987 935 332

Receipt No.  Receipt Type. 253

Receipt date

CS staff  Application fee **\$ 136.00**

Action Workflow: P&E Caravan Section 68 Applications

Note: "Dwelling Site" means an area of land within a caravan park that is designated as a dwelling site by the approval for the caravan park. This application is for the operation of a caravan park only - camping ground only - or both a caravan park and camping ground. (Delete non-applicable)

### Facilities Provided

SEPARATE FACILITIES				JOINT FACILITIES
	Long Term Residence		Short Term Residence	
	Long Term Sites	Short Term Sites	Camp Sites	
	No. of Sites			
Facilities				
Moveable Dwellings with toilet & shower ensembles				
Communal Toilets				
Female				
Male				
Urinals				
Disabled				
Showers				
Female				
Male				
Handbasins				
Female				
Male				
Laundry				
Washing Machines				
Clothes Dryers				
Line Space (metres)				
Ironing Facilities				
Irons				
Ironing Board				