



# Register of Delegations

## Part 2 – revised April 2020

Version 12.1 – Adopted 4 June 2020



PO Box 492, Bega NSW 2550

**P.** (02) 6499 2222

**F.** (02) 6499 2200

**E.** [council@begavalley.nsw.gov.au](mailto:council@begavalley.nsw.gov.au)

**W.** [begavalley.nsw.gov.au](http://begavalley.nsw.gov.au)

**ABN.** 26 987 935 332

**DX.** 4904 Bega

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# Part 2

## Register of Delegations

### Delegations to Staff

**Revision:**

Version 10 Adopted:

Version 11

Version 12

Version 12.1

**Adopted:**

30 October 2018

November 2019

8 April 2020

4 June 2020



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# Introduction

In accordance with Section 377 of the *Local Government Act 1993*, the Council at its meeting of 9 October 2019 granted the delegations as set out in the Register of Delegations to the General Manager, the Mayor, and Committees.

The General Manager has delegated those matters set out in this document – Delegations Register – Part 2: “Delegations to Staff”.

This Register of Delegations is to be read in conjunction with Council’s Policies and Procedures as well as relevant Acts and Regulations.

## Register of delegations

The register of delegations is in two parts:

- Part 1: Delegations of Council, the Mayor, Committees and the General Manager.
- Part 2: Delegations to staff and purchasing delegations

These documents are available to view on Council’s website and Intranet and are version controlled in Council’s Electronic Data Management System (Content Manager).

## Position titles

Titles of officers are as per the BVSC Establishment Listing unless mentioned as a group or team. Teams are grouped together under a common name (e.g. Weeds Officers) and the individuals and positions recorded in the establishment list.

The positions listed reflect the job performed rather than the individual person, and include any staff acting in the listed position.

The “Act as Public Officer” and “Children’s Services” delegations require a person to be delegated rather than their position.

The delegations are reported in this register are presented in line with Council’s organisation structure and reflect the three major directorates – Community, Environment & Planning, Assets & Operations, and Business & Governance.

## Changes/Revisions

Section 380 of the *Local Government Act 1993* stipulates the Delegation of Functions of the Council and those of the General Manager should be reviewed within twelve (12) months of each term of office.

Part 2 of the Register of Delegations is to be reviewed annually or as required. Any required or recommended changes will be reported to Council’s Leadership Executive Group (LEG). Changes to delegations of staff and including purchasing delegations can only be made through a formal request to the General Manager or triggered by legislative/statutory changes.

Any changes to the position titles are to be approved by the Director | Business & Governance so the establishment list and position descriptions match the delegated position. Request for changes are to be in writing and can be sent via email or via the internal CRM process.





# Delegation to Staff

Task	Details	Delegates of the GENERAL MANAGER (Department and Position)			
		Recovery Rebuilding and Resilience	Community, Environment & Planning (CEP)	Assets & Operations (A&O)	Business & Governance (B&G)
Access to Information	<p><b>1. Governance Coordinator</b> Authority to act as the primary contact for all GIPA Applications and to exercise Council's functions in relation to release of information within the meaning of the <i>Government Information Public Access (GIPA) Act 2009</i>.</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Governance Coordinator</li> </ul>
	<p><b>2. Rights to Information Officers</b> Authority to act as Rights to Information Officers and to exercise Council's functions in relation to release of 'Open Access Information' with the meaning of the GIPA Act (hereinafter referred to as Rights to Information Officers (RIOs)).</p>	<ul style="list-style-type: none"> <li>Executive Assistant</li> </ul>	<ul style="list-style-type: none"> <li>Executive Assistant</li> </ul>	<ul style="list-style-type: none"> <li>Executive Assistant</li> </ul>	<ul style="list-style-type: none"> <li>Executive Assistant</li> </ul>
	<p><b>3. Gather Information</b> Principal of the Agency as per the <i>Government Information Public Access (GIPA) Act 2009</i></p>	<ul style="list-style-type: none"> <li>Executive Assistant</li> </ul>	<ul style="list-style-type: none"> <li>Executive Assistant</li> </ul>	<ul style="list-style-type: none"> <li>Executive Assistant</li> </ul>	<ul style="list-style-type: none"> <li>Public Officer</li> <li>Governance Coordinator</li> <li>Executive Assistant</li> </ul>

<p>Act as Public Officer</p>	<p>Act within the requirements of the Act pursuant to s342 Appointment of the Public Officer and s343 Functions of the Public Officer within the meaning of the Local Government Act 1993 (hereinafter referred to as the Public Officer.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director Business and Governance</li> </ul> <p>Or in their absence:</p> <ul style="list-style-type: none"> <li>• Manager People and Governance</li> </ul> <p>Or</p> <ul style="list-style-type: none"> <li>• Governance Coordinator</li> </ul>
<p>Activity proposals</p>	<p>Determine activity applications (refer to list in s68 LGA 1993) under Section Chapter 7 Part 1 of the <i>Local Government Act 1993</i></p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Officer</li> <li>• Environmental Health Technical Officer</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Strategic Planning Coordinator</li> <li>• Biosecurity &amp; Invasive</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Waste &amp; Recycling Manager</li> <li>• Recreation and Leisure Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Finance Manager</li> <li>• Risk Coordinator</li> <li>• Insurance Officer</li> </ul>

			<ul style="list-style-type: none"> <li>Species Coordinator</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Ranger</li> <li>• Senior Development Engineer</li> <li>• Development Engineer</li> <li>• Property and Facilities Coordinator</li> <li>• Property Services Officer</li> </ul>		
<p>Authorised and/or Enforcement / Investigation Officers</p>	<p>Exercise the powers and functions of an authorised officer/enforcement officer/investigation officer under the <i>Protection of the Environment Operations Act 1997</i>, subject to any conditions advised by the General Manager or relevant Director.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Officer</li> <li>• Environmental Health Technical Officer</li> <li>• Environmental Health Cadet (Aboriginal)</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Ranger</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Natural Assets Officer</li> <li>• Waste and Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

			<ul style="list-style-type: none"> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Species Officer</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Environmental Management Officer</li> <li>• Coastal Management Officer</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Senior Development Engineer</li> <li>• Development Engineer</li> </ul>		
Biosecurity	Administer the provisions of the <i>Biosecurity Act 2015</i> of notices, authorisation of prosecutions and taking action in the case of failure to comply with a notice or order in respect to private property.	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Species Officer</li> </ul>	•	•
Burials of Human Bodies - approval	Approve the burial of human bodies on private land with a minimum of five hectares and in a location that is unlikely	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance</li> </ul>	• Director	•

	to contaminate a drinking water support or domestic water supply in accordance with Division 3 Handling of Bodies within the <i>Public Health Regulations 2012</i>		<p>Manager</p> <ul style="list-style-type: none"> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Officer</li> <li>• Environmental Health Cadet (Aboriginal)</li> </ul>		
Carparking	Exercise powers of an authorised officer under the <i>Local Government Act 1993</i> and the <i>Road Transport (General) Act and Regulation 2005</i>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Ranger</li> <li>• Parking Officer</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Transport &amp; Drainage Planning Services Coordinator</li> </ul>	•
Children Services	<p>1. <i>Child Care Licensee</i></p> <p>Act as Licensee and Licensee Delegate. Approved provider of child care/pre-schools under Council's control in the absence of a Supervisor authorised by <i>Community Services NSW</i></p>	•	<ul style="list-style-type: none"> <li>• General Manager (Approved Provider)</li> <li>• Director (Authorised Delegate)</li> </ul>	•	•
	<p>2. <i>Children Services Operations</i></p> <p>Act as Nominated Supervisor of the childcare/preschools under Council's control</p>	•	<ul style="list-style-type: none"> <li>• Nominated Supervisor</li> <li>• Educational Leader or Responsible Person (in absence of Nominated Supervisor)</li> </ul>	•	•
	<p>3. <i>Children's Services</i></p> <p>Oversee and manage daily implementation of National Standards</p>	•	<ul style="list-style-type: none"> <li>• Community Connections Manager</li> <li>• Children Services</li> </ul>	•	•

	and Regulations in Children's Services sites. Authorise the purchase of materials, equipment, repairs and maintenance to budget limits determined in <i>Council's Annual Adopted Budget</i>		Coordinator <ul style="list-style-type: none"> <li>Nominated Supervisor (Northern)</li> <li>Nominated Supervisor (Southern)</li> </ul>		
Companion Animals	Act on Council's behalf in all matters relating to the administration of the Companion Animal Management Facility in accordance with Council's policy and guidelines.	•	<ul style="list-style-type: none"> <li>Director</li> <li>Certification &amp; Compliance Manager</li> <li>Community Safety &amp; Compliance Coordinator</li> </ul>	•	•
Complying Development	<p>1. <i>Determination (s4.28)</i></p> <p>Assess and determine complying development under the Environmental Planning and Assessment Act 1979 relating to such approvals. (Officers must hold relevant BPB accreditation.)</p>	•	<ul style="list-style-type: none"> <li>Director</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp; Building Coordinator</li> <li>Senior Environmental Health &amp; Building Surveyors)</li> <li>Environmental Health &amp; Building Surveyor</li> <li>Planning &amp; Sustainability Manager</li> <li>Planning Services Coordinator</li> <li>Senior Town Planner</li> <li>Town Planner</li> <li>Graduate Town Planner</li> </ul>	•	•
Corruption	Mandatory reporting pursuant to Section 11 of the <i>Independent</i>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding,</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>General Manager</li> <li>Director</li> </ul>

	<i>Commission Against Corruption (ICAC) Act 1998</i> and management of any Section 53/54 investigations and reports on matters referred by the ICAC.	Resilience			<ul style="list-style-type: none"> <li>Public Officer</li> </ul>
Crown Land Offences	An authorised person appointed as a Council Investigation Officer may serve a penalty notice on anyone who appears to the authorised person to have committed an offence under the <i>Crown Land Management Act 2016 and Regulation 2018</i> , the regulations or the by-laws made under Section 128, being an offence prescribed by the regulations for the purpose of this Section.	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Certification &amp; Compliance Manager</li> <li>Planning &amp; Sustainability Manager</li> <li>Environment &amp; Sustainability Coordinator</li> <li>Community Safety &amp; Compliance Coordinator</li> <li>Compliance OfficerRanger</li> <li>Biosecurity &amp; Invasive Species Coordinator</li> <li>Biosecurity &amp; Invasive Species Officer</li> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Delegations of Director – General	Use the delegations granted to Council by the Director General of the relevant Government body, including the delegations under Section 2.4of the <i>Environmental Planning and Assessment Act 1979</i> and any other delegation granted by the Director General to the Council currently in force.	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Planning &amp; Sustainability Manager</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp; Building Coordinator</li> <li>Senior Environmental Health Officer</li> <li>Environmental Health Officer</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

