**TREE ACTION REQUEST FORM**

**Bega Valley Shire Council Tree Preservation Order**

Please print neatly in BLOCK LETTERS with a BLACK PEN.  
Print X in appropriate boxes.

Under the Government Information (Public Access) Act 2009 details contained on this application, including your name and address, will become publicly available.

**PROPERTY**

<table>
<thead>
<tr>
<th>Parcel ID</th>
<th>Zone</th>
</tr>
</thead>
</table>

- [ ] Private land  
- [ ] Public eg land reserve, parks etc.

<table>
<thead>
<tr>
<th>Lot No.</th>
<th>DP</th>
<th>Reserve name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Street No.&amp; Name</th>
<th>Street name</th>
<th>Town</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**APPLICANT**

Property owner: ____________________________  
Phone: ____________________________  
Mobile: ____________________________  
Address: ____________________________  
Postcode: ____________________________

Signature of PROPERTY OWNER: ____________________________  
Date: ____________________________

Contact person (if different from property owner): ____________________________  
Phone: ____________________________

**WORK TO BE UNDERTAKEN**

<table>
<thead>
<tr>
<th>Description of tree(s):</th>
<th>Sketch of site location of tree(s) in relation to buildings or landmarks. Please number and mark tree(s).</th>
</tr>
</thead>
</table>

Reasons for removal / pruning:

**OFFICE USE ONLY**

**ASSESSMENT**  
(To be completed by the TREE ASSESSOR)

Tree Assessor Name: ____________________________  
Inspection date: ____________________________  
Time: ____________________________

**FEES**

<table>
<thead>
<tr>
<th>Private land remove</th>
<th>Public land</th>
<th>Code</th>
<th>Receipt No.</th>
<th>Date</th>
<th>Staff name</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] $75.00</td>
<td>[ ] no fee</td>
<td>245</td>
<td></td>
<td>/</td>
<td>/ 20</td>
</tr>
</tbody>
</table>

Copy to:  
- [ ] Customer  
- [ ] Receipt and send to Records  

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Forms may be lodged at Council’s office in Bega  
PO Box 492 Bega NSW 2550  
T  (02) 6499 2222  
F  (02) 6499 2200  
www.begavalley.nsw.gov.au