

Bega Valley Shire Council - General Hall & Building Committee Meeting Agenda 23rd August 2016

1 Apologies

2 Confirmation of minutes

Confirmation of minutes of the General Hall & Building Committee meeting held on 24th May 2016.

3 Action Items from the previous meeting

All action items discussed with outcomes.

4 Standing Business

4.1 Risk Management and Workplace Health & Safety

4.2 Policy & Procedure

4.3 Project updates – 2015/16 and 2016/17

5 New Business

5.1 Committee spill and nomination process– Updated Guidelines and Operations Manuals.

5.2 Fees & Charges – Review categories and descriptions.

5.3 Term in review – Achievements over the past 3 years.

5.4 Hall user statistics.

6 Closure

8 Next meeting

22nd November 2016