			<ul style="list-style-type: none"> <li>• Environmental Health Cadet (Aboriginal)</li> <li>• Planning Service Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Strategic Planning Coordinator</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> </ul>		
Development Assessment	<p>1. <i>Determination (s4.16)</i> Assess and determine development applications under the <i>Environmental Planning and Assessment Act 1979</i> relating to such approvals.</p> <p><i>Note 1:</i> Unrestricted delegation to Director of Community, Environment &amp; Planning.</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health Technical Officer</li> <li>• Development Specialist</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services</li> </ul>	•	•



			<ul style="list-style-type: none"> <li>Coordinator</li> <li>Senior Town Planner</li> <li>Town Planner</li> <li>Graduate Town Planner</li> </ul>		
	<p>2. <i>Review of determination</i> Determine requests for a review of development consent under Division 8.2 of the <i>Environmental Planning and Assessment Act 1979</i>.</p>	•	<ul style="list-style-type: none"> <li>Director</li> <li>Manager Planning and Sustainability</li> </ul>	•	•
	<p>3. <i>Extension of consent (s 4.54)</i> Determine applications for extensions of time in regards to use or development consent in accordance with provisions of the <i>Environmental Planning and Assessment Act 1979</i></p>	•	<ul style="list-style-type: none"> <li>Director</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp; Building Coordinator</li> <li>Senior Environmental Health &amp; Building Surveyor</li> <li>Environmental Health &amp; Building Surveyor</li> <li>Planning &amp; Sustainability Manager</li> <li>Planning Services Coordinator</li> <li>Senior Town Planner</li> <li>Town Planner</li> <li>Graduate Town Planner</li> </ul>	•	•
	<p>4. <i>Modification of consent (s 4.55-4.56)</i> Modify development approval and approvals for complying developments under the <i>Environmental Planning and</i></p>	•	<ul style="list-style-type: none"> <li>Director</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp;</li> </ul>	•	•

	<p><i>Assessment Act 1979</i></p>		<p>Building Coordinator</p> <ul style="list-style-type: none"> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Development Specialist</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> </ul>		
	<p><i>4b. Modification of Complying Developments under Section 87 of the Environmental Planning and Assessment Act 1979 (Officers must hold relevant BPB accreditation.)</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>5. Refusal of development application (s 4.16 and Council minute 103a/00)</i></p> <p>The following procedures are to be carried out where the Director of Community, Environment &amp; Planning is of the view that development applications may be refused which are deficient in the required information or</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Certification &amp; Compliance Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	where the development is prohibited or is contrary to the adopted Council policy.				
	<p>6. <i>Execution of Voluntary Planning Agreements – Commercial Carparking</i></p> <p>Authority to execute Voluntary Planning Agreements in accordance with Council's adopted policy where there is a deficit in carparking provision for commercial developments not exceeding 10 carparking spaces.</p>	•	• Director	•	•
	<p>7. <i>Power of Entry and Inspection of premises (s118A-118F)</i></p> <p>Enter any premises to carry out inspections, conduct surveys, take measurements and photographs considered necessary for the purposes of the <i>Environmental Planning and Assessment Act 1979</i> and Regulations and any planning instrument with the consent of the occupier.</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Officer</li> <li>• Environmental Health Cadet (Aboriginal)</li> <li>• Environmental Health Technical Officer</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Natural Assets Officer</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water and Sewer Operations Superintendent</li> <li>• Water and Sewer Operations Coordinator</li> </ul>	•

			<ul style="list-style-type: none"> <li>• Biosecurity &amp; Invasive Species Officer</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Senior Development Engineer</li> <li>• Development Engineer</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Environmental Management Officer</li> <li>• Development Specialist</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> </ul>		
	<p>8. <i>Legal Proceedings (s122-127)</i> Act as Council's representative in hearings before the Courts in accordance with the <i>Environmental Planning &amp; Assessment Act 1979</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Project &amp; Property Services Manager</li> <li>• Water &amp; Sewer Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

			<ul style="list-style-type: none"> <li>• Senior Development Engineer</li> <li>• Development Engineer</li> <li>• Strategic Planning Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Aboriginal Strategic Planning Officer</li> <li>• Graduate Town Planner</li> </ul>		
	<p>9. <i>Planning Certificates (s10.7)</i> Issue Planning Certificates under Section 149 of the <i>Environmental Planning and Assessment Act 1979</i>.</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Development &amp; Support Services Coordinator</li> <li>• Support Specialist</li> <li>• Support Administrator</li> <li>• Development Specialist</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Strategic Planning Coordinator</li> </ul>	•	•
	<p>10. <i>Building Certificates (s149A)</i> Approve, refuse and sign all building certificates and certificates of classifications and certificates of</p>	•	<ul style="list-style-type: none"> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> </ul>	•	•

	occupancies required under the <i>Local Government Act 1993</i> , the <i>Environmental Planning and Assessment Act 1979</i> , Regulations, and approvals regulations and/or the Building Code of Australia.		<ul style="list-style-type: none"> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> </ul>		
	<p>11. <i>Subdivision Certificates</i> Approve, refuse and sign subdivision certificates and linen plans in accordance with the <i>Environmental Planning and Assessment Act 1979</i> and <i>Conveyancing Act 1919</i></p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Senior Development Engineering</li> <li>• Development Engineer</li> </ul>	•	•
	<p>12. <i>Endorsement of 88B Instruments</i> Sign 88B Instruments as Authorised officer where Council is denoted as having the power to release, vary or modify the easement, restriction or positive covenant under the <i>Conveyancing Act 1919</i>.</p> <p><i>Note 1:</i> <i>This delegation does not apply to matters involving public land or where the Council seal needs to be affixed.</i></p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> </ul>	•	•
	12(a) Vary, Modify or remove restrictions under Section 88B of the <i>Conveyancing Act 1919</i> imposed by condition of	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability</li> </ul>	•	•

	<p><i>Develop Consent</i></p>		<p>Manager</p> <ul style="list-style-type: none"> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> </ul>		
	<p><i>13. Refund of Development Application fees</i></p> <p>Refund development application fees. This delegation does not apply to the refund of development application fees in accordance with Council's procedure dealing with 'Development by registered charities and other community groups'.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Development Specialist</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Development &amp; Support Services Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	Assessment of Environmental Impacts Under Part 5 of the <i>Environmental Planning and Assessment Act 1979</i>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Project and Property Services Manager</li> </ul>	•
	14. <i>Construction Certificates</i> Approve construction certificates under Section 142 of the <i>Environmental Planning and Assessment Regulation 2000</i> , Section 138 of the <i>Roads Act 1993</i> ( <i>Officers must have relevant BPB accreditation</i> )	•	<ul style="list-style-type: none"> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> </ul>	•	•
Enter premises	Enter any premises at any reasonable hour or time at which the business is usually carried out to exercise the functions of Council in accordance with Chapter 8 Part 2 of the <i>Local Government Act 1993</i> and appointed as Council Investigation Officers under Division 9.2 and section 9.14 of the <i>Environmental Planning and Assessment Act 1979</i>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding and Resilience</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Strategic Planning Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Environmental</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Water &amp; Sewer Services Team</li> <li>• Project Development Manager</li> </ul>	•



			<ul style="list-style-type: none"> <li>Management Officer</li> <li>• Coastal Management Officer</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Technical Officer</li> <li>• Environmental Health Cadet (Aboriginal)</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Species Officer</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> <li>• Development Specialist</li> <li>•</li> </ul>		
Filming applications	Manage the approval and oversight of filming applications pursuant of s114-119 of the <i>Local Government Act 1993</i> .	•	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Communication &amp; Events Manager</li> </ul>	•	•

Finance	<p>1. <i>Funding agreements</i> Negotiate and sign funding agreements with government departments and agencies in accordance with Council's policy and endorsed at the Council meeting held to adopt the annual budget.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding and Resilience</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> </ul>
	<p>2. <i>Acquittals</i> The acquittal of funding agreements unless otherwise stated on the funding agreement.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding and Resilience</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Finance Manager</li> </ul>
	<p>3. <i>Transferring of bank funds</i> Cash movement from Bank Account (i.e. Payroll, Creditors, Refunds, etc.). The Finance Manager has the delegation to appoint or withdraw authorised representatives from this delegation.</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Finance Manager</li> <li>Management Accountant</li> <li>Financial Accountant</li> <li>Authorised Representatives</li> </ul>
	<p>4. <i>Organisational purchases</i> Signoff on organisational purchases up to the positions financially delegated limit and prior written approval of all impacted budget owners. Organisational purchases are described as purchases that span multiple dept. or any one delegated approver.</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Finance Manager</li> </ul>
	<p>5. <i>Small credit agreements</i> Enter into minor credit arrangements</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Finance Manager</li> </ul>

	less than \$25,000 for each facility. Facilities would include Purchase Cards Corporate Credit Cards, Store Cards, Supplier Accounts, etc.				
	<p>6. <i>Refunds</i></p> <p>Authorise any refunds from Council's operations. All refunds should contain the signature of an Operational Manager as well as an Accounting staff member.</p>	•	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Finance Manager</li> <li>• Management Accountant</li> <li>• Financial Accountant</li> </ul>
	<p>7. <i>Investments</i></p> <p>a. Enter into and transfer funds to meet any eligible investment opportunity under Council policy and procedures.</p> <p>b. Authority to enter into and transfer investment funds</p>	•	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Finance Manager</li> <li>• Management Accountant</li> <li>• Financial Accountant</li> </ul>
	<p>8. <i>Collection of debts</i></p> <p>Collect Rates and Charges (including general debtors). This includes the full recovery process including authorisation to commence legal action on any entity under the <i>Local Government Act 1993</i>.</p>	•	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Finance Manager</li> <li>•</li> <li>• Financial Accountant</li> <li>• Debtors Officers</li> <li>• Revenue and Customer Service Coordinator</li> <li>• Revenue Team Leader</li> </ul>
	<p>9. <i>Cessation of Legal Action</i></p> <p>Authorisation to cease legal actions relating to unpaid rates and charges under Council policy and procedures.</p>	•	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Finance Manager</li> </ul>

<p>Fire Safety</p>	<p>Take action against an owner to erect a Fire Safety Notice adjacent to a fire isolated passageway, ramp or stairway in accordance with <i>Environmental Planning and Assessment Regulation 2000</i>, Section 183.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p>Food and food premises hygiene</p>	<p>Authorised officers under sections 114 and 115 of the <i>Food Act 2003</i> are entitled to exercise all powers and functions of authorised officer under the <i>Food Act 2003</i> without limitations and conditions.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Officer</li> <li>• Environmental Health Cadet (Aboriginal)</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p>Governance</p>	<ol style="list-style-type: none"> <li>1. <i>Use of Common Seal Local Government Act (General Regulations 2005 – No 400)</i></li> <li>2. The seal of a council must not be affixed to a document unless the document relates to the business of the council and the council has resolved (by resolution specifically referring to the document) that the seal be so affixed.</li> </ol>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• General Manager</li> </ul>	<ul style="list-style-type: none"> <li>• General Manager</li> </ul>	<ul style="list-style-type: none"> <li>• General Manager</li> </ul>

