

Meeting Agenda General Hall and Building February 2015

1. Apologies

2. Confirmation of minutes

Confirmation of minutes of the General Halls and Buildings Committee meeting held on 25 November 2014.

3. Introductions

4. Action Items from previous meeting

All action items from previous meeting discussed one by one.

5. Business arising

5.1 Pest Inspection update

To discuss the process of baiting and where funds will be allocated from.

5.2 2015/16 Maintenance Funding

Individual committees to do a short presentation on their nominated project.

6. Standing business

6.1 Risk Management and Workplace Health & Safety for Committees

BVSC to explain accredited contractors vs non-accredited contractors and the process.

6.2 Policy & Procedure

Questions relating to the Committee Guidelines and Operations Manual to be tabled. Other policy or procedure items relating to committee issues can also be tabled and discussed.

7. New Business

8. Questions

Meeting Close

Next meeting –

26th May 2015