

\*\*note - this meeting will be recorded for ease of minute taking please note any objections prior to commencement

## 1 Apologies

## 2 Introductions

## 3 Confirmation of minutes

Confirmation of minutes of the General Halls Committee meeting held on 28<sup>th</sup> February 2017.

## 5 Action Items from the previous meeting

All action items discussed with outcomes.

## 6 Standing Business

6.1 Risk Management and Workplace Health & Safety

6.2 Policy & Procedure

6.3 Project updates – 2016/17

## 7 Business Arising

7.1 Building Condition Assessments

7.1.1 Project Nominations – 2017/18 Financial Year

## 8 New Business

## 9 Closure

## 10 Next meeting

22 August 2017