	<p>3. <i>Non-standard correspondence</i>          Authorise correspondence of a non-standard nature such as interpretation of Council policy and responses to public complaints with the exception of correspondence to Members of Parliament or for direct attention of heads of government departments and agencies.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>• Economic Development Manager</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Senior Development Engineer</li> <li>• Development Engineer</li> <li>• Strategic Planning Coordinator</li> <li>• Aboriginal Strategic Planning Officer</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Environmental Management Officer</li> <li>• Coastal Management Officer</li> <li>• Development &amp; Support Services Coordinator</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental &amp; Building Surveyor</li> <li>• Senior Environmental</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Project Development Management</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Finance Manager</li> <li>• Governance Coordinator</li> <li>• Risk Coordinator</li> <li>• People and Culture Coordinator</li> <li>• Procurement &amp; Contracts Coordinator</li> </ul>
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			<ul style="list-style-type: none"> <li>Health Officer</li> <li>Environmental Health Officer</li> <li>Environmental Health Cadet (Aboriginal)</li> <li>Environmental Health &amp; Building Surveyor</li> <li>Biosecurity &amp; Invasive Species Coordinator</li> <li>Biosecurity &amp; Invasive Species Officer</li> <li>Community Safety &amp; Compliance Coordinator</li> <li>Community Connections Manager</li> <li>Communication &amp; Events Manager</li> <li></li> </ul>		
	<p>4. <i>Signing Contracts</i> Execute any contract agreement, deed or other document that has the capacity to bind the Council legally to another party.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> <li>Recovery Infrastructure &amp; Services Manager</li> </ul>	<ul style="list-style-type: none"> <li>General Manager</li> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>General Manager</li> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>General Manager</li> <li>Director</li> <li>Executive Manager</li> <li>Finance Manager</li> <li>Procurement &amp; Contracts Coordinator</li> </ul>
Human resources	<p>1. <i>Timesheets</i> Authorise timesheets and leave applications for employees</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> <li>Infrastructure and Services Manager</li> <li>Health and Wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp; Building Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Asset Superintenden</li> <li>Works Superintendent</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> <li>Governance Coordinator</li> <li>People and Culture Coordinator</li> </ul>

		<p>Manager</p> <ul style="list-style-type: none"> <li>Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>Senior Environmental Health Officer</li> <li>Biosecurity &amp; Invasive Species Coordinator</li> <li>Community Safety &amp; Compliance Coordinator</li> <li>Planning &amp; Sustainability Manager</li> <li>Planning Services Coordinator</li> <li>Strategic Planning Coordinator</li> <li>Environmental &amp; Sustainability Coordinator</li> <li>Coordinator HUB and Support Services</li> <li>Manager Community Connections</li> <li>Children's Services Coordinator</li> <li>Brighter Futures, Ageing &amp; Disability Coordinator</li> <li>Community Engagement Coordinator</li> <li>Library Services Coordinator</li> <li>Bega Valley Regional</li> <li>Property &amp; Facilities Coordinator</li> <li>Civic &amp; Learning Centre Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>Supply Services Coordinator</li> <li>Fleet Facilities Coordinator</li> <li>Projects Coordinator</li> <li>Road Maintenance Coordinator</li> <li>Vegetation &amp; Drainage Coordinator</li> <li>Urban Maintenance Coordinator</li> <li>Works Team Leader (Eden)</li> <li>Works Team Leader (Bega)</li> <li>Works Team Leader (Bermagui)</li> <li>Works Team Leader (Merimbula)</li> <li>Waste and Recycling Manager</li> <li>Water and Sewer Manager</li> <li>Leisure and Recreation Manager</li> <li>Project and Property Services Manager</li> <li>Business Support Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>Risk Coordinator,</li> <li>Finance Manager</li> <li>Financial Accounting Coordinator</li> <li>Management Accounting Coordinator</li> <li>Procurement &amp; Contracts Coordinator</li> <li>Technology Services Coordinator</li> <li>Revenue &amp; Customer Service Coordinator</li> </ul>
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			<ul style="list-style-type: none"> <li>• Communication &amp; Events Manager</li> </ul>		
	<p><i>2. Position descriptions</i></p> <p>Exercise the functions of the Council to which the position holder is appointed in accordance with the job description for the position, Council policies and management direction.</p>	<ul style="list-style-type: none"> <li>• General Manager</li> <li>• Project Lead - recovery, rebuilding and resilience</li> <li>• Infrastructure and Services Manager</li> <li>• Health and Wellbeing Manager</li> <li>• Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Certification &amp; Compliance Manager</li> <li>• Community Connections Manager</li> <li>• Communication &amp; Events Manager</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Project Development Manager</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Finance Manager</li> <li>•</li> </ul>
	<p><i>3. Appointment of Employees Local Government Act 1993</i></p> <p>Recommend appointment and terms and conditions of appointment of employees to General Manager including permanent, permanent part-time, fixed term contract and casual employment.</p>	<ul style="list-style-type: none"> <li>• General Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>
	<p><i>4. Staff salary band</i></p> <p>Recommend to General Manager advance by way of one or more levels in any Band any member of staff or to transfer any member of staff from one Band to a higher Band in accordance with the <i>Local Government Act 1993</i>. Local Government (State) Award. and Local Government (State) Electrician Award</p>	<ul style="list-style-type: none"> <li>• Project Lead recovery, rebuilding and resilience</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>



	<p>5. <i>Salary &amp; Award Variations</i> Recommend to General Manager variations including salary increases (within the adopted budget) in accordance with the Award and Council's salary Admin policies (excluding "Senior Officers") in accordance with the <i>Local Government (State) Award and the Local Government (State) Electricians Award..</i></p>	<ul style="list-style-type: none"> <li>• Project Lead, recovery, rebuilding and resilience</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>
	<p>6. <i>Staff Overtime</i> Approve overtime for any member of staff as considered necessary in accordance with the <i>Local Government (State) Award and Local Government (State) Electricians Award.</i> <u>Time in lieu (TIL)</u></p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>• Infrastructure and Services Manager</li> <li>• Health and Wellbeing Manager</li> <li>• Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Community Connections Manager</li> <li>• Brighter Futures, Ageing &amp; Disability Coordinator</li> <li>• Children's Services Coordinator</li> <li>• Community Engagement Coordinator</li> <li>• Library Services Coordinator</li> <li>• Communication &amp; Events Manager</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Project Development Manager</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Governance Coordinator</li> <li>• Risk Coordinator</li> <li>• People and Culture Coordinator</li> <li>• Finance Manager</li> </ul>

	<p>7. <i>Staff attendance at conferences</i> Determine applications for staff attendance at conferences including conferences outside New South Wales but within Australia in accordance with the <i>Local Government Act 1993</i>.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>
	<p>8. <i>Staff Higher Duties Arrangements</i> Recommend to General Manager that staff to undertake high duties arrangements including payment of higher duties in accordance with the <i>Local Government (State) Award and the Local Government (State) Electricians Award</i>.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> <li>Infrastructure and Services Manager</li> <li>Health and Wellbeing Manager</li> <li>Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> </ul>
	<p>9. <i>Approve staff leave</i> Approve the following leave: Recreation, &amp; sick leave personal/carers; long service leave; maternity; supporting parent; bereavement; jury service; Union Training, Union Conference and leave without pay in accordance with the <i>Local Government (State) Award and the Local Government (State) Electricians Award Provisions</i>.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> <li>Infrastructure and Services Manager</li> <li>Health and Wellbeing Manager</li> <li>Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Planning &amp; Sustainability Manager</li> <li>Planning Services Coordinator</li> <li>Strategic Planning Coordinator</li> <li>Coordinator HUB and Support Services</li> <li>Environment &amp; Sustainability Coordinator</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp; Building Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Assets Superintendent</li> <li>Works Superintendents</li> <li>Supply Services Coordinator</li> <li>Fleet Facilities Coordinator</li> <li>Projects Coordinator</li> <li>Road Maintenance Coordinator</li> <li>Vegetation &amp; Drainage Coordinator</li> <li>Urban Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> <li>Governance Coordinator</li> <li>People and Culture Coordinator</li> <li>Risk Coordinator</li> <li>Finance Manager</li> <li>Financial Accounting Coordinator</li> <li>Management Accounting Coordinator</li> <li>Procurement &amp; Contracts Coordinator</li> <li>Technology Services</li> </ul>

			<ul style="list-style-type: none"> <li>Biosecurity &amp; Invasive Species Coordinator</li> <li>Community Safety &amp; Compliance Coordinator</li> <li>Community Connections Manager</li> <li>Children's Services Coordinator</li> <li>Brighter Futures, Ageing &amp; Disability Coordinator</li> <li>Community Engagement Coordinator</li> <li>Library Services Coordinator</li> <li>Bega Valley Regional</li> <li>Property &amp; Facilities Coordinator</li> <li>Civic &amp; Learning Centre Coordinator</li> <li>Communication &amp; Events Manager</li> <li></li> </ul>	<p>Coordinator</p> <ul style="list-style-type: none"> <li>Works Team Leader (Eden)</li> <li>Works Team Leader (Bega)</li> <li>Works Team Leader (Bermagui)</li> <li>Works Team Leader (Merimbula)</li> <li>Water and Sewer Manager</li> <li>Water Sewer Supervisor</li> <li>Water Sewer Team Leader</li> <li>Leisure and Recreation Manager</li> <li>Waste and Recycling Manager</li> <li>Business Support Coordinator</li> </ul>	<p>Coordinator</p> <ul style="list-style-type: none"> <li>Revenue &amp; Customer Service Coordinator</li> </ul>
	<p>10. <i>Discipline and misconduct processes</i> Conduct a discipline/misconduct investigation and process as per the provisions of the <i>Workplace Relations Act 1996</i> and <i>Local Government (State) Award 2017</i>, the <i>NSW Local Government (State) Electricians Award</i>.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> <li>Infrastructure and Services Manager</li> <li>Health and Wellbeing Manager</li> <li>Economic Development</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> <li>People and Culture Coordinator</li> </ul>

		Manager			
	<p>11. <i>Termination of employment (discipline)</i></p> <p>Recommend to the General Manager to terminate employment of staff on the grounds of serious misconduct/discipline grounds as per the provisions of the <i>Workplace Relations Act 1996</i> and <i>Local Government (State) Award 2017</i>, the <i>NSW Local Government (State) Electricians Award</i>.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> </ul>
	<p>12. <i>Termination of employment (Workplace Change)</i></p> <p>Recommend to General Manager to terminate employment of staff on the grounds of workplace change and redundancy as per the provisions of the <i>Workplace Relations Act 1996</i> and <i>Local Government (State) Award</i> and the <i>Local Government (State) Electricians Award</i>.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>
	<p>13. <i>HR procedures</i></p> <p>Approve Human Resource procedures</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> </ul>
	<p>14. <i>Salary Packaging</i></p> <p>Recommend to the General Manager for employee to commence salary packaging arrangements (novated lease)</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> <li>Finance Manager</li> </ul>
Impounding	<p><i>Exercise the powers of an impounding officer under the provisions of the Impounding Act 1993</i></p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Certification &amp; Compliance Manager</li> <li>Community Safety &amp; Compliance Coordinator</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

