

## HOW DO I USE THIS FORM?

- ✓ information required
- NOT required  
IF applying for DA only
- please check with Council staff + see application guidelines
- C COMPLYING DEVELOPMENT information required

- 1 First look down the development type column until you find your proposed type of land use/development.
- 2 Then read across to see what other documents you need to supply.
- 3 Then use the **Application Guidelines** to assist in the provision of the appropriate level of detail in your supporting documentation **and number of copies required.**
- 4 The matrix must be signed and attached to your application form.

### DEVELOPMENT TYPE

#### RESIDENTIAL

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
Construction of residential dwelling	✓ C	✓ C	✓ C	✓ C	✓ C	✓ C	■	✓	●	■	●	✓	■	■	●					✓ C		■	✓		■
Alterations and additions to residential dwelling/granny flat	✓ C	✓ C	✓ C	✓ C	✓ C	✓ C	■	■	●	■	■	✓	■	■	●					✓ C		■	■	■	■
Construction of garage, carport or outbuilding/shed	✓ C	✓ C	✓ C	✓ C	✓ C	✓ C		■	●	■	●	✓										■	■		
Establishment of home bus/ind	✓	✓	✓	✓						■		✓													
Construct a dual occupancy/ 2nd dwelling	✓	✓	✓	✓	✓	✓	■	●	■	●	✓	■	✓	●						✓		■	✓		■
Construction of above/inground swimming pool	✓ C	✓ C	✓ C	✓	✓			✓	●	■	●	✓								■ C		■	■		
Farm shed	✓	✓	✓	✓	✓	✓	■	●	■	●	■														
Multi-unit housing	✓	✓	✓	✓	✓	✓	✓	✓	●	■	●	✓	■	✓	●				✓	✓		■	■	■	■
Use of land for dwelling purposes	✓	✓	✓																			■	✓		
Tourist accomm/guest house	✓	✓	✓	✓	✓	✓	✓	✓	●	■	●	✓	■	✓	●					■		■	■		
Bed & breakfast	✓ C	✓	✓ C	✓ C					●	■		✓	■									■	■		

#### COMMERCIAL/INDUSTRIAL

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
Construct or alter a commercial/ industrial/school building	✓ C	✓ C	✓ C	✓ C	✓	✓	✓	✓	✓	■	●	✓	■	✓	■								■	■	
Food shop or restaurant fit-out	✓	■	✓	✓	■	✓			●	■					■			✓							
Change of use eg from shop to office or vice versa/shop fit out	✓ C		✓ C	✓ C		■			●	■					■										
Filling/levelling/clearing of land	✓	✓	✓				✓	✓	●	■	●	✓		■									■	■	
Advertising structure/sign	✓	✓	✓						●	■		✓	■					✓							
Recreation/entertainment developmt	✓	✓	✓	✓	✓	✓	✓	✓	●	■	●	✓	■	✓	●				■				■	■	■

#### SUBDIVISION

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
Subdivision of land/strata/ community title	✓		✓					✓		■	■	④				✓						■	■	■	■
Boundary adjustment	✓	✓	✓							■						✓						■	■		

#### OTHER

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
Demolition of a structure	✓	✓	✓	✓	✓					■	●				●										

- ① SEPP 65 development (3 or more storeys and 4 or more dwellings)
- ② Also required for alterations and additions to dwelling houses, if value of works is over \$50,000, and swimming pools (40,000 litre or >).
- ③ OSM (if in non-sewered area). ④ Only for 3 or more lots.

- NOTE 1** Large development proposals must be discussed with a Council Development Control Planner to enable the applicant to be advised of the appropriate DA requirements.
- NOTE 2** No work is to commence on site until a Construction Certificate is issued.
- NOTE 3** A building shall not be occupied until a Interim/Final Occupation Certificate has been granted.

The above is not seen as an exhaustive list, if any doubt/query, please contact a Council development officer.

#### APPLICANT'S DECLARATION AND SIGNATURE

I confirm I have provided all the relevant details as specified by the Matrix.

#### SIGNATURE OF COUNCIL CUSTOMER SERVICE OFFICER:

I have sighted the required supporting documents AND the required number of copies. (see *Application Guidelines* booklet)

X \_\_\_\_\_ Date \_\_\_\_\_

X \_\_\_\_\_ Date \_\_\_\_\_