Please print clearly with a black pen. 
Ensure all fields have been filled out correctly. 
Please tick ☑ the appropriate boxes.

### 1 General information

<table>
<thead>
<tr>
<th>Premises / business name</th>
<th>Optional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Person interviewed</td>
<td>☑ Manager ☑ Employee Experience (years/months) / Average number of clients personally served per week</td>
</tr>
<tr>
<td>Highest personal level of accreditation / certification / qualification</td>
<td></td>
</tr>
</tbody>
</table>

### 2 Procedures conducted

Please tick ☑ each box that relates to any business conducted at the above premises

- ☑ Acupuncture
- ☑ Beauty therapy
- ☑ Body piercing
- ☑ Cosmetic enhancement
- ☑ Ear piercing
- ☑ Electrolysis
- ☑ Hairdressing
- ☑ Semi permanent makeup
- ☑ Tattoo
- ☑ Waxing
- ☑ Hairdressing
- ☑ Other

If you ticked Other, please provide details

### 3 Questionnaire

- Are all staff in the business required to have minimum accreditation / certification / qualification levels?  ☑ Yes ☑ Not sure ☑ No
- Are there any work practices that you undertake which you believe may be a public health risk?
  - If you ticked yes, what are the risks?
  - If you ticked no, why do you think you are risk free?
- Have you ever been in contact with blood when undertaking any procedures?  ☑ Yes ☑ No
  - If you ticked yes, what were you doing at the time?
  - Please give an example of how you would avoid exposure to blood or other body substance
- Do you have, and follow, written procedures to minimise risk of infection to yourself, staff and your customers?  ☑ Yes ☑ No
  - If you ticked no, why not?
  - Please give an example of how you would deal with exposure to blood or other body substance
- Do you believe you have sufficient knowledge and skills to understand and follow the requirements of the Skin Penetration Regulations?  ☑ Yes ☑ No
  - If you ticked yes, why do you believe you have sufficient knowledge and skills?
**Questionnaire continued**

- **Are you aware of the NSW Guidelines on skin penetration?**
  - Yes
  - No

- **Are you aware of the NSW Skin Penetration Code of Best Practice?**
  - Yes
  - No

  *If you are aware of the Skin Penetration Guidelines and/or Code of Practice, do you follow them?*  
  - Yes
  - No

  *If you do follow the Guidelines and/or Code of practice, can you please tell me something you know from them?*

  *If you do not follow the Guidelines or Code of practice, why not?*

- **Can you easily obtain information on skin penetration procedures, guidelines and/or regulations?**  
  - Yes
  - No

  *If not, what would be the best way(s) for you to do so?*
  - On site training
  - Website information
  - Written information provided by Dept of Health
  - Written information provided by BVSC
  - Attending short local seminar/workshop
  - Other

  *If you ticked Other, please tell me your suggestion*

4 **Your comments**

Do you have any comments, suggestions or questions about skin penetration procedures and requirements? If so, please write them here or email me at godonnell@begavalley.nsw.gov.au