			<ul style="list-style-type: none"> <li>• Compliance Officer</li> <li>• Ranger</li> </ul>		
Information and Communications	<p>1. <i>Monitoring and electronic information Authority to recommend to General Manager</i></p> <p>a. <i>Monitoring incoming and outgoing information via email to ensure compliance with Council's policies</i></p> <p>b. <i>Monitoring of internet usage to ensure compliance with Council's policies.</i></p>	•	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Technology Services Coordinator</li> <li>• Public Officer</li> <li>• Governance Coordinator</li> </ul>
	<p>2. <i>Phone Monitoring Authority to recommend to General Manager</i></p> <p>Monitoring of phone (fixed-line and mobile) usage to ensure compliance with Council's policies.</p>	•	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Technology Services Coordinator</li> <li>• Public Officer</li> <li>• Governance Coordinator</li> </ul>
	<p>3. <i>Security Authority to recommend to General Manager</i></p> <p>a. Create, monitor, suspend or delete user access (including logons and access privileges) to all aspects of Council Information Technology.</p> <p>b. Access all Secured ICT Areas.</p> <p>c. Provide supervised access to Secured ICT Areas for other staff and external suppliers. issue, monitor, recover, approve use</p>	•	• Director	• Director	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> </ul>

	and rescind use of Council Information Technology services and equipment (including, but not limited to: Laptop Computers, Desktop Computers, Electronic Door “Swipes”, Mobile Phones, Desktop Phones, Digital Cameras, ADSL Modems and connections, Monitors, Printers, Photocopiers).				
	<p>4. <i>Contracts &amp; Agreements</i> <i>Authority to recommend to the General Manager</i></p> <p>Negotiate, ICT software and service agreements (including, but not limited to: application software, system software, network software, network infrastructure and LAN WAN and Tele communications infrastructure and services).</p>	•	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Finance Manager</li> <li>• Procurement &amp; Contracts Coordinator</li> <li>• Technology Services Coordinator</li> </ul>
	<p>5. <i>Service Standards</i></p> <p>Authority to:</p> <ol style="list-style-type: none"> <li>a. Monitor and remove devices, software and ICT service from Council’s network.</li> <li>b. Remove electronically stored material that may be in breach of Copyright, Council policies, legal requirements or legislation.</li> <li>c. Monitor and perform maintenance on ICT equipment and devices (including, but not</li> </ol>	•	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Technology Services Coordinator</li> <li>• Records Team Leader</li> <li>• Public Officer</li> <li>• Governance Coordinator</li> </ul>

	<p>limited to: software and hardware). This may include the remove of equipment and devices from general and corporate use for the duration of this Maintenance.</p> <p>d. Relocate, remove, backup and approve the removal of electronically stored material.</p>				
Information - supply of information to the media	<p>Receive queries from the media and refer to the relevant Council officer for comment or information.</p> <p>Distribute media releases or responses to queries from the media.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>• Infrastructure and Services Manager</li> <li>• Health and Wellbeing Manager</li> <li>• Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Communication &amp; Events Manager</li> <li>• Web and Design Communication Officer</li> <li>• Communication Officer</li> <li>• Communication and Design Assistant</li> <li>• Event and Communication Officer</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Governance Coordinator</li> </ul>
Information available on website and social media	<p>Approve the removal of any publication or application that infringes Council policy or restricts or negatively impacts on others.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>• Infrastructure and Services Manager</li> <li>• Health and Wellbeing Manager</li> <li>• Economic Development Manager</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Communication &amp; Events Manager</li> <li>• Web and Design Communication Officer</li> <li>• Communication Officer</li> <li>• Communication and Design Assistant</li> <li>• Event and Communication Officer</li> <li>• Planning &amp; Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Project Development Manager</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Finance Manager</li> <li>• Governance Coordinator</li> </ul>

			<ul style="list-style-type: none"> <li>• Manager</li> <li>• Certification &amp; Compliance Manager</li> <li>• Development &amp; Support Services Coordinator</li> <li>•</li> </ul>		
	Approve the loading of material onto website and social media	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>• Infrastructure and Services Manager</li> <li>• Health and Wellbeing Manager</li> <li>• Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Certification &amp; Compliance Manager</li> <li>• Community Connections Manager</li> <li>• Communication &amp; Events Manager</li> <li>• Web and Design Communication Officer</li> <li>• Communication Officer</li> <li>• Communication and Design Assistant</li> <li>• Event and Communication Officer</li> <li>• Library Services Coordinator</li> <li>• Community Engagement Coordinator</li> <li>• Library Learning and Engagement Officer</li> <li>• Bega Valley Regional Gallery Director</li> <li>• Development &amp; Support</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Project Development Manager</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> <li>• Group Business Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Governance Coordinator</li> <li>• People and Culture Coordinator Coordinator</li> <li>• Risk Coordinator</li> </ul>



			Services Coordinator		
Information Privacy	Collection of personal information, retention and security of personal information and access and distribution of personal information in line with Council's policy and procedure.	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Community Connections Manager</li> <li>Children's Services Coordinator</li> <li>Brighter Futures, Ageing &amp; Disability Coordinator</li> <li>Community Safety &amp; Compliance Coordinator</li> <li>Ranger</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Public Officer</li> <li>Governance Coordinator</li> <li>Technology Services Coordinator</li> </ul>
Internal Audit	Ensure the internal audit activity fulfils its responsibilities in accordance with the Guidelines under Section 23A of the <i>Local Government Act 1993</i>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> <li>Risk Coordinator</li> </ul>
Leases & Licences	<p><i>1. Lands under Council's jurisdiction</i></p> <p>Apply and interpret policy and act in accordance with Council's policy and procedures on behalf of Council.</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Manager Project and Property Services</li> <li>Property &amp; Facilities Coordinator</li> <li>Property Services Officer</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	<p><i>2. Application to occupy Council land</i></p> <p>Determine applications for a licence to use and occupy Council land (including public reserves, beaches, sports fields and public roads) on a short term casual basis in accordance with the <i>Local Government Act 1993</i> and <i>Regulations</i>.</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Manager Project and Property Services</li> <li>Property &amp; Facilities Coordinator</li> <li>Property Services Officer</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	<p><i>3. Termination of lease or rental agreements</i></p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Manager Project and</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

	In accordance with Council's policies and procedures, authority to make recommendations to the General Manager to terminate any lease or rental agreement on any Council owned or managed property where the terms of the lease have been breached and/or accounts have fallen into arrears.			<p>Property Services</p> <ul style="list-style-type: none"> <li>Property &amp; Facilities Coordinator</li> <li>Property Services Officer</li> </ul>	
Legal Proceedings	<p><i>1. Appearance in Court</i></p> <p>Under the provisions of Section 687 of the <i>Local Government Act 1993</i> represent Council in a Local Court or institute and carry on any proceedings which the Council is authorised to do.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Planning &amp; Sustainability Manager</li> <li>Planning Services Coordinator</li> <li>Senior Town Planner</li> <li>Town Planner</li> <li>Graduate Town Planner</li> <li>Senior Development Engineer</li> <li>Development Engineer</li> <li>Strategic Planning Coordinator</li> <li>Aboriginal Strategic Planning Officer</li> <li>Environment &amp; Sustainability Coordinator</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp; Building Coordinator</li> <li>Senior Environmental Health Officer</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Water &amp; Sewer Manager</li> <li>Project and Property Services Manager</li> <li>Leisure and Recreation Manager</li> <li>Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> <li>Public Officer</li> <li>Finance Manager</li> <li></li> </ul>

			<ul style="list-style-type: none"> <li>• Senior Environmental Health &amp; Buildings Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Species Officer</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> <li>• Community Connections Manager</li> <li>• Children’s Services Coordinator</li> <li>• Brighter Futures, Ageing &amp; Disability Coordinator</li> <li>•</li> </ul>		
	<p><i>2. Laying of information</i> Under the provisions of Section 684 of the <i>Local Government Act 1993</i>, authority is granted to lay information in any proceeding for an offence.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Managers</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planners</li> <li>• Graduate Town Planner</li> <li>• Senior Development Engineer</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water and Sewer Manager</li> <li>• Project Development Manager</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Public Officer</li> </ul>

			<ul style="list-style-type: none"> <li>• Development Engineer</li> <li>• Strategic Planning Coordinator</li> <li>• Aboriginal Strategic Planning Officer</li> <li>• Environment Management Coordinator</li> <li>• Environment Management Officer</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Environmental Management Officer</li> <li>• Development &amp; Support Services Coordinator</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Species Officers</li> <li>• Community Safety &amp;</li> </ul>		
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			<ul style="list-style-type: none"> <li>Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> <li>• Community Connections Manager</li> <li>• Children’s Services Coordinator</li> <li>• Brighter Futures, Ageing &amp; Disability Coordinator</li> <li>•</li> </ul>		
	<p><b>3. Legal advice</b> In accordance with Council’s policies and procedures:</p> <p>a. Seek expert legal advice from Council Solicitor or other sources as appropriate.</p> <p>b. Authority to request legal opinions and/or advices from authorised legal providers and to incur legal expenses.</p> <p>Give instructions to Council’s solicitors or other professional advisers to provide advice to the Council on any matter concerning Council within the areas of responsibility.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>• Infrastructure and Services Manager</li> <li>• Health and Wellbeing Manager</li> <li>• Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Strategic Planning Coordinator</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Community Connections Manager</li> <li>• Coordinator Brighter Futures and Ageing &amp; Disability</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water and Sewer Manager</li> <li>• Project and Property Services Manager</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> <li>• Property &amp; Facilities Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Finance Manager</li> <li>•</li> </ul>

			<ul style="list-style-type: none"> <li>• Children's Services Coordinator</li> <li>• Economic Development Manager</li> <li>• Communication and Events Manager</li> </ul>		
	<p>4. <i>Engaging barristers/senior counsel in accordance with Council's policies and procedures:</i></p> <p>a. Engage legal expert to represent Council in legal proceedings.</p> <p>b. Authority to engage advisers as required.</p> <p>Institute conduct and defend legal proceedings with respect to Council's activities in all Courts and instruct and engage Council's solicitors and Counsel where necessary to act on Council's behalf.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Certification and Compliance Manager</li> <li>• Community Connections Manager</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Manager Project and Property Services</li> <li>• Water &amp; Sewerage Services Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> </ul>
Local Policies	Authority to prepare a draft local policy for approvals and orders under sections 158 and 159, <i>Local Government Act 1993</i>	•	•	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> </ul>	•
Mortuaries, Crematory and Cemeteries – inspection	Enter and inspect any equipment, register, record or part of a mortuary, crematory or cemetery in accordance with Section 91 of the <i>Public Health Regulations 2012</i>	•	<ul style="list-style-type: none"> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health</li> </ul>	•	•

