Policy 6.05 Work Health and Safety

Directorate | Organisational Development and Governance
---|---
Responsible Officer | Executive Manager

Scope

This policy prescribes the workplace health and safety processes implemented across all Bega Valley Shire Council (BVSC) services and operations and is relevant to all officers (staff), contractors, volunteers and visitors of the BVSC.

Purpose

- To provide a safe and healthy workplace and fully comply with all related legislative requirements.

Definitions

Workplace
A place where work is carried out for a business or undertaking and includes any place where a worker goes or is likely to be while at work.

Legislative requirements

*NSW WHS Act 2011*
*NSW WHS Regulation 2011*

Policy Statement

Bega Valley Shire Council will address the matter of ‘Workplace Health and Safety’ (WHS) in a systematic manner by:

- Promoting risk management and legislative compliance as a prime focus of Council’s approach to WHS.
- Implementing its WHS procedures based on the AS4801 and AS4804, as well as WorkSafe NSW risk management and consultation practices
- Ensuring the Mayor, General Manager, Directors/Executive Manager, Managers, Supervisors and employees are responsible for the implementation of and compliance with this Policy. Reviewing this policy on a regular pre-determined basis.
- Coordinating an annual external audit in order to ascertain the compliance and implementation capacity of this Policy.
- Enabling each employee, contractor and volunteer to be responsible and accountable for their cooperation and compliance with this policy and WHS program/s to ensure risk minimisation in the workplace.
- Ensuring all contractors and sub-contractors are engaged to perform work on BVSC premises or locations and observe all terms of their contract on health and safety and any related directions from designated officers of council as part of their contract. Non-compliance will be considered grounds for termination under the terms of all contracts.
• Conducting its activities and providing a work environment which:
  
a. protects the health, safety and welfare of all people affected by our workplace activities

Policy Version Control

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| Goal(s)                   | 1. We are an informed and engaged community with a transparent, consultative and responsive Council.  
                              2. Our Council is financially sustainable and services and facilities meet community needs. |
| Responsible Officer       | Executive Manager              |
| Version                   | 4                              |
| Adopted                   | 29 November 2017               |
| Next revision             | March 2021                     |

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Note: Policy details may change prior to review date due to legislative changes. For the most up to date version please refer to Council’s website www.begavalley.nsw.gov.au