			<ul style="list-style-type: none"> <li>Officer</li> <li>Environmental Health Cadet (Aboriginal)</li> <li>Senior Environmental Health &amp; Building Surveyor</li> <li>Environmental Health &amp; Building Surveyor</li> </ul>		
Native Title Management	Consideration of Native Title implications under the <i>Crown Land Management Act 2016 (NSW) Part 8</i>	•	<ul style="list-style-type: none"> <li>Director</li> <li>Planning &amp; Sustainability Manager</li> <li>Officers holding Native Title Manager qualifications issued by Crown Lands NSW</li> </ul>	<ul style="list-style-type: none"> <li>Officers holding Native Title Manager qualifications issued by Crown Lands NSW</li> </ul>	<ul style="list-style-type: none"> <li>Officers holding Native Title Manager qualifications issued by Crown Lands NSW</li> </ul>
Orders and Notices	<p>1. <i>Serve – Local Government Act 1993</i></p> <p>a. Orders and Notices and review and determine representations made under Chapter 7, Part 2.</p> <p><i>Managers only to review and determine representations under s134 and 135.</i></p> <p>b. Penalty Notices in respect to offences under the <i>Local Government Act 1993</i> (other than an offence under Section 312, 642) and the <i>Crown Land Management Act 2016 and Regulation 2018</i> (650 or 651).</p>	•	<ul style="list-style-type: none"> <li>Director</li> <li>Planning and Sustainability Manager</li> <li>Planning Services Coordinator</li> <li>Senior Town Planner</li> <li>Town Planner</li> <li>Graduate Town Planner</li> <li>Senior Development Engineer</li> <li>Development Engineer</li> <li>Environment &amp; Sustainability Coordinator</li> <li>Environmental Management Officer</li> <li>Certification &amp; Compliance</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Project and Property Services Manager</li> <li>Leisure and Recreation Manager</li> <li>Water &amp; Sewer Manager</li> <li>Water &amp; Sewer Operations Coordinator</li> <li>Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> </ul>

			<ul style="list-style-type: none"> <li>• Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health Technical Officer</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Officer</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> </ul>		
	<p>2. <i>Serve</i> – Environmental Planning and Assessment Act 1979</p> <p>Persons appointed as Council Investigations Officers may serve:</p> <p>a. Orders and Notices and review and determine representations made under Part 6, Division 2A.</p> <p>b. Penalty Notices in respect to offences under Section 9.58 (prev 127A).</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp;</li> </ul>	•	•



			<ul style="list-style-type: none"> <li>• Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Species Officer</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> </ul>		
	<p><i>3. Failure to comply</i></p> <p>Take action against a person who fails to comply with an Order issued under Section 124 or approval issued under s68 of the <i>Local Government Act 1993</i>.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Planning Services Coordinator</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health &amp; Building Surveyor</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Project and Property Services Manager</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

			<ul style="list-style-type: none"> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> </ul>		
	<p>4. <i>Modify or remove</i> In accordance with Sections 152 and 153 of the <i>Local Government Act 1993</i>, authorisation to modify an Order given to a person if agreed to by that person, and revoke any Order given by Council.</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Technical Officer</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> </ul>	•	•

	<p>6. <i>Serve: Food Act 2003</i> Persons appointed as authorised officers may serve Improvement notices, Penalty Notices, and Prohibition Orders, and review and determine representations.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health Cadet (under supervision)</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p>7. <i>Serve: Swimming Pools Act 1992</i> Persons appointed as authorised officers may serve Directions.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health Technical Officer</li> <li>• Environmental Health Cadet</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<p>8. <i>Serve: Public Health Act 2010</i></p> <p>Persons appointed as authorised officers may serve Improvement notices and Penalty Notices, recommend Prohibition Orders to the General Manager, and review and determine representations.</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health Cadet (under supervision)</li> </ul>	•	•
Private Works	<p>In accordance with Section 67 of the <i>Local Government Act 1993</i>, be able to enter into agreements for private works with the owner / occupier of private land for work that can be carried out on the land at the rates fixed by Council.</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> </ul>	•
Public Health	<p>Exercise the powers and functions of an authorised officer under the Public Health Act 2010 and Public Health Regulation 2012.</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Officer</li> <li>• Environmental Health</li> </ul>	•	•

			Technical Officer		
			<ul style="list-style-type: none"> <li>Environmental Health Cadet (Aboriginal)</li> </ul>		
Public Interest Disclosures	<ol style="list-style-type: none"> <li>1. Make a disclosure under the <i>Public Interest Disclosures Act 1994</i>.</li> <li>2. Receive a report (Disclosure Officer)</li> <li>3. Assess Reports</li> </ol>	<ul style="list-style-type: none"> <li>1. All staff</li> <li>2. Project Lead – Recovery, Rebuilding, Resilience</li> </ul>	<ul style="list-style-type: none"> <li>1. All staff</li> <li>2. Director</li> </ul>	<ul style="list-style-type: none"> <li>1. All staff</li> <li>2. Director</li> </ul>	<ul style="list-style-type: none"> <li>1. All staff</li> <li>2. Director</li> <li>2. Executive Manager</li> <li>3. Public Officer</li> </ul>
Purchasing and procurement	<p><b>1. Purchasing delegations</b></p> <p>Approve expenditure in accordance with Council’s policy and adopted budget endorsed at the Council meeting held to adopt the annual budget.</p> <p>Authorise expenditure on the provision of goods, works and services to Council and sign documents arising from such expenditure up to the amount including GST indicated with the position.</p> <p>Procure goods, services or works for Council by means of a Council Purchase Card subject to the transaction and monthly limits and in compliance with policy and procedure.</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding, Resilience</li> <li>Delegation to staff as outlined in Appendix A – Purchasing Delegations and Council’s Financial records system.</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Delegation to staff as outlined in Appendix A – Purchasing Delegations and Council’s Financial records system.</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Delegation to staff as outlined in Appendix A – Purchasing Delegations and Council’s Financial records system.</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Delegation to staff as outlined in Appendix A – Purchasing Delegations and Council’s Financial records system.</li> </ul>
	<p><b>2. Procurement policy</b></p> <p>Apply and interpret policy and act in accordance with Council’s policy and procedures on behalf of Council.</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> <li>Governance Coordinator</li> <li>Finance Manager</li> <li>Procurement &amp; Contracts Coordinator</li> </ul>
	<p><b>3. Preferred suppliers</b></p> <p>Authority to</p>	<ul style="list-style-type: none"> <li>Project Lead – Recovery, Rebuilding,</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Planning &amp; Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Executive Manager</li> </ul>

	<p>approve expenditure for the supply of goods, works or services from suppliers on preferred supplier lists in accordance with Council's policy, procedures and panel management plans.</p>	<p>Resilience</p> <ul style="list-style-type: none"> <li>• Infrastructure and Services Manager</li> <li>• Health and Wellbeing Manager</li> <li>• Economic Development Manager</li> </ul>	<p>Manager</p> <ul style="list-style-type: none"> <li>• Community Connections Manager</li> <li>• Certification &amp; Compliance Manager</li> <li>• Communication &amp; Events Manager</li> <li>•</li> </ul>	<p>Manager</p> <ul style="list-style-type: none"> <li>• Water and Sewerage Services Manager</li> <li>• Leisure &amp; Recreation Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Finance Manager</li> <li>• Procurement &amp; Contracts Coordinator</li> </ul>
	<p>4. <i>Quotes and Tenders over \$250,000</i> Authority to:</p> <p>a. decide the method of tendering to be used where Council is required to invite tenders in accordance with the provisions of the <i>Local Government Act</i> and clause 166 of the Regulations.</p> <p>b. issue Public Tender, Requests for Quotations/Proposals, Requests for Information or Expressions of Interest for individual goods, works or services in accordance with Council's policy and procedures.</p> <p>c. act as an appropriate person within the meaning of the Local Government Act and clause 164 of the Regulations to receive or deal with tenders submitted to Council.</p> <p>d. open tenders (invited under section 55 of the <i>Local Government Act</i>) and as outlined in clause 175 of the Regulations.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Finance Manager</li> <li>• Procurement &amp; Contracts Coordinator</li> </ul>

	<p>5. <i>Quotes between \$50,000 - \$250,000</i> Accept quotations for the provision of goods, works or services between \$50,000 in accordance with Council's procurement policy and procedures up to the positions delegated limit.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>• Infrastructure and Services Manager</li> <li>• Health and Wellbeing Manager</li> <li>• Economic Development Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Certification &amp; Compliance Manager</li> <li>• Community Connections Manager</li> <li>• Communication and Events Manager</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Project and Property Services Manager</li> <li>• Leisure and Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Finance Manager</li> <li>•</li> </ul>
	<p>6. <i>Procurement</i> Departure from competitive procurement process requirements outlined within Council's procurement policy, procedures and/or panel management plans up to the tendering threshold specified within the Local Government Act 1993.</p>	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Executive Manager</li> <li>• Finance Manager</li> <li>• Procurement &amp; Contracts Coordinator</li> </ul>
Records	Consent to destruction of records after required length of time as requested by the <i>State Records Act 1998</i>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Technology Services Coordinator</li> <li>• Records Team Leader</li> </ul>
Recreation – confiscating equipment	Authority under Section 681A of the <i>Local Government Act 1993</i> to take into possession of skating or water based recreational equipment used in contravention of Sections 632 and 633	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Environment &amp; Sustainability Coordinator</li> <li>• Certification &amp; Compliance Manager</li> <li>• Community Safety &amp;</li> </ul>	<ul style="list-style-type: none"> <li>• Aquatic &amp; Leisure Facilities Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

			<ul style="list-style-type: none"> <li>Compliance Coordinator</li> <li>Compliance Officer</li> <li>Ranger</li> </ul>		
Regional Gallery – acquisitions	Authorise the acquisition of works of art for the Bega Regional Gallery collection subject to budget limits determined in Council’s adopted budget.	•	<ul style="list-style-type: none"> <li>Director</li> <li>Bega Valley Regional Gallery Director</li> </ul>	•	•
Remove Offenders	Under Section 681 of the <i>Local Government Act 1993</i> authority to remove a person committing an offence against the Act from Council owned community land.	•	<ul style="list-style-type: none"> <li>Planning &amp; Sustainability Manager</li> <li>Environment &amp; Sustainability Coordinator</li> <li>Certification &amp; Compliance Manager</li> <li>Community Safety &amp; Compliance Coordinator</li> <li>Compliance Officer</li> <li>Ranger</li> </ul>	•	•
Roads	Under the provisions of the <i>Roads Act 1993</i> <i>1. Widening (s18, 23)</i> Direct surveys to be carried out for the widening of a public road and invite by public notice submissions to the proposed plan.	•	•	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Works Superintendent</li> <li>Projects and Property Services Manager</li> </ul>	•
	<i>2. Level (Part 3, Division 3)</i> Fix or vary the levels of a public road.	•	•	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Works Superintendent</li> <li>Projects Coordinator</li> <li>Projects and Property</li> </ul>	•



				Services Manager	
	<p><b>3. Agreements (s62)</b> Enter into agreements under which some or all of the functions of the Roads Authority in respect to a classified road become, to the extent provided in the Agreement, the responsibility of the RTA.</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Strategy &amp; Asset Services Manager</li> </ul>	•
	<p><b>4. Works (s71)</b> Authorise road work to be carried out on any public road within expenditure limits voted by Council.</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Projects and Property Services Manager</li> </ul>	•
	<p><b>5. Speed zoning</b> Approve road works speed limits on Council roads.</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Projects and Property Services Manager</li> <li>• Works Superintendent</li> <li>• Traffic and Drainage Coordinator</li> </ul>	•
	<p><b>6. Construct bridges and tunnels (S55, 78 – 79)</b> Authorise the construction of bridges and tunnels across navigable waters.</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets Superintendent</li> <li>• Assets and Works Manager</li> <li>• Works Superintendent</li> <li>• Team Leader Specialist (Bridges)</li> </ul>	•
	<p><b>7. Private road (s86)</b></p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> </ul>	•

	Direct the owner of a private road to carry out work considered necessary			<ul style="list-style-type: none"> <li>Assets and Works Manager</li> </ul>	
	<p><i>8. Tree felling (s88)</i> Authorise the removal or lopping of any tree or other vegetation on a public road that is considered necessary.</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Planning &amp; Sustainability Manager</li> <li>Environment &amp; Sustainability Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Works Superintendent</li> <li>Vegetation &amp; Drainage Coordinator</li> <li>Leisure and Recreation Manager</li> <li>Recreation and Natural Assets Coordinator</li> <li>Natural Assets Officer</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	<p><i>9. Drainage adjacent (s94)</i> Authorise drainage works in or on any land in the vicinity of a road for draining or protecting a road</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Works Superintendent</li> <li>Vegetation &amp; Drainage Coordinator</li> <li>Projects Coordinator</li> <li>Team Leader Specialist (Bridges)</li> <li>Road Maintenance Coordinator</li> <li>Team Leader Sealed Roads</li> <li>Project and Property Services Manager</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	<p><i>10. Alter structures (s98)</i> Direct a person having a structure on a road to alter the structure or its location.</p>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Assets and Works Manager</li> <li>Works Superintendent</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

				<ul style="list-style-type: none"> <li>• Road Maintenance Coordinator</li> <li>• Vegetation &amp; Drainage Coordinator</li> <li>• Water &amp; Sewer Manager</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Operations Coordinator Water &amp; Sewer</li> </ul>	
	<p><i>11. Regulate traffic (s115, s122)</i> The regulation of traffic on a public road under the provisions of Section 115 of the <i>Roads Act 1993</i>.</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>•</li> </ul>	•
	<p><i>12. Use of footpaths (s125)</i> The approval of the use of the footpath of a public road for the purpose of a restaurant.</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> </ul>	•	•
	<p><i>13. Public gates (s128, 130)</i> Issue or revoke a permit for the erection</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> </ul>	•

	of a gate across an unfenced public road adjacent to a boundary fence subject to Part 6 of the <i>Roads (General) Regulation 2000</i> .				
	<p><i>14. Bypass (s133, 136)</i></p> <p>Permit the construction or closure of a bypass where a road intersects a boundary fence, such bypass to consist of a ramp to allow vehicles to be driven over the top of a boundary fence, or, a cattle or sheep grid located beside the gate under the <i>Roads Act 1993</i>.</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Works Superintendent</li> <li>• Road Maintenance Coordinator</li> <li>• Team Leader Specialist (Bridges)</li> <li>•</li> </ul>	•
	<p><i>15. Offences (s137)</i></p> <p>Take action for offences caused under the <i>Roads Act 1993</i>.</p>	•	<ul style="list-style-type: none"> <li>• Certification &amp; Compliance Manager</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> <li>• Parking Officer</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>•</li> </ul>	•
	<p><i>16. Traffic control plans (s138)</i></p> <p>Approve traffic control plans for works on all roads within the shire</p> <p>Authority to carry out traffic control work on unclassified road or transitway or road or road related area.</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Senior Development Engineer</li> <li>• Development Engineer</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• All staff appropriately qualified</li> </ul>	•
	<p><i>17. Events (s144)</i></p> <p>Consent or grant a permit to any person to conduct an event on a public road</p>	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>•</li> </ul>	•

	<p><b>18. Leasing space (s149)</b> Lease airspace above or land below the surface of a public road for up to 99 years but not without Council approval and consent from the Director (Govt Body)</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Project and Property Services Manager</li> <li>• Property &amp; Facilities Coordinator</li> <li>• Property Services Officer</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><b>19. Leasing land (s153)</b> Lease land comprising a public road to the adjoining owner or lessee (Section 17) if the road is not being used by the public, for up to 10 years subject to conditions and compliance with Section 154</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Project and Property Services Manager</li> <li>• Property &amp; Facilities Coordinator</li> <li>• Property Services Officer</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><b>20. Naming (s162)</b> Name roads under the control of Council including; public roads or a road dedicated to Council by way of a subdivision of land and excludes Crown public roads, private roads and roads under the control of any state government authority.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Project and Property Services Manager</li> <li>• Property &amp; Facilities Coordinator</li> <li>• Property Services Officer</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><b>21. Entry onto land (s164 – 168)</b> Enter any land during daylight hours or for emergency purposes in respect to road work for the purpose of inspecting the land, digging up any ground, taking measurements, making surveys and taking levels, taking samples or photographs.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Planning &amp; Sustainability Manager</li> <li>• Senior Development Engineer</li> <li>• Development Engineer</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Project and Property Services Manager</li> <li>• Property &amp; Facilities Coordinator</li> <li>• Property Services Officer</li> <li>• Assets and Works Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<p>Note: Section 172 provides that a certificate of authority must be given to the appropriate officers</p>			<ul style="list-style-type: none"> <li>• Works Superintendent</li> <li>• Transport Asset Inspector</li> <li>• Road Maintenance Coordinator</li> <li>• Team Leader Sealed Roads</li> <li>• Vegetation &amp; Drainage Coordinator</li> <li>•</li> </ul>	
	<p><i>22. Possession of land (s175)</i> Take possession of land along or near the line of the road for as long as necessary for carrying out roadwork or providing a temporary road, provided seven days written notice is given.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Works Superintendent</li> <li>• Projects Development Manger</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>23. Recovery of costs (s217)</i> Determine contributions from adjacent private land owners for the cost of constructing or paving any kerb, gutter or footway on the public road adjoining any property.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Project and Property Services Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>24. Notice (s254)</i> Notices are to be served personally, by post or left at the person's address</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Assets and Works Manager</li> <li>• Water &amp; Sewer Manager</li> <li>• Project and Property Services Manager</li> <li>• Parks, Aquatics &amp; Recreation Manager</li> <li>• Waste &amp; Recycling Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

			<ul style="list-style-type: none"> <li>• Environmental Health Officer</li> <li>• Environmental Health Cadet (Aboriginal)</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Species Officer</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> </ul>		
Signs – wilful destruction	Authority under Section 667 of the <i>Local Government Act 1993</i> to take action against a person, who wilfully destroys, defaces, damages, or interferes with a sign erected by Council.	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Officer</li> <li>• Environmental Health Cadet (Aboriginal)</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Community Safety &amp;</li> </ul>	•	•

			<ul style="list-style-type: none"> <li>Compliance Coordinator</li> <li>Compliance Officer</li> <li>Ranger</li> </ul>		
Swimming pools	<p><i>1. Private</i></p> <p>Exercise or perform any or all powers, authorities, duties and functions pertinent to the <i>Swimming Pools Act 1992</i>.</p>	•	<ul style="list-style-type: none"> <li>Director</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp; Building Coordinator</li> <li>Senior Environmental Health &amp; Building Surveyor</li> <li>Environmental Health &amp; Building Surveyor</li> <li>Senior Environmental Health Officer</li> <li>Environmental Health Officer</li> <li>Environment Health Technical officer</li> <li>Environmental Health Cadet (Aboriginal)</li> <li></li> </ul>	•	•
	<p><i>2. Public</i></p> <p>Control and regulate public swimming pools and spas in accordance with the <i>Public Health Act 2010 and the Public Health Regulations 2012</i>.</p>	•	<ul style="list-style-type: none"> <li>Director</li> <li>Certification &amp; Compliance Manager</li> <li>Environmental Health &amp; Building Coordinator</li> <li>Senior Environmental Health &amp; Building Surveyor</li> <li>Environmental Health &amp;</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Leisure and Recreation Manager</li> <li>Aquatic &amp; Leisure Facilities Coordinator</li> </ul>	•



			<ul style="list-style-type: none"> <li>Building Surveyor</li> <li>Senior Environmental Health Officer</li> <li>Environmental Health Officer</li> <li>Environmental Health Technical Officer</li> <li>Environmental Health Cadet (Aboriginal)</li> </ul>		
Surveillance Devices Act 2007 – Optical surveillance devices	Authority on behalf of Council as the owner or occupier of premises or vehicles or any other object to consent to the installation, use and maintenance of an optical surveillance device on the premises or vehicle or object.	•	<ul style="list-style-type: none"> <li>Director</li> <li>Manager Certification &amp; Compliance</li> <li>Community Safety &amp; Compliance Coordinator</li> <li>Ranger</li> <li>Compliance Officer</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Water &amp; Sewerage Services Manager</li> <li>Assets and Works Manager</li> </ul>	•
Surveying and Spatial Information	Authority to exercise and/or perform on behalf of Council the Council's delegable functions under this Act and the regulations in force and as amended from time to time. <i>Surveying and Spatial Information Act 2002</i>	•	•	<ul style="list-style-type: none"> <li>Director</li> <li>Water &amp; Sewerage Services Manager</li> <li>Water &amp; Sewer Assets Coordinator</li> </ul>	•
Trees – preservation	Approve and refuse applications made under Council's Tree Preservation Order, subject to any conditions, in accordance with clause 8 of the <i>Environmental Planning &amp; Assessment Model Provisions 1980</i> .	•	<ul style="list-style-type: none"> <li>Director</li> <li>Planning &amp; Sustainability Manager</li> <li>Environment &amp; Sustainability Coordinator</li> <li>Environmental Management Officer</li> </ul>	<ul style="list-style-type: none"> <li>Director</li> <li>Natural Assets Officer</li> </ul>	•

			<ul style="list-style-type: none"> <li>• Planning Services Coordinator</li> <li>• Senior Town Planner</li> <li>• Town Planner</li> <li>• Graduate Town Planner</li> <li>• Certification &amp; Compliance Manager</li> <li>• Biosecurity &amp; Invasive Species Coordinator</li> <li>• Biosecurity &amp; Invasive Species Officer</li> </ul>		
Vermin	As authorised officers under the Local Government Act 1993, take action against an owner or occupier for the control of vermin on private property	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> <li>• Senior Environmental Health Officer</li> <li>• Environmental Health Officer</li> <li>• Environmental Health Technical Officer</li> <li>• Environmental Health Cadet (Aboriginal)</li> </ul>	•	•

Water & Sewer	<p><i>1. Water supply, sewerage and stormwater drainage</i></p> <p>Exercise powers in relation to water supply, sewerage and stormwater drainage in accordance with Local Government (General) Regulation 2005. <i>Local Government Act 1993</i></p>	•	<ul style="list-style-type: none"> <li>• Certification &amp; Compliance Manager</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyor</li> <li>• Environmental Health &amp; Building Surveyor</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Treatment Plant Operations Superintendent</li> <li>• Assets and Works Manager</li> <li>•</li> </ul>	•
	<p><i>Water supply may be restricted</i></p> <p>Authority to form an opinion that the available stored water or capacity of a water supply system is insufficient and publish a notice in accordance with s.137. <i>Local Government (General) Regulation 2005 –</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> </ul>	•
	<p><i>Cutting off or restricting water supply</i></p> <p>Authority to cut off or restrict the supply of water to premises and refuse to supply water to premises in accordance with cl.144(1) and (3). <i>Local Government (General) Regulation 2005 -</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Water &amp; Sewer Operations Coordinator</li> </ul>	•

	<p><i>Restrictions on use of water during periods of shortage</i></p> <p>Authority to issue a notice to regulate or restrict water in accordance with clause 136, <i>Water Management (General) Regulation 2011</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Environmental Science Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>Cutting off or restricting water supply</i></p> <p>Authority to cut off or restrict the supply of water in circumstances provided for in clause 207, <i>Water Management (General) Regulation 2011</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water Sewerage Services Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>
	<p><i>Installation and Use of fire hydrants</i></p> <p>Authority to authorise a person to take water from a fire hydrant in accordance with clause 135.</p> <p>Authority to install fire hydrants and remove any fire hydrant in accordance with clause 132</p> <p><i>Water Management (General) Regulation 2011</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Water &amp; Sewer Operations Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>Premises to be connected to water supply</i></p> <p>Authority to exercise and/or perform the Council's functions in relation to the connection of premises to water supply by an independent house service pipe.</p> <p><i>Local Government (General) Regulation 2005 -</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Operations Superintendent</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<p><i>Water Meters Installation</i> Authority to install, charge hire for, or require the installation of meters etc in accordance with clause 131, <i>Local Government Act 1993</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> <li>• Water &amp; Sewer Operations Superintendent</li> </ul>	•
	<p><i>Water meter for one premises</i> Authority to authorise a meter to measure water supplied to a premises and another premises. <i>Local Government (General) Regulation 2005 -</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> </ul>	•
	<p><i>Water Meters</i></p> <ul style="list-style-type: none"> <li>• Authority to carry out the functions of the water supply authority under and in accordance with clause 130</li> <li>• Authority to consent to a person taking water from a water main and approve a stop-tap in accordance with clause 121.</li> <li>• Authority to supply or otherwise approve a meter, and direct in relation to access to a meter, in accordance with clause 127.</li> </ul> <p><i>Water Management (General) Regulation 2011, and the Local Government Act 1993.</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Water &amp; Sewer Operations Coordinator</li> <li>• Water &amp; Sewer Assets Coordinator</li> </ul>	•

	<p><i>Hire of meters</i> Authority to enter into an agreement for the hire of a water meter from the Council. <i>Local Government (General) Regulation 2005 -</i></p>	•	•	<ul style="list-style-type: none"> <li>• Water &amp; Sewerage Services Manager</li> </ul>	•
	<p><i>Inspection of pipes</i> Authority to inspect pipes and drains and measurement of water and sewage in accordance with cl.143. <i>Local Government (General) Regulation 2005</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Water &amp; Sewer Operations Coordinator</li> <li>• Liquid Trade Waste Officer</li> </ul>	•
	<p><i>Connections to council's sewerage system</i> Authority to carry out works, provide connections, and impose a charge sufficient to meet the cost of the work or materials, in accordance with clause146 <i>Local Government (General) Regulation 2005 -</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Water &amp; Sewer Operations Coordinator</li> </ul>	•
	<p><i>Testing of meters</i> Authority to arrange for a water meter to be examined and tested, require an owner to rectify or replace a meter found to be defective and enter into a</p>	•	•	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets</li> </ul>	•

	<p>special contract to regulate the supply of water while a meter is being rectified or replaced.</p> <p><i>Local Government (General) Regulation 2005</i></p>			<p>Coordinator</p> <ul style="list-style-type: none"> <li>• Meter Reading Officer</li> </ul>	
	<p><i>Defer or waive payment of service charge</i></p> <p>Authority to form an opinion that reasonable cause has been shown and defer or waive payment of a service charge or part of it, in accordance with clause 199, <i>Water Management (General) Regulation 2011</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water Sewerage Services Manager</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Business &amp; Governance</li> </ul>
	<p><i>Discharge approvals</i></p> <p>Authority to:</p> <ol style="list-style-type: none"> <li>Grant a discharge approval (cl145(1))</li> <li>Vary, revoke or impose further conditions of a discharge approval (cl145(3))</li> <li>Extend the period of effect of a discharge approval (cl146(2))</li> <li>Grant a renewal of a discharge approval (clauses 145 and 147)</li> <li>Suspend or cancel a discharge approval (cl148(1) or (3))</li> </ol> <p><i>In accordance with Part 9, Division 4, Water Management (General) Regulation 2011</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director Assets &amp; Operations</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Environmental Science Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<p><i>Water restrictions breaches</i> Reg. 136(4) breach water restrictions under the Water Management (General) Regulation 2012</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Certification &amp; Compliance Manager</li> <li>• Community Safety &amp; Compliance Coordinator</li> <li>• Compliance Officer</li> <li>• Ranger</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>Certificate of Compliance</i> Issue a certificate of compliance under Chapter 6 Part 2 Division 5 of the Water Management Act 2000.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> <li>• Water &amp; Sewer Development Engineer</li> <li>• Water &amp; Sewer Admin Officer</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>Construction of buildings over Council sewers</i> Authority to enter into agreements with owners of land relating to the construction of buildings over Council sewers.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> <li>• Water &amp; Sewer Development Engineer</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>Dam Safety Act 1978 – All functions</i> Authority to exercise and/or perform on behalf of Council the Council’s delegable Functions under this Act and the Regulations in force and as amended from time to time.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Water &amp; Sewer Operations</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>



				Coordinator <ul style="list-style-type: none"> <li>Water &amp; Sewer Assets Coordinator</li> </ul>	
	<p><i>Fluoridation of Public Water – All functions.</i> Authority to exercise and/or perform on behalf of Council the Council’s delegable Functions under this Act and the Regulations in force and as amended from time to time.</p> <p><i>Fluoridation of Public Water Supplies Act 1957</i></p>	•	•	<ul style="list-style-type: none"> <li>Director</li> <li>Water &amp; Sewerage Services Manager</li> <li>Water &amp; Sewer Operations Superintendent</li> <li>Water &amp; Sewer Operations Coordinator</li> </ul>	•
	<p><i>Approvals</i></p> <p>Authority to reject a unclear or illegible application for approval for an activity specified in the table to section 68, or to determine such an application, or an application to amend, extend, renew, revoke or modify such an approval and in determining such an application, to give directions in response to an objection.</p> <p><i>Local Government Act 1993 -</i></p>	•	•	<ul style="list-style-type: none"> <li>Director</li> <li>Water &amp; Sewerage Services Manager</li> </ul>	•
	<p><i>Ownership of water supply, sewerage and stormwater drainage works</i></p> <p>Authority to operate, repair, maintain, remove, extend, expand, connect, disconnect, improve or do any other things that are necessary or appropriate to any of its works to ensure that, in the opinion of the person delegated this</p>	•	•	<ul style="list-style-type: none"> <li>Director</li> <li>Water &amp; Sewerage Services Manager</li> <li>Water &amp; Sewer Operations Superintendent</li> <li>Water &amp; Sewer Operations Coordinator</li> </ul>	•

	<p>authority, the works are used in an efficient manner for the purposes for which the works were installed.</p> <p><i>Local Government Act 1993 -</i></p>			<ul style="list-style-type: none"> <li>• Water &amp; Sewer Assets Coordinator</li> <li>• Treatment Plant Operations Superintendent</li> <li>• Treatment Plant Coordinator</li> </ul>	
	<p><i>Council works approval from Minister</i></p> <p>Authority to apply to the Minister for Primary Industries to do works specified in s.60 of the <i>Local Government Act 1993</i> and cl.138 of the <i>Local Government (General) Regulation</i>.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>Developer contributions for water management works</i></p> <p>Authority to serve a notice on an applicant requiring the applicant to pay a contribution towards the cost of water management works and/or construct water management works in accordance with s306 Water Management Act 2000. Authority to be satisfied that a requirement has been complied with and to grant or refuse a certificate of compliance for development in accordance with 307 Water Management Act 2000, <i>Local Government Act 1993</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director Water &amp; Sewerage Services Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<p><i>Pipelines Act 1967 – All functions</i> Authority to exercise and/or perform on behalf of Council the Council's delegable functions under this Act and the regulations in force and as amended from time to time.</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> </ul>	•
	<p><i>Object to compulsory acquisition of land or easement</i> Authority to make a written objection to the Minister in respect of a proposed compulsory acquisition, <i>Pipelines Act 1967</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> </ul>	•
	<p><i>Minister's approval</i> Authority to seek Minister's approval for construction of public protective works. <i>Water Management Act 2000 –</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water Sewerage Services Manager</li> </ul>	•
	<p><i>Water Supply Authority</i> Authority to exercise and/or perform on behalf of the Council as a water supply authority the Council's delegable functions under this Act and any Regulation made under the Act in force from time to time. <i>Water Management Act 2000</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> <li>• Water &amp; Sewer Operations Superintendent</li> <li>• Water &amp; Sewer Operations Coordinator</li> <li>• Treatment Plant Operations Superintendent</li> <li>• Treatment Plant</li> </ul>	•

				Coordinator	
	<p><i>Certificates of compliance</i> Authority to impose certain requirements before granting a certificate of compliance in accordance with section 306 and grant, or refuse to grant, a certificate of compliance under section 307 - <i>Water Management Act 2000</i> –</p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> <li>•</li> </ul>	•
	<p><i>Connections</i> Authority to publish a notice of the availability of a water main or sewer main, make a connection at the expense of a landowner and recover any amount for the connection in accordance with section 309 of the <i>Water Management Act 2000</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> <li>• Water &amp; Sewer Operations Superintendent</li> </ul>	•
	<p><i>Access licence</i> Authority to apply to the Minister to increase the entitlement in accordance with section 66 <i>Water Management Act 2000</i></p>	•	•	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water Sewerage Services Manager</li> <li>• Environmental Science Coordinator</li> </ul>	•

	<p><i>Plumbing and Drainage</i></p> <p>Instrument of delegation under section 21 of the Plumbing and Drainage Act 2011.</p> <p>All Council's functions under Section 19(a), 19(b) and 19(c) of the Plumbing and Drainage Act 2011 other than receiving notices of work and other documentation required to be submitted to the plumbing regulator concerning proposed alternative solutions (s9 (3) of the Plumbing and Drainage Act and clause 10 of the Plumbing and Drainage Regulation), authorising fittings for use in plumbing and drainage work (s20), and initiating criminal or other proceedings as provided for in Part 5 of the Plumbing and Drainage Act. Pursuant to the Section 19(a), 19(b) and 19(c) of the <i>Plumbing and Drainage Act 2011</i>.</p> <p><i>Department of Fair Trading – Third Party</i></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Manager Certification &amp; Compliance,</li> <li>• Environmental Health &amp; Building Coordinator</li> <li>• Senior Environmental Health &amp; Building Surveyors;</li> <li>• Environmental Health &amp; Building Surveyors;</li> <li>• Environmental Health Technical Officer.</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Water &amp; Sewer Assets Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
	<p><i>2. Offences</i></p> <p>Under the <i>Local Government Act 1993</i>, authority to take action against a person who removes, damages, destroys or interferes with any Council property used in water, sewerage or drainage activities (Section 634), or tampers in any way with a water meter (Section 636), and to take action against a person who discharges any prohibited matter into a sewer, public drain or gutter of</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Water &amp; Sewerage Services Manager</li> <li>• Property &amp; Facilities Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> <li>• Finance Manager</li> </ul>

	Council (Section 638).				
<i>Work Health and Safety Act 2011 – All functions</i>	Authority to exercise and/or perform on behalf of Council the Council's delegable functions under the Work Health and Safety Act 2011 and the Regulations in force and as amended from time to time.	<ul style="list-style-type: none"> <li>• Project Lead – Recovery, Rebuilding, Resilience</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>	<ul style="list-style-type: none"> <li>• Director</li> </ul>

## Appendix A

### Purchasing delegations

#### General Manager

Position held	Group/Section/Area	Purchases up to
<b>General Manager</b>	<b>Mayor &amp; General Manager's Office</b>	<b>\$999,999,999</b>
Executive Officer	People & Governance	\$5,000
Executive Officer	People & Governance	\$5,000
<b>Project Lead – Recovery, Rebuilding, Resilience</b>	<b>Recovery Rebuilding and Resilience</b>	<b>\$250,000</b>
Health & Wellbeing Manager	Recovery Rebuilding and Resilience	\$100,000
Infrastructure & Services Manager	Recovery Rebuilding and Resilience	\$100,000
Economic Development Manager	Recovery Rebuilding and Resilience	\$100,000
Economic Development Officer	Economic Development	
Grant Management Officer	Economic Development	
Grant Administration Officer	Economic Development	
Civic & Learning Centre Coordinator	Economic Development	\$1,000
Bega Valley Regional Learning Centre Officer	Economic Development	\$1,000

## Purchasing delegations

### Business & Governance

Position held	Group/Section/Area	Purchases up to
<b>Director</b>	<b>Business &amp; Governance</b>	<b>\$250,000</b>
Executive Assistant	Business & Governance	
<b>Executive Manager</b>	<b>People &amp; Governance</b>	<b>\$250,000</b>
People and Culture Coordinator	People & Governance	\$2,000-
Governance Coordinator	People & Governance	\$10,000
Procurement & Contracts Coordinator	People & Governance	\$50,000
Risk and Insurance Coordinator	People & Governance	\$10,000-
Insurance Officer	People & Governance	-
Work Health & Safety Officer	People & Governance	\$2,000-
Employee Wellbeing Officer	People & Governance	\$1,000-
<b>Manager   Finance</b>	<b>Finance</b>	<b>\$150,000</b>
Financial Accounting Coordinator	Finance	\$5,000
Management Accounting Coordinator	Finance	\$5,000
Pay & Conditions Officer	Finance	-
Finance Cadet	Finance	-
<b>Technology Services Coordinator</b>	<b>Technology Services</b>	<b>\$25,000</b>
<b>Revenue &amp; Customer Service Coordinator</b>	<b>Revenue &amp; Customer Service</b>	<b>-</b>
Customer Service Team Leader	Revenue & Customer Service	-



## Purchasing delegations

### Community, Environment & Planning

Position held	Group/Section/Area	Purchases up to
<b>Director</b>	<b>Community, Environment &amp; Planning</b>	<b>\$250,000</b>
Executive Assistant	Community, Environment & Planning	
Communication & Events Coordinator	Community, Environment & Planning	\$20,000
<b>Manager   Planning &amp; Sustainability</b>	<b>Planning &amp; Sustainability</b>	<b>\$50,000</b>
Planning Services Coordinator	Planning & Sustainability	\$10,000
Strategic Planning Coordinator	Planning & Sustainability	\$10,000
Development & Support Services Coordinator	Planning & Sustainability	-
Environmental & Sustainability Coordinator	Planning & Sustainability	\$10,000
Environmental Management Officer	Planning & Sustainability	-
Coastal Management Officer	Planning & Sustainability	-
Aboriginal Liaison Officer	Planning & Sustainability	-
<b>Manager   Certification &amp; Compliance</b>	<b>Certification &amp; Compliance</b>	<b>\$50,000</b>
Environmental Health and Building Coordinator	Certification & Public Health	\$10,000
Senior Environmental Health & Building Surveyor	Certification & Public Health	-
Senior Environmental Health Officer	Certification & Public Health	-
Environmental Health & Building Surveyor	Certification & Public Health	-
Biosecurity & Invasive Species Coordinator	Certification & Compliance	\$10,000
Biosecurity & Invasive Species Officer	Certification & Compliance	\$5,000
Community Safety & Compliance Coordinator	Certification & Compliance	\$10,000
Ranger	Certification & Compliance	-
<b>Manager   Community &amp; Connections</b>	<b>Community &amp; Cultural Assets</b>	<b>\$150,000</b>
Bega Valley Regional Gallery Director	Community Connections	\$5,000
Children's Services Coordinator	Community Connections	\$5,000
Nominated Supervisors (Children's Services)	Community Connections	\$2,000
Children's Services Finance Officer	Community Connections	\$10,000
Community Engagement Coordinator	Community Connections	\$5,000
Library Services Coordinator	Community Connections	\$5,000
Community Development Officer	Community Connections	\$1,000
Library Operations Team Leader	Community Connections	\$1,000

Position held	Group/Section/Area	Purchases up to
Systems Librarian	Community Connections	\$1,000
Library Programs & Partnerships Officer	Community Connections	\$1,000
Brighter Futures, Ageing & Disability Coordinator	Community Connections	\$5,000
Caseworkers	Community Connections	\$2,000
Business Support Officer (Brighter Futures and Ageing & Disability)	Community Connections	\$10,000

## Purchasing delegations

### Assets & Operations

Position held	Group/Section/Area	Purchases up to
<b>Director</b>	<b>Assets &amp; Operations</b>	<b>\$250,000</b>
Executive Assistant	Assets & Operations	-
Group Business Coordinator	Assets & Operations	\$10,000
<b>Manager   Works and Assets</b>	<b>Assets &amp; Operations</b>	<b>\$150,000</b>
Works Superintendent	Works and Assets	\$50,000
Fleet Facilities Coordinator	Works and Assets	\$50,000
Fleet Facilities Supervisor	Works and Assets	-
Project Coordinator	Works and Assets	\$25,000
Supervisor Civil Contractors	Works and Assets	-
Team Leader Specialist (Bridges)	Works and Assets	-
Road Maintenance Coordinator	Works and Assets	\$25,000
Team Leader Sealed Roads	Works and Assets	-
Senior Team Leader (Plant Operator)	Works and Assets	-
Supply Services Coordinator	Works and Assets	\$50,000
Vegetation & Drainage Coordinator	Works and Assets	\$25,000
Vegetation & Drainage Team Leader	Works and Assets	-
Team Member – Plant Operator	Works and Assets	-
Team Member – Plant Operator (Tractor/Exc)	Works and Assets	-
Team Member – Plant Operator (Chipper)	Works and Assets	-
Urban Maintenance Coordinator	Works and Assets	\$25,000
Works Team Leaders	Works and Assets	\$1,000
Assets Superintendent	Works and Assets	\$10,000
Assets Engineer	Works and Assets	-
<b>Manager   Project and Property Services</b>	<b>Assets &amp; Operations</b>	<b>\$150,000</b>
Project Contract Management Coordinator	Project Development	-
Design Engineering Coordinator	Project Development	-
Property & Facilities Coordinator	Property & Facilities	\$10,000
Cemeteries & Halls Officer	Property & Facilities	\$5,000
Cemeteries & Halls Assistant	Property & Facilities	-
<b>Manager   Waste &amp; Recycling</b>	<b>Assets &amp; Operations</b>	<b>\$150,000</b>

Position held	Group/Section/Area	Purchases up to
Waste Operations Superintendent	Waste & Recycling	\$50,000
Waste Strategy Coordinator	Waste & Recycling	\$50,000
<b>Manager   Water &amp; Sewer Services</b>	<b>Assets &amp; Operations</b>	<b>\$150,000</b>
Water & Sewer Assets Coordinator	Water & Sewer Services	\$50,000
Water & Sewer Operations Superintendent	Water & Sewer Services	\$50,000
Treatment Plant Operations Superintendent	Water & Sewer Services	-
Environmental Science Coordinator	Water & Sewer Services	\$50,000
<b>Manager   Leisure and Recreation</b>	<b>Assets &amp; Operations</b>	<b>\$150,000</b>
Aquatic & Leisure Facilities Coordinator	Aquatics & Leisure	\$50,000
Recreation & Natural Assets Coordinator	Recreation & Natural Assets	\$50,000
Recreation Projects Supervisor	Recreation & Natural Assets	\$50,000
Recreation Assets Officer	Recreation & Natural Assets	\$5000-
Natural Assets Officer	Recreation & Natural Assets	\$5000
Sport and Recreation Officer	Recreation & Natural Assets	\$5000

## Investment Delegations

Position held	Group/Section/Area	Investments up to
General Manager	Mayor and General Manager's Office	\$999,999,999
Director	Strategy and Business	\$10,000,000
Manager   Finance	Finance	\$5,000,000
Finance Staff	Finance	\$1,000